

Minutes
Parkway Forest Neighborhood Association
Board of Directors
19 July 2022

Directors: Abby, Courtney, Dawn, Debbie, Helen, Margit, Owen

Mission: We support a strong, vibrant, welcoming, and inclusive community through an organized structure that promotes neighborhood activities, organized communication, and community collaboration.

Vision: We envision a community of neighbors working together in private, voluntary association to achieve a higher quality of life. We envision our neighborhood as an active participant in a changing Asheville while maintaining a sense of place, community, and a shared sense of purpose.

Agenda:

1. Owen convenes and initially runs the meeting
2. Appoint Temporary Secretary - Abby
3. Opening round to introduce each Board Director
4. Officer Elections
 - a. President
 - i. Dawn was nominated by Debbie, seconded by Margit. Dawn was unanimously elected to serve as President
 - ii. Dawn takes charge of the meeting
 - b. Secretary
 - i. Owen was nominated by Abby, and was unanimously elected to serve as Secretary
 - c. Vice President
 - i. Courtney nominates herself, Margit seconds. Courtney was unanimously elected to serve as Vice President
 - d. Treasurer
 - i. Abby was nominated by Margit, seconded by Debbie. Abby was unanimously elected to serve as Treasurer.
5. Helen was appointed Webmaster
6. Director Terms
 - a. determine terms at a later date
7. The following committees and Board contact on each committee were established. All decisions unanimous. Each Board contact will get the associated committee up and

running by sending a short description to Helen to solicit committee members and calling a first meeting when appropriate.

- a. Events - Abby
 - b. Neighborhood vision of future - Owen
 - c. CAN - Margit
 - d. Gardening - Dawn
 - e. Publicity - Helen
 - f. Future possible committee
 - i. Neighbors outreach
8. It was decided that, for the time being, communications go to everyone, not just members.
9. Abby will look into liability insurance for the organization. Until that is settled, we will not have any events that are open to the public.
10. Future meetings
 - a. next meeting Tuesday 9 August at 7pm
 - a. in general: every second Tuesday of the month, at 7 pm
11. Adjourned 8:14 pm

Minutes approved at the 8 August 2022 meeting of the Board of Directors

Owen Shaffer

Owen Shaffer, Secretary