MCHHSA ANNUAL BUSINESS MEETING
ARROWWOOD RESORT
AUGUST 31, 2021

The 2021 MCHHSA Summer Conference Business Meeting was called to order at 3:45 p.m. by President, Peggy Koscielniak, Benton County.

The Secretary's Report was presented by Gary Jensen, Swift County. A motion was made by Lisa Stadler, Rice County and a second by Gladys Kirsch, Carver County to approve the Secretary's Report. Motion carried.

The Treasurer's Report was presented by Gary Jensen, Swift County. A motion was made Marsha Kutz, Wright County and a second by Denise Heckmann, Carver County to approve the Treasurer's Report. Motion carried.

Committee Reports

MCHHSA 501c3 Update: Report from Paul Prokosch, Mille Lacs County
All requirements for acquiring 501c3 status have been completed. Articles of Incorporation have been filed and accepted by the state and we have received our Federal Tax Identification Number from the federal government.

Fall 2021 Supervisor's Conference: Report from Jeff Radeke, Marshall County
The Conference will be held September 12th – 15th, 2021 at Breezy Point Resort. The theme for the conference is "We Got This! Courageous Leadership in Challenging Times". The agenda and conference materials will be posted on the website www.mnsupconf.org. Jeff covered several of the sessions that would be available at the conference in September.

2022 Summer Conference: Report from Jeff Radeke, Marshall County.
The Conference is scheduled to be held Wednesday, June 22nd through Friday, June 24th at Arrowwood Resort in Alexandria. The dates of the conference may be changed after the survey that will be issued at the end of the 2021 conference.

Merit System: Report from Carol Tollefson, Kandiyohi County
There was nothing new to report from Merit System.

Website: Report from Shelley Koen, MN Prairie
Shelley encouraged the membership to please use the blog more for disseminating information and questions to our organization. Links on the blog are being updated on a regular basis. If you have information to be posted, please send them to Shelly and she will make the changes as needed.

Constitution Committee: Report from Peggy Koscielniak, Benton County
A new amendment to the by-laws to change language to 4.04, Qualifications and Election of Directors, will be introduced later in the meeting

Audit Committee: Report from Jennifer Kolp, Chippewa County.
The audit committee reported that they had completed the audit for the business completed since the last conference and found everything to be in order.

Training Committee: Report from Lisa Stadler, Rice County
Lisa reported that many members of the Training Committee have been working on the conference and they haven't met because of it. Lisa indicated that they are always looking for new members and content.

HS User Group: Report from Christine Partlow, Wright County
Report from Christine regarding the newly formed HS User Group. It is comprised of multiple IT groups and are working on a number of projects at this time including:

1) Data Warehouse Project
2) Customer Relations Management System
3) Situation Background Assistance Recommendation (S-BAR Project)

Also working on extending support for Code for America Software which allows clients to apply for benefits using a phone app. This is being sponsored by a philanthropic organization.

Committee Appointments

2022 Conference Committee: Regions 1 & 2.

Audit Committee: Caleb Zaffke, Itasca County was appointed to the open two-year term on the Audit Committee and Paul Prokosch, Mille Lacs County was appointed to the open three-year term on the Audit Committee.

Constitution Committee: Marsha Kutz, Wright County was appointed to the open two-year term on the Constitution Committee and Melinda Robertson, Lac Qui Parle County was appointed to the open three-year term on the Constitution Committee.

Website Committee: Kathy Melvin, Hubbard County was appointed to the open two-year term on the Website Committee and Shelley Koen, Mn Prairie was appointed to the open three-year term on the Website Committee.

Statewide Training Committee: Renee Eichstadt, Scott County and Tracy Bowman, Grant County will be joining the current members of the Training Committee.

Merit System: Carol Tollefson, Kandiyohi County was reappointed to the Merit System Committee.

Election of Officers:

President: Carol Tollefson, Kandiyohi County – Carol will ascend from Vice-President to President for 2021-2022.

Vice-President: A nomination was made by Jody Smith, Dakota County to elect Sue Cleveland, Dakota County as Vice-President. Motion by Lisa Stadler, Rice County to cast a white ballot for Sue was made, motion was seconded by Stephani Diekmann, Nobles County. Motion Carried.

Secretary/ Treasurer: Gary Jensen, Swift County agreed to stay on to complete the 2nd year of the two-year appointment.

Directors/ Alternates: The following members were appointed to the Executive Committee by their respective regions.

Region 1	Director	Jeff Radeke	Marshall County
	Alternate	Kerri Byfuglien	Roseau County
Region 3	Director	Caleb Zaffke	Itasca County
	Alternate	Lori Ericson	Cook County
Region 5	Director	Amie Gendron	Wadena County
	Alternate	Jena Peterson	Todd County
Region 7E	Director	Paul Prokosch	Mille Lacs County
	Alternate	Mark Florin	Chisago County
Region 7W	Director	Kate Dahl	Wright County
	Alternate	Cindy Berg	Stearns County
Region 9	Director	Rosy Quast	Sibley County
	Alternate	Rose Fischer	Brown County
Region 11	Director	Denise Heckman	Carver County
	Alternate	Natania Schoenberg	Scott County

Next meeting of the Board of Directors will be announced at a later date. Location to be determined.

New Business:

Summer Conference Dates:

Discussion was held regarding possibly moving the annual summer conference from June. Proposed alternative dates for conference were late July or August. This will be part of the survey the 2021 Conference Committee will be sending out, so please look for it and let your preferences be known.

Website Committee:
Reminder from Shelley Koen, Mn Prairie that the MCHHSA Blog can be accessed from your phone.Please share information and ideas with others. And a reminder that your answers can be posted anonymously on the blog if you are concerned with others holding you responsible if your thoughts aren't 100% correct.

Vote on By-Law Amendment:
A discussion was led by Peggy Koscielniak, Benton County, on changing the language to 4.04, Qualifications and Election of Officers to remove the wording "In June of" in the last sentence. The new language would read as follows: The election of directors to replace those who have fulfilled their term of office shall take place ~~in June of~~ each year at the annual conference business meeting. Motion by Lisa Stadler, Rice County and a second by Rose Fischer, Brown County to approve the proposed change was made. Motion carried.

New members of the organization were introduced at this time.

MCHHSA Member of the Year
Peggy Koscielniak, Benton County, presented the 2021 MCHHSA Member of the Year award to Emily Ehnes, Sherburne County. Unfortunately Emily was not able to attend the conference this year. Sherburne County staff will present the award to her upon their return from conference.

Regional Meetings:
Peggy Koscielniak, Benton County asked for thoughts on continuing to hold separate Regional Meetings or possibly creating a quarterly statewide meeting in St Cloud. Benefits of the statewide meeting would be that state staff would only have to travel to one location and counties could possibly save on expenses related to meetings. After discussion, it was determined that regions would continue to host Regional Meetings on their own and the Regional Meetings would be opened up to all when appropriate content was on the agenda.

Adjournment:
A motion was made by Shelley Koen, MNPrairie and seconded by Michelle Kelash, Pine County to adjourn the meeting. Motion Carried.

Respectfully Submitted,

Gary Jensen
Secretary/Treasurer