

1/23/23 Virtual Fopa Meeting

Board Members Present at Meeting:

Lisa Hodson-Walker, Susie Fontaine, Liana Morgens, Kelly Hodge, Liz Borths

Community Members Present at Meeting:

Belle Sheratte, Kathy Horigan Dye, Lisa Shanahan, Diane Green, Faina Nakhlis

Lisa made a motion to approve the minutes from the 12/19/22 FOPA meeting; Suzie seconded the motion and a vote was called; all members were yays and the motion passed.

Lisa: Kelly sent the newsletter to Geoff a couple of weeks ago; Geoff wanted to send it to the superintendent for approval. The goal is to get two newsletters out this year. There were several hold-ups in getting this first one out; waiting for superintendent approval is something that members are hoping is not necessary for future newsletters. Process of sending it out needs to be looked into so that Kelly can more quickly send out her exceptional newsletter as soon as it is completed.

Lisa:

-On the project of costume clean out, Carmel would prefer to wait until summer when she has time.

-Photography: 3 students want to do photography for the play; she signed them up and Diane Green will be a parent helper. **Lisa will see if they would also be interested in photography for the Chocolate Cafe.**

Liz:

Provided an overview of her report as listed in her 1/23 Treasurer's Report. Please see that document for details about accounts.

Chocolate Cafe:

Updates- Lisa:

-We are working with the Valentines Day theme and the format from last year

-All ensembles will be performing, including a brief preview from Music Man

-Lisa has done the building use form and police; she has also reached out to Jenelle from the cafeteria to see if they can provide **hot chocolate, water, and coffee- still waiting to hear back.**

-Suzie sent out sign up geniuses for chocolate and raffle donations- we are needing a lot more.

Invitation: Liana will create and send on Monday 1/30; all agreed on \$15 pp/\$35pfamily; Raffle tickets will be 5/\$20; 10/\$40; 20/\$75- all of this will be on the invitation

Decorating: Volunteers include **Suzie, Weslie, and Lisa Shanahan-** will use some valentines decorations that Lisa has already; should not need to purchase much additional (?)

Raffle Donations:

-Liana mentioned that local chocolatiers may be good options- in the past, Whole Foods has provided a gift card that can be used to buy chocolate; also Watson's Candy, Edible Arrangements, and Twist have given donations in the past.

-Big ticket item: Apple Airpod Max- worth \$550; Liana is waiting to hear back from Middlesex Bank

-Liana provided a list of previous donors who have contributed to raffle basket items- the following is not a complete list:

Big Apple Circus, BSO, Duck Tours, Canobie, TCAN, Aquitaine Restaurant, Heritage of Sherborn, Blue Man Group, Top of Hub, Natick Outdoor Store, Wellesley Toy Store, Capezio, Toy Box, Band Camp, Guitar Center, Wellesley Theater Project

More ideas include: Wheelock Family Theater, Level 99, Indoor Golf place in Ashland, Community Center, movie theater, reaching out to John Smith for ideas the school could donate (parking spot? Seats for the play?); **Lisa will send a brainstorming document for more thoughts**

Raffle Logistics:

-Liana is planning to post big ticket items on the website before the event

-Liz will buy raffle tickets and put a button online to purchase tickets before event

-Liz would like receipts for auction items

-Liana will look for her very cool tubes which are in her attic for raffle tix

Publicity:

Kathy Horigan Dye- is working on publicity- access to Hometown Weekly- already sent information to run an article on the Choc Cafe; will work on getting more press for the musical; will contact announcements/ school bulletin/ school weekly email announcements

Other Notes:

-Middle School Drama- will be 3 comical plays - similar to the 'play that went wrong'

-Video of Spongebob- only sold 15 copies - more parents most likely would be interested- advertising should increase/ display more visible at plays

Fundraising for saxophone request- ideas include creation of a large, visual saxophone and attaching notes to it with names of donors.

January 29-30 Email Discussion and Vote

Seven Present in email discussion: Lisa Hodson-Walker, Suzy Fontaine, Liana Morgens, Kelly Hodge, Diane Green, Liz Borths, Weslie Surman.

Copied from Lisa's email to all: "Carmel is requesting a grant from FoPA for the purchase of two industrial costume racks for a total of \$180 to benefit the DS Middle and High School Drama Programs. They need approval of the funds before our next meeting so they have them in time for Music Man, so we are doing the motion, discussion, and vote over email. I have made a motion to approve this."

Lisa's motion: "I motion that we allocate up to \$200 for the purchase of costume racks for the Dover-Sherborn Drama Program."

Diane Green seconded the motion. All members voted yes and the motion was passed on 1/30/22.