

TITLE OF PAPER

Author¹, Author²

- Full name, affiliation, email, country
- Full name, affiliation, email, country

ABSTRACT

Abstract should be written in English and contain a brief, clear statement of background, problems, objectives, methods and conclusion of the studies. It should not exceed 300 words and must appear before the introduction. The abstract text should be in 11-point Times New Roman, italic, justified, with single line spacing, and must not contain any citations.

Keywords: Keywords 1, Keywords 2, Keywords 3.

Keywords are required to accurately reflect the article's substantive content, avoiding the use of broad or generic terms. Where possible, they should be formulated as multi-word phrases rather than isolated single terms.

GENERAL REQUIREMENTS (This section is provided for the information of the manuscript owner(s) and is not to be included as part of the article content.)

The paper title, rendered in 14-point Times New Roman, left-aligned, and set in all capital letters without bold formatting, must appear at the top of the first page. It should be phrased declaratively, not as a question, and must succinctly and substantively reflect the article's core content. Author names are to be listed below the title in 12-point, left-aligned Times New Roman, using full names (e.g., Francis DK Ching). Affiliations, written in 11-point, left-aligned Times New Roman beneath the authors' names, must include department (where applicable), faculty or college, university, city, state/province (if any), and country. For multiple authors, superscript numerals (¹, ², ³) should indicate distinct affiliations, with the corresponding author identified by an asterisk (*) and their email address provided in plain text below the affiliations. AI tools such as ChatGPT or other large language models do not qualify as authors and cannot be listed as such; authors retain full responsibility for manuscript originality, validity, and integrity, and must disclose AI usage transparently—naming the tools in the Acknowledgements and describing their use in the Materials and Methods section, in accordance with COPE guidelines. Manuscripts must adhere to the following formatting specifications: A4 paper (21 × 29.7 cm), portrait orientation, mirror margins (top: 2.49 cm, bottom: 2.49 cm, inside: 3 cm, outside: 2.01 cm), headers and footers at 1.27 cm, single spacing between paragraphs, two single spaces between the last paragraph and a new section, and single spacing between sections and subsections. Submissions must not exceed a 15% similarity index and should follow the provided Word template, with a minimum length of 4,000 words (approximately 12 pages).

SECTION TITLE

Headings: Section titles must be unnumbered, bold, 12-point, left-justified Times New Roman. Sub-section titles must be bold, 11-point, left-justified Times New Roman.

Text and Length: The main body text is to be composed in 11-point, justified Times New Roman with single spacing. Manuscripts are required to span 12 to 25 pages, comprising a minimum of 4,000 words.

Lists: Numbered lists are mandatory in lieu of bullet points, adhering to the multilevel structure exemplified herein. Level-one items employ Arabic numerals (1, 2, 3, ...) with a 0.5 cm indent, justified alignment, and single spacing; one blank line should follow the list. Level-two items employ lowercase alphabetic characters (a, b, c, ...) with identical indentation, alignment, and spacing.

Spacing Between Sections: Upon the conclusion of each section, two blank lines are to be inserted, provided the final paragraph does not fall at the page bottom, in which case no extra blank lines are to be added.

SOURCES

Citations: Sources are to be cited using the author–date method, with the author's last name and publication year enclosed in parentheses (e.g., Ching, 2010). The use of endnotes and footnotes is strictly prohibited; all relevant non-referential information must be incorporated into the main text.

Data Presentation: Original data obtained by the author are not to be labelled with phrases such as "Author's data (2020)" or similar designations.

Tables and Figures: The terms "Table" and "Figure" must be rendered in full, without abbreviation. All tables and figures are to be numbered sequentially with Arabic numerals (e.g., Table 1, Figure 2). The term "Table" is reserved exclusively for tabulated data, whereas all other visual elements—including maps, diagrams, charts, and photographs—are classified as "Figure." Each table and figure must be explicitly cross-referenced within the manuscript text, typically in the paragraph preceding its insertion (e.g., "see Figure 1"). Any figures not cited in the text may be removed during the editorial process.

Use the following format guidelines for Figures and Tables:

- 1) Figure and table captions must be set in 10-point, centred Times New Roman, with titles in upper case. The labels "Table 1." and "Figure 1." are to be rendered in bold type. Captions are positioned beneath figures and above tables. A single blank line is to be left above and below each figure, and above each table.
- 2) Table headings are to be formatted in 10-point, centred, upper-case Times New Roman.
- 3) Table text is to be set in 10-point Times New Roman.
- 4) Sources are to be written in 8-point Times New Roman. For figures, the source follows the caption; for tables, it is placed beneath the table and centred. Each source must contain the author's surname and the year of publication.

- 5) Notes are to be written in 8-point Times New Roman. For tables, notes are positioned beneath the source and centred.
- 6) Tables exceeding a single page may be continued on the following page. In such cases, the table title is not to be repeated; instead, the heading should read "Table 1. Table Title (continued)," and all column and row headings must be reiterated.

Table 1. Condition of the Retention Pond in Citra Housing Complex Block 2
On The Rainy and Dry Season

No	Season	Month	Height of water level	Wide of water level (acre)
1	Season of high precipitation	March-August	Elevation 7.0-9.0 m	30.000-43.000
2	Dry	September-December	Elevation 5.5 m	15.000
3	Season of low precipitation Year of acute water deficit	r	Elevation 4.5 m	2.000

Source: Sundari, 2010

Note: The Retention Pond is Elevated 3.00 meter on the lowest point.

