

# CaliforniaColleges.edu District Data Sharing

Revised 8/2025

## Background

CCGI shares CaliforniaColleges.edu student activity data on a daily basis with partner districts during the academic year. CCGI does this so that districts can monitor CaliforniaColleges.edu usage, support district-wide college and career planning efforts, and oversee college and financial aid application data at the district level. Ideally, access to this activity completion data allows districts to measure progress towards goals and inform student interventions.

## What data is included in the reports?

Partner districts receive recurring .csv reports in two formats: aggregate and detail (student-level). The aggregate reports contain a summary of student data organized by school, and have no Personally Identifiable Information (PII). The detail reports contain data for each student attending a school in the district, including students' Statewide Student Identifier (SSID).

Students are included in the reports if they are submitted with the most recent district transcript file. Application information shown represents applications launched from or linked to CaliforniaColleges.edu. If you have questions about the data, please contact your CCGI Data Analyst or submit a [Contact Us](#) case.

## How does CCGI share this data with districts?

CCGI shares the district data reports via SFTP, SSH (or Secure) File Transfer Protocol. It is a way of transferring files between machines over a secure and encrypted connection.

Your district data lead was provided with credentials to access the SFTP host. Districts can use any SFTP application they prefer. Popular SFTP clients include WinSCP, cURL, FileZilla and Cyberduck.

## How do districts access the District Data Sharing reports?

CCGI utilizes security best practices for transmitting district data. These best practices include, but are not limited to, sending and receiving data via Virtual Private Network (VPN) and encrypting the files when sent to the SFTP.

While you can choose any SFTP client to access the district data, the information below outlines how to access it using WinSCP. We recommend FileZilla for Mac Users and can provide resources by request.

[See here for a step-by-step tutorial.](#)

1. Navigate to the WinSCP website: <https://winscp.net/eng/download.php>
2. Click on **Download WinSCP**.
3. Once the download runs, you will see a message pop up regarding the WinSCP installer. Click **Yes** to continue.
4. The WinSCP window should appear as an icon on your desktop. If not, search your computer's drive.
5. Login
  - Host: [sftp.cndatasharing.org](https://sftp.cndatasharing.org)
  - Port: **22**
  - Username: Enter your username (*as provided by CCGI*)
  - Password: Enter your password (*as provided by CCGI*)
  - Click Login
6. Once you are logged in, you should see your desktop/documents folder on the left side and the SFTP folders on the right side of the screen.
7. Download the appropriate files as needed.

## File Organization

The CaliforniaColleges.edu district data reports are organized within the following folder categories:

- daily reporting
  - college and financial aid status
  - financial aid module daily
  - career exploration daily
- legacy reporting
  - account registrations
  - applications\_and\_launches
    - applications and launches
    - FAFSA Applications
  - csu\_eligibility
  - csu\_eligibility\_and\_applied
  - nonstandard (*only for districts with customized reports*)
  - platform\_activities
    - academic\_plans
    - assessments
    - favorites
    - financial\_aid\_modules
    - goals
    - journals
  - uc\_eligibility

The “daily reporting” folder contains three new reports as of the 2024-2025 academic year. These reports are updated **daily** and tabulate data such as the status of all college and financial aid applications for students who attend CCGI partner schools in your district and total number of assessments taken on CaliforniaColleges.edu. [Please see here for additional information about the daily reports.](#)

The legacy folder contains other reports on student activity that are updated on a **daily** basis. These reports include information on CaliforniaColleges.edu account registration, CSU eligibility, UC eligibility, platform activities such as completing career assessments or favoriting majors or colleges, among other information. [Please see here for additional information about the data available in the legacy reports.](#)

## Frequently Asked Questions

1. Does every partner district receive data?
  - Yes, every partner district is eligible to receive data via this process. Each partner district receives two files for each legacy folder report: aggregate and student detail. Each partner also receives three daily reports, which is students data at the detail level only.
- ❖ Is this the same as the SFTP our district uses to send CCGI data?
  - No, CaliforniaColleges.edu student activity data reports are shared using a different SFTP host.
- ❖ How do I access the SFTP?
  - Typically districts use [WinSCP](#) (Windows) or [FileZilla](#) (Mac) when sending CCGI data. This application can be used to access this host as well using the credentials supplied by CCGI. Please see this [step-by-step tutorial](#) for more details. If you have additional questions about your district's preference, connect with your CCGI district data lead as they may have insight on which application they recommend.
- ❖ How hard is it to get permission to get access to this SFTP?

- CCGI provides log credentials to the assigned district data lead. If you are not the district data lead, please inquire with the district CCGI point of contact directly about access to the files or submit a [Contact Us](#) case if you are unsure who your district CCGI point of contact is.
- ❖ What occurs if my district data lead transitions or changes their role?
  - When a district data lead transitions out of the role, new credentials will be distributed. If support is needed, please reach out to your district CCGI point of contact.
- ❖ Does this process change how my district submits student transcript data to CCGI?
  - The way you provide student transcript data does not affect the ability to receive student activity exports. Data in the files are driven by student usage of CaliforniaColleges.edu.
- ❖ Can you share an example of what data the weekly reports contain?
  - Data is shared as a .csv file. An example snippet of data from the Application and Launches folder can be found below for both aggregate and student level data. Each report contains a unique set of data elements/columns. Please see here for a full documentation of elements contained in the [daily](#) and [weekly](#) reports.

### Sample Student Activity Data

#### Applications and Launches Folder

**Aggregate File:** DistrictName\_YYYYMMDD\_Agg.csv

County	District	School	Application Type	Application Status	Grade Level	# of Students	% of Students
Riverside	Palm Springs Unified	Palm Springs High	CCCApply	Submitted	12	10	10
Riverside	Palm Springs Unified	Palm Springs High	CCCApply	Submitted	11	10	10
Riverside	Palm Springs Unified	Palm Springs High	Cal State Apply	Completed	12	20	20
Riverside	Palm Springs Unified	Palm Springs High	FAFSA/CADAA Launch	Completed	12	30	30

**Student Level File:** DistrictName\_YYYYMMDD\_Detail.csv

County	District	School	SSID	Grade Level	Gender	Race	Ethnicity	Application Type	Application Status	College Name
Alameda	Hayward Unified	Hayward High	1234567890	11	F	Black or African American	Non-Hispanic	CCCApply	Submitted	Hayward College
Alameda	Hayward Unified	Hayward High	1234567890	11	F	Black or African American	Non-Hispanic	Cal State Apply	Completed	CSU East Bay
Alameda	Hayward Unified	Hayward High	1234567890	11	F	Black or African American	Non-Hispanic	FAFSA/CADAA	Completed	N/A