

Library Board Minutes

March 9, 2009

Call to Order:

The monthly meeting of the Stevens County Library Board of Trustees was called to order on March 9, 2009, by Chairman Annette Sosa. Others in attendance were Heather Augustine, Laura Hull, Charlotte Veatch, Director Eunice Schroeder, Assistant Director Stacey Strickland, and Emily Sitz, SWKLS representative.

Agenda Approval:

The agenda was amended to include "employee of the month" under New Business.

Minutes:

The minutes of the previous meeting were approved as printed.

Correspondence:

1. The Director informed the group that word had been received that a check written to White's did not go into White's account and that the check would be voided and reissued.
2. KPERS gave notification that there would be a change in deductions.
3. The Kansas Department of Labor notified the library that there would not be a change for benefits concerning past employee, Lorie Martin.

Reports:

Director Eunice Schroeder and Assistant Director Stacey Strickland presented their monthly reports.

Unfinished Business:

1. Goals and objectives for 2008 have been completed except for one item; that being security cameras in which more information is needed before the Board select the type of cameras.
2. The Director presented a report on the staff meeting. The staff was notified that the library would be open until 8:00 p.m. beginning March 9, 2009.
3. Director Schroeder reported on the programs that have been presented at the library and also those that will be presented in the future.
4. Charlotte Veatch moved and Heather Augustine seconded to table the discussion about holidays for 2009 until the next regular meeting in April. Motion carried.
5. The policy revisions, which involved semantics, presented at the last regular meeting were reviewed. Charlotte Veatch moved and Heather Augustine seconded to allow the revisions. Motion carried.

New Business:

1. Director Schroeder informed the Board that she had initiated an incentive program entitled Employee of the Month. The individual who receives the recognition will receive \$25 in

Hugoton Bucks.

2. The Board, Directors, and Emily Sitz discussed the goals and objectives for 2009 before the business meeting began. The following is the mission statement, goals and objectives for 2009: The mission of the Stevens County Library is to provide resources and services necessary to meet the evolving educational, recreational, technological, and informational needs and interests of the community.

I. Service Response - "Stimulate Imagination"

A. Meet the needs and interests of the community

1. Gain high school aged patrons through appealing programs and incentives
2. Create self-directed reading programs for a variety of age groups
3. Address the needs of the Hispanic community based on the library's mission statement and community analysis
4. Encourage new parents to create young readers through educational opportunities

II. Service Response – "Library as a Community Center"

A. The library is secure and safe for patrons and staff

1. Upgrade and install digital security cameras inside and outside the library

B. Allocate existing space to maximize target audience usage

1. Replace wooden shelving in Junior/YA area with shelving compatible with existing equipment

III. Service Response – "Board and Staff Education"

A. Attain Board Certification for Library Accreditation

1. All board members attend state-sponsored workshops
2. Provide mini-workshops at board meetings

Financial Report, Check Summary, Receipts & Disbursements:

Heather Augustine moved and Laura Hull seconded to accept the financial report, receipts, checks numbering 22030 – 22054 and payrolls for March 15th and 31st. Motion carried.

Charlotte Veatch, Secretary