The resolution requirements for manuscript graphics are as follows: 600 dpi for monochrome images, 300 dpi for greyscale images, and 300 dpi for colour images. Furthermore, both the graphics and their corresponding captions must be embedded within a table that has no borders



Figure 1. Existing Condition in the Citra 2 Housing, Jakarta
Source: Field survey 2025

INTRODUCTION (The present section is a required component of the manuscript and must be included within the final published article.)

The Introduction is to open with a concise **background to the research**, followed by a clear exposition of the contemporary **state of the art** drawn from the most recent literature. It is compulsory to conduct a gap analysis that identifies the limitations or lacunae within the current body of knowledge. The study's **novelty and contribution** must be explicitly delineated in order to substantiate its originality and scholarly significance.

THEORY/ RESEARCH METHODS

In the Theory/Research Methods section, the **theoretical framework** that serves as the foundation of the study is to be explicitly presented, along with an explanation of its relevance to the research problem. This should establish a meaningful relationship between the chosen theoretical perspective and the research objectives. Moreover, the section must provide a justification for the selection of **research methods**, with a clear rationale as to why the chosen approach is appropriate, valid, and suitably aligned with the intended research outcomes.

RESULT AND DISCUSSION

In the Results and Discussion section, the findings of the study are to be presented alongside a thorough analysis and interpretation. Authors are expected to situate their results within the broader body of previous research, drawing comparisons that reveal points of convergence, divergence, and advancement. This section must explicitly illustrate the relationship between the findings and the extant literature—whether they corroborate or challenge it—and should articulate their broader implications. Furthermore, the discussion is to emphasize the importance of the results and their specific contribution to the discipline.

CONCLUSIONS

The Conclusion is not to function as a recapitulation or repetition of material covered in earlier sections. Instead, it should set forth the principal findings, theoretical advancements, models, or any original insights that have emerged from the research. This section must explicitly state the scientific contribution of the study and offer recommendations for future research or practical implications, rather than including critiques of the study's limitations. No citations are to be included in the Conclusion.

ACKNOWLEDGMENT

The inclusion of an Acknowledgment section at the conclusion of the paper is at the discretion of the authors. Should this section be included, it must be placed after the final section of the manuscript and prior to the References, thus maintaining the conventional structure of academic papers.

REFERENCES

All references cited in the manuscript are to conform to the Harvard Reference Format 1 (Deprecated) and must be organized and maintained using reference management software, such as Mendeley, EndNote, or Zotero. A complete reference list is to be provided in a dedicated section positioned at the conclusion of the document, strictly following the formatting guidelines illustrated in this template. The use of footnotes for reference purposes is not permitted, and no figures, tables, or any other supplementary content are to be placed after the reference list. The reference entries themselves should be typeset in 11-point, justified Times New Roman, with a hanging indent of 1 cm applied to each entry. Furthermore, references are to be presented in their original language of publication, without translation. The following quality and currency standards must be observed: a minimum of 80% of all references should consist of primary sources; at least 80% of the references must have been published within the preceding ten years; preference should be given to articles from reputable, peer-reviewed, and indexed journals,

including those indexed in Scopus, Web of Science, or SINTA, so as to guarantee the scholarly integrity of the sources; and the reference list must include no fewer than two articles drawn from the Journal

Books:

Author's last name, initial. (year) Title of the Book, Name of the publisher, Location of the publisher.

Books with multiple authors:

1st Author's last name, initial. and 2nd Author's last name, initial. (year) Title of the Book, Name of the publisher, Location of the publisher.

Editorial Books:

Author's last name, initial. (year) Title of Article, Initial name of the editors [eds], Title of the Editorial Books, Name of the publisher, Location of the publisher.

Journal:

Author's last name, initial. (year) Title of Article, Name of the Journal, Vol (Number), pages, Name of the Journal Publisher, Location of the Journal Publisher.

Paper for Conference and Symposium Proceeding:

Author's last name, initial. (year) Title of Paper, Paper/Proceeding for Title of the Conference, pages, Date of the Conference, Location of the Conference.

Report:

Author's last name, initial. (year) Title of the Report (Annual report/version of the report), Name of the publisher, Location of the publisher.

Thesis/Dissertation:

Author's last name, initial. (year) Title of the Dissertation, Unpublished Thesis/Dissertation, Name of the publisher/university, Location of the publisher/university.

Download:

Author's last name, initial. (year) Title of the Article, <web address> (Accessed on Date).

Example

BBC Brasil (2006) Brasil terá 55 milhões vivendo em favelas até 2020, diz ONU. *Folha de São Paulo*, <<http://www1.folha.uol.com.br/folha/bbc/ult272u54155.shtml>> (Accessed on 16 June 2006).

CONAVI / Centro Jacinto Lara. (2005) *Plan Sectorial de Zonas de Barrios. Barquisimeto-Cabudare Volume 7* (Annual Report), Ministerio de Vivienda y Hábitat, Caracas, Venezuela (In Spanish).

Habraken, N. J. (1976) The Limits of Professionalism, *Architectural Association Quarterly*, **8(1)**, 52-59, Pergamon Press, London.

Hamdi, N. (1995) *Housing without houses*, Intermediate Technology Publications Ltd., London.

Hamnett, C. and Williams, P. (1979) *Gentrification in London 1961-71: an Empirical and Theory Analysis of Social Change*, University of Birmingham Centre for Urban and Regional Studies, Birmingham.

Haryadi (1989) *Residents' Strategies for Coping with Environmental Pressure: Relation to House-settlement System in a Yogyakarta Kampung, Indonesia*, Unpublished Dissertation, Department of Architecture, The University of Wisconsin, Milwaukee.