

## Welcome to UDistrictSeattle.com!

Below are instructions for registering, logging in, uploading/editing deals, and editing your profile. You can contact us at <a href="mailto:daniel@udistrictpartnership.org">daniel@udistrictpartnership.org</a> with any questions along the way.

## Registering

- 1. Go here: <a href="http://udistrictseattle.com/register">http://udistrictseattle.com/register</a>
- 2. Fill out the Registration form (at minimum the required fields marked with a \*)
- 3. Upload at least one business photo
- 4. Click the Register Business button
- 5. Keep an eye on your email. When your account is approved, you will receive an email notification, with a link to login to edit your profile and add deals. *If you don't* see the email, be sure to check your spam/junk folder.

## A few tips:

- The URL you enter in the Business Website field must start with http:// or https://
- The business photo you upload should be at least 600px wide (so not a super small thumbnail photo!). And the file size should not exceed 3MB (so not a HUGE photo either!) File formats accepted are .jpg, .png., and .gif

## **Editing Your Business Profile**

- 1. If you need to edit your profile/listing, first login: <a href="http://udistrictseattle.com/login">http://udistrictseattle.com/login</a>
- 2. You will then be automatically directed to the Edit Your Profile page: <a href="http://udistrictseattle.com/edit-your-profile/">http://udistrictseattle.com/edit-your-profile/</a>
- 3. Edit any of the fields on this page, as needed
- 4. Then click the Update Business button at the bottom of the page