

Gwinnett County Public Schools Instructional Resources
Review, Pilot, and Adoption Process
Common Questions and Answers- World Language 2026-2027

1	How can I find out more information about the review, pilot, and adoption procedures for Gwinnett County Public Schools or the Resource Expo? Please visit our informational webpage for more information.
2	What important dates do I need to know? • Participation Intent due Thursday, October 1, 2026: If you plan to provide materials for the Resource Expo, submit the Participation Survey. • Materials Information Worksheets are due Friday, October 9, 2026: Vendors who have submitted the Participation Intent by the deadline will receive an email by October 2nd requesting additional information about the resources you will provide for the Resource Expo.
3	How many sample copies of print materials should I provide? We ask that vendors provide only FOUR copies of their TE print textbook resource to our office.
4	May I reach out to Curriculum Directors or teachers directly? No, you may not. Please contact Alex Perez with all questions related to the review/pilot/adoption process.
5	What should I do if a teacher reaches out to me directly? Please send an email to Alex Perez with the teacher's name and school, if known. Often, if a teacher is not involved in the review process, he/she may not be aware the process is taking place. Alex will follow up with the teacher and curriculum director as necessary.
6	How do I alert GCPS if a new edition will be available prior to the adoption year? We realize changes may occur during our review/pilot/adoption timeframe. It is imperative that GCPS be aware that a title is being modified or a new edition is being considered. Please email Alex Perez (Alexandra.Perez@gcpsk12.org) as soon as you are aware of a possible revision.
7	Do we need to complete correlations based on state standards or Gwinnett's AKS? We may request correlation comparisons once pilot recommendations are decided, but please do not send these to us unless requested. Correlation requests will likely be based on the Georgia Standards for Excellence.
8	Do we need to complete the Architectural Review Board Questionnaire or Data Privacy Agreement? If you are not already approved by the GCPS third party then we will request that Data Governance send you the appropriate forms to complete. Please do not complete the forms on our website as they are provided for your review only.
9	How long is the pilot process? This pilot process will take place during the Spring semester January - March 2027. But resources should be available for teacher and student use until July 2027.
10	If my resources are considered for pilot, how many schools will be involved in the pilot process? We will not be able to provide this information until the resources are chosen and the schools piloting each grade level/ course have been determined. We will have this information by December 2026. We will place orders for digital pilot resources by December 2026.

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11	How should I set up the generic demo digital access? How many generic demo accounts are needed for the review process? <i>This depends on your platform. Some vendors can set up a demo url with one username and password which can allow multiple people to be logged in at the same time. If that is possible, one suggestion for the way to set up the username and password is as follows:</i> Username: GCPSReview2026 Password: Review2026 <i>Other platforms will require multiple generic accounts to be set up because only one user may be logged into with a specific username and password at one time. If this is the case, we request a total of ten (10) generic accounts for the review. One suggestion for the way to set up these usernames and passwords is as follows:</i> Username 1: GCPSReview1@... Password: Review2026 Username 2: GCPSReview2@... Password: Review2026 Username 3: GCPSReview3@... Password: Review2026 Etc. <i>Still other platforms require a unique URL, but perhaps no username or password is needed for access.</i> <i>Please note that most vendors set up the demo account with access to a student edition. It is acceptable for you to set up a teacher account. This would depend on your company's platform and desire. At a minimum, a student edition in digital format is helpful for our reviewers to see. All demo accounts should be available through December 22, 2026. Please contact Alex Perez for assistance on setting up demo access.</i>
12	What are the different parts of the review and pilot process? <i>During the Resource Expo, the submitted resources go through two rounds of reviews which include district personnel and groups of teachers. An additional committee, including parents, community members, and other stakeholders, will convene in early December to provide further feedback on those resources that were selected for further review during the Expo.</i> <i>If a resource is selected for pilot, the pilot will occur during the Spring semester following the review process. During the pilot, a public review opportunity is held during which we solicit feedback from all stakeholders. Based on the pilot, a recommendation will be made to the Board of Education for adoption. Adopted materials are implemented district-wide the following Fall. This accelerated process will take approximately 12 months from solicitation to district-wide implementation with this generalized timeline: Fall Semester 1 (solicitation, review, selection of pilot materials); Spring Semester (pilot, adoption and procurement); Fall Semester 2 (district-wide implementation)</i>
13	May we submit supplemental items for this review? <i>Our goal is to review core resources that are aligned to a majority of the course standards and could be adopted district-wide as the primary resource for the course. Some ancillary items (workbooks, test prep, etc. that are sold with the core resource) may be considered in conjunction with the core resource. In general, we do not consider supplemental resources in this process, This solicitation is intended for core instructional resources that directly address all or a majority of the course's standards.</i> <i>However, during the process of review, sometimes it becomes clear that the submitted resources cannot fully cover the breadth and depth of the standards and a supplemental resource may be needed to fill gaps within the core resources being piloted. In this case, a supplemental resource may be included in the pilot alongside the core resource.</i>
14	If my resources are considered for adoption, when will I be notified? <i>All core resources require Board of Education approval. Vendors will be notified once BOE approval has been received. This is likely to occur in April - May 2027. If possible, we may contact you ahead of the Board meeting to alert you that your resource is being recommended for adoption. Should we be able to provide you with this "heads up," please remember that no recommendation is final. All resources require Board adoption before they can be implemented.</i>

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15	Will you please explain what diversity information you would like to have available for the Expo? <i>It is important that all resources offer diverse perspectives and are representative of Gwinnett's diverse community and a national and global perspective. We ask that you provide information related to your company's commitment to diverse voices and positive representation of all identity groups. For most vendors, this involves explaining the presence of representative and diverse perspectives in the resource (including images and examples) and the lack of bias. For some vendors with compilation texts, this may also include information about the diversity of the authors. We are looking for specific information and details about the specific resource that you are submitting, not general company statements regarding the commitment to a diverse workforce or diverse inclusion in texts.</i>
16	Will training/ professional development be needed prior to the pilot? <i>Training needs depend on the specific content area director's vision for professional development and the intended instructional use of the resource. In most cases, we do not ask for training before or during the pilot. This is because the pilot provides us with an opportunity to determine how intuitive your digital resources are with a select group of schools/ teachers. It provides a test case for what training we will need if your resource is adopted.</i> <i>If we do request training, it is typically on the digital platform's usability and not on the content contained within your resource/ program. In some cases, the director may ask for a "train-the-trainer" model so that the district's instructional coaches/ specialists can redeliver the information to the pilot teachers. In most cases, we will request that vendors send us training links (e.g., webpages with "how to" documents, quick start instructions, or pre-recorded and brief training videos). This information will be provided to the pilot teachers on a Resource Guide that is prepared for all pilot resources.</i> <i>If training is requested, this would need to occur at the beginning of January 2027. In a few cases, we may request just-in-time training after the pilot has started. Almost all training needs will be coordinated through Alex Perez. Please do not contact the Curriculum Director or any pilot teachers/ schools without permission.</i>