

## Writing a meeting request email

- Disagreeing with a team member's idea

**To:** [xxxxx@codeyourfuture.ed](mailto:xxxxx@codeyourfuture.ed)

**Subject:** Viewpoints issue Meeting

Dear xx,

I hope that everything is going well with you. I am requesting you to arrange a meeting to discuss our Viewpoints which were different in last week's meeting. I would like to clarify that my insist regarding my viewpoint is not to dismiss yours, but because I believe that my viewpoint is more efficient and productive. so let us discuss it in a meeting as soon as possible.

With all my respect.

Sincerely,  
Haythem Mohammed  
07507550930