

AR3541.1 Transportation For School-Related Trips
Business and Noninstructional Operations

Status: ADOPTED
February 21, 2012

The Modoc County Office of Education may provide transportation for students, employees and other individuals for field trips and excursions approved according to administrative policy and administrative regulations.

The Modoc County Superintendent of Schools or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip.

When County Office transportation is provided, students may be released from using County Office transportation only with the advance written permission of their parent/guardian.

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless funding has been approved by the County Superintendent.

The County Superintendent or designee shall ensure that the County Office has sufficient liability insurance when field trips or excursions involve either transportation by County Office vehicles or travel to and from a foreign country. When a trip to a foreign country is authorized, liability insurance shall be secured from a carrier licensed to transact insurance business in that country.

Transportation by Private Vehicle

The County Superintendent or designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult age 21 or older who possesses a valid California driver's license or a valid license from his/her state of residence if he/she is a nonresident on active military duty in California. A driver shall be required to have a good driving record and possess at least the minimum insurance required by law. Any person providing transportation in a private vehicle shall have registered with the County Office for such purposes.

Drivers shall receive safety and emergency instructions which shall be kept in their vehicle.

All student passengers shall submit permission slips signed by their parents/guardians. Teachers shall ensure that each driver has a copy of the permission slip