

NORTH COAST SCHOOL OF EDUCATION

Subject Matter Competency Coursework Evaluation Instructions and Application

The California Education Code requires that all candidates for a teaching credential demonstrate they are proficient in the [subject matter](#) area of their intended credential. Subject matter coursework is evaluated in order to verify competency and must be aligned with each of the [domains of the Subject Matter Requirements](#) (SMRs).

Important: While this evaluation is valid for North Coast School of Education's credential candidates, it may not be transferable to other programs.

Evaluation Requirements

- Your application must compare your student coursework against the [domains of the Subject Matter Requirements](#) and cover **each domain** of your specific subject area.
- Acceptable coursework is defined as follows:
 - Coursework must be from a [regionally accredited](#) institution and degree applicable.
 - Only courses with a **C or better**, a **pass or met** designation are acceptable.
 - A combination of courses may be used to meet a single domain.
- Subtests are evaluated individually, so it is possible to meet one subtest and not others. For example, you could meet subtest II through the coursework evaluation and then complete the CSET for subtest I and III.
- Applications must include links to course descriptions.
- **Incomplete applications will not be reviewed.**
- Please use additional page(s) as needed.

Evaluation Results

The candidate will receive a **Coursework Evaluation Report** via email that details which domain standards are met for each subtest. Please allow **3 weeks** for review after you have submitted your application and paid the [application fee](#).

Application Instructions

1. Complete the Appropriate Coursework Evaluation Form listed below.

Note: Candidates seeking an education specialist credential can use either the Multiple Subject Coursework Evaluation Form or any of the Single Subject Coursework Evaluation Forms. If you do not see an Evaluation Form listed for your subject area, please email yrvassuarez@scoe.org.

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|--|---|
| ▪ Art | ▪ Science: Chemistry |
| ▪ English | ▪ Science: Earth & Space Sciences |
| ▪ Foundational Level General Science | ▪ Science: Life Sciences |
| ▪ Foundational Level Mathematics | ▪ Science: Physics |
| ▪ Mathematics | ▪ Social Science |
| ▪ Multiple Subject | ▪ World Language: French |
| ▪ Physical Education | ▪ World Language: Spanish |
| | ▪ Music |

2. Make a copy of the form template in order to complete it as your own application.
3. Once your application is complete, email yrvassuarez@scoe.org a link to a Google Drive folder that contains your application and all supplemental materials (i.e., transcript, syllabi, course catalog, etc.).
4. Pay the [Subject Matter Coursework Evaluation Application Fee](#).