

How to Start a Constillate Chapter

A step-by-step guide to launching your own club in your school or community

Step 1: Read the Requirements

Make sure you meet these before applying:

- You're between ages 13–22
 - You have at least 2 people interested in forming a chapter
 - You agree to follow Constillate's mission and values
 - You understand the chapter must include our logo and follow our branding guidelines
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Step 2: Reach Out to Us

Email us at **admin@constillate.org** with the subject line:
“Inquiry About Starting a Chapter”

In your email, include:

- Your name, age, city, and school/organization (if any)
 - Why you want to start a chapter
 - How many people are interested
 - Any ideas you already have for events or activities
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Step 3: Get Approved

Once we review your email, we'll schedule a short virtual meeting to go over:

- What Constillate does
- What's in the Chapter Toolkit
- How we can support you

After that, you'll get an official chapter approval email and toolkit.

Step 4: Set Up Your Chapter

Once approved:

- Start looking for admin members
 - The president & vice president will have an official domain email. I.E Memphis@constillate.org. You can create other emails using gmail.com
 - Design your logo (must include the official Constillate logo)
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Step 5: Promote and Recruit

- Announce your new chapter online or at school
 - Use our templates for flyers and graphics
 - Recruit members and start planning activities
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Step 6: Check In With Us

- Keep in touch at least once a month via email or check-in form
- Send updates, photos, or flyers so we can support and promote your work
- You'll also be invited to quarterly calls or trainings

