

<https://support.freedomscientific.com/JawsHQ/JawsTandemQuickStart>

Starting a JAWS Tandem Center Session

Note: The controller user provides the target user with a meeting ID. The ID is automatically generated for the controller during the connection process as described in the following procedure.

To start a JAWS Tandem Center session on a controller computer, do the following:

1. Press **INSERT+J** to open the JAWS application window.
2. Press **ALT+U** to open the Utilities menu.
3. Select JAWS Tandem from this menu, and then select Tandem Center from the next submenu.
4. Select Get Access to a computer, which then opens the Get Access to a Computer dialog box.
5. Press **SPACEBAR** to activate the Get Access button.
The Meeting ID Created dialog box opens. An alphanumeric ID appears in the Meeting ID read-only edit field. It is not case sensitive.
6. Provide the target user with the meeting ID, and then wait for the connection process to complete on the target system. After successful connection with the target, you have access to the target system's desktop. Note that once an ID is generated, it is valid for 60 minutes until a connection is made. If you have not made a connection within this period, you must obtain a new ID from the Tandem Center.

Note: Instead of having the target user walk through similar menus, just tell the user to press **INSERT+ALT+T**. This will open the Allow Access to My Computer dialog box, and place focus in the Meeting ID edit box. You can then give the user the meeting ID that was created for you.

On the target computer, do the following:

1. Press **INSERT+ALT+T**. The Allow Access to My Computer dialog box opens.
2. Type the meeting ID into the edit box. The ID is not case sensitive.
3. Press **TAB**, and then **SPACEBAR** to activate the Allow Access button.
After the controller and target successfully connect, the controller has access to the target system's desktop.

JAWS Tandem Keystrokes

Note: When using the Laptop keyboard layout, substitute **CAPS LOCK** for **INSERT** when typing a JAWS Tandem keystroke.

- **INSERT+ALT+T** - ends session and can be issued from controller or target systems.
Note: You can also use this keystroke to start JAWS Tandem on a target system.
- **INSERT+ALT+TAB** - toggles between target system's desktop and controller system's desktop. Only available on controller system; cannot be used by target system.
- **INSERT+CTRL+SHIFT+V** - toggles video on or off. Video is off by default. When video is on, it lets sighted users watch JAWS Tandem activity. Only available on controller system; cannot be used by target system.

Note: If JAWS is running with ZoomText or as Fusion, you must always use **INSERT+ALT+T** to start or end a Tandem session even when using the Laptop keyboard layout.

Disconnecting a Session

Press **INSERT+ALT+T** to terminate a session at any time from either the controller system or the target system. Each system regains control of its own desktop.