

Một số lưu ý khi làm bài viết thư tiếng Anh B1

- Đảm bảo trả lời tất cả các ý được hỏi. Trước khi bắt đầu viết, hãy đọc kỹ đề bài, ghi ra các câu hỏi và vạch ra các câu trả lời dưới dạng các cụm từ. Tránh viết câu hoàn chỉnh gây mất thời gian.
- Sử dụng đa dạng từ vựng, cấu trúc ngữ pháp
- Sử dụng các từ nối phù hợp, lưu ý dấu chấm câu và phân chia đoạn phù hợp.
- Bài viết dưới dạng một bức thư, cần đảm bảo cấu trúc của một bài viết thư
- Bài thi tiếng Anh B1 không cần viết địa chỉ của người viết, người nhận bên trong

Phương pháp làm bài viết thư tiếng Anh B1 hiệu quả



Hướng dẫn viết thư

Greeting/ Salutation (Lời chào):

Dear Tom, hoặc Hi Tom,

Đoạn 1 (mở đầu)

Starting your letter (Bắt đầu bức thư): Bạn có thể sử dụng một trong số các cụm từ sau để bắt đầu bức thư.

Thanks for your letter. (Cảm ơn bạn đã viết thư)

Lovely to hear from you. (Rất vui khi nhận được tin tức từ bạn)

How are you? (Bạn khỏe không?)

How are things? (Mọi việc thế nào)

Hope you're well. (Mình hi vọng bạn khỏe.)

Và nhận xét về một thông tin trong bức thư mà người bạn viết cho bạn.

I'm sorry to hear/ learn ... Mình rất tiếc khi nghe được/ biết rằng...

I'm so pleased to hear ... Mình rất vui khi biết rằng....

I'm so pleased to hear that you are getting married next month.

you have got a new job.

It's great to hear ... Thật vui khi biết rằng....

What wonderful news about

Đoạn 2: Viết vào nội dung chính, trả lời các câu hỏi trong đề bài. Sử dụng một số các cách chuyển câu như sau:

Anyway, the reason I'm writing ...

I thought I'd write to tell/ ask you

Anyway, I was wondering ...

Đoạn 3 (Kết thư): Sử dụng một trong số các cách sau

Well, that's all for now.

Write back soon.

Looking forward to hearing from you again.

All the best/ Best wishes/ See you soon/ Take care/ Yours/ Love/ Lots of love (Tất cả các từ/ cụm từ này đều có dấu phẩy (,) phía sau)

Mẫu đoạn mở đầu:

Thank you for your letter. I'm sorry I haven't written for so long but I've been really busy studying English to pass B1 test. It's great to hear that your all family are fine.

Mẫu đoạn kết:

I have to get back to work now. I am looking forward to hearing from you soon.

Một số bài mẫu Viết thư tiếng Anh B1 Châu Âu

1. I've just seen a brilliant program about dolphins on television. Which program have you enjoyed recently? How much television do you watch?

Dear Mark,

I'm very happy when I received your letter. I know you've just seen a brilliant program about dolphins on television. I'm writing this letter to tell you about program I have enjoyed recently.

Among many programs and channels available on TV these days such as the current news programs, sport programs, entertaining programs, educational programs and movie programs, etc., I like the program "the World of Animals" most. This program is usually shown on DISCOVERY CHANNEL every day at 9 o'clock in the evening on CHANNEL 40 if you have payment television provided by VTV Cab. It's also available on satellite digital television like K+. It often lasts about 45 minutes. In this program, stories of the life of many animals in the world are told in a very lively way. For example, people can watch films about monkeys, snakes, tigers, insects, birds, sea turtles, sharks, the world under water and even the penguins and the polar bears in the far North & South Poles, etc. It's really interesting and fascinating. I absolutely admire the filmmakers, cameramen and their co-workers about what they did to bring us lively, dangerous and spectacular scenes of wildlife. Sometimes, I have to utter: "Oh My God", "How could they film that?", "It's unbelievable when they filmed a hungry big white shark chasing prey or a King cobra snake – the world's longest venomous snake opening his mouth to bite and spray venom to cameraman. That's truly dangerous situation. I think Vietnamese filmmakers can't ever do the same thing as they do. While watching these films, I find the everyday life activities and habits of these animals very interesting and full of mysteries. In addition, I also learn that it is very important to protect these animals and their living environments because they are part of our valuable natural world. Watching this program makes me very well informed and relaxed after a day of work. I don't spend much time watching TV every day. I just want to watch Discovery Channel and News to get information about life, economic, politics, etc. Another time I spend surfing web, reading books or going out with my friends. It's much better than spend a lot of time watching TV.

That's all for now. I hope to see you soon.

See you,

Jobe

2. You went to a party last weekend, didn't you? Did you have a good time there? Tell me about that party?

Dear John,

I'm very happy when I received your letter. I'm writing this letter to tell you about the party I went last week. That was my best friend's birthday party.

Huong is my close friend. She turned 25 recently and her parents held a birthday party for her. I was one of those invited. The party began at about three in the afternoon. There were about twenty guests gathered in her house. We were all dressed in our best clothes. Everyone, especially Huong, was very happy. We gave our presents to her and she happily opened them. It must really be exciting to receive all those presents. After that her mother served us soft drinks and delicious tidbits. We then played some games like "Musical Chairs" and "Treasure Hunt". The winners were given prizes. At about four-thirty her father brought out the birthday cake. It was beautifully decorated with pink and white ice cream. 25 colorful candles sat in the middle of the cake. We all sang "Happy Birthday" to Huong after which she

blew out the candles and cut the cake. Everyone clapped out hands eagerly. We helped ourselves to slices of the delicious cake. Then we continued our games.

Finally at about six in the evening the party came to an end. We were all tired but happy. I helped Huong and her parent clean up the mess we made. After that I walked home with a very good feeling .

That's all for now. Hope to see you soon.

Your Sincerely,

Dung

3. I'm glad you like learning English. Your teacher sounds really nice – and your friend do too. Tell me about your English classes

Dear Alex,

I am so happy to hear from you. As you know, I have attended to an English class lately. I am very interested in learning English because it is very useful for my job. My teacher is Mrs. Yen who is very considerate and enthusiastic. She is 40 years old. She have a good knowledge of English and she shares her experience freely. She knows how to make the lesson interesting and has a good method of teaching English.

There are 30 student in my class with many different ages. In spite of our age distance, we still have ability to work harmoniously together. We usually play games about previous lessons, so we have many chances to talk with each other in English, of course.

I love my teacher and all the students in my English class. Sadly, we will not study together for long.

That's all for now. I hope to see you soon.

See you,

Le Na

4. I guess there are many traditional festival in your country. What is the most important one? Why do people celebrate this festival?

Dear friend,

I've just received your email in which you asked me to tell you about the most important traditional festival in my country. There are a number of festivals in VN but the most important one is certainly TET. It is the time when family members come home from all parts of the country to have family reunion. It is often a one – week holiday. Before Tet, people often redecorate their houses by repainting walls, buying beautiful flowers, bonsai, food, drinks, cakes, candies, etc. During Tet, people visit their relatives, teachers, friends. People wish each other good luck, good health and good success. Tet is time for each person come back home, meet again friends, relatives and has some great parties after a busy year. They also go to temples, pagodas to pray the best luck for their families.

Children are so happy because they are given new clothes and they receive lucky money in red envelops from adults. What about the most important holiday in your country?

That's all for now. Hope to hear from you soon.

See you next time,

Hai

5. My daily life is busy and has a lot of fun. What about you? Please describe your weekday. How do you deal with your work during the day? What are your hobbies after working? Do you enjoy your life?

Dear Anna,

I'm very happy when I received your letter. I'm writing this letter to tell you about my daily life. It seems my life is always very full of activities and obligations so I never have much time for myself. During the week I'm very busy. On weekdays, I usually have to get up at half past six even though I would really prefer to sleep much later. After I get up I perform my morning routine of washing my face, brushing my teeth, etc. I usually have breakfast at quarter to seven in the morning. After getting dressed, I drive to my office and my workday starts at eight o'clock with plenty of work to deal with. Sometimes, it causes my stress but I love my job as a civil engineer. I have lunch at 12 o'clock, after that I take a nap in a hour to refresh my mind. I continue working until 5pm. I get home at 6 o'clock and playing football is my favorite sport after work. It helps me healthy and keep fit. I have dinner with my parent at 8 o'clock . I like watching TV or reading book after dinner. If I go out to meet my friends or have dinner, etc, I will come home by 11 p.m because my parent don't allow me to come home late. Checking mail or comments on my Facebook is the last thing I do before going to bed. I love my life and really enjoy it!

That's all for now. I Hope to see you soon.

Your Sincerely,

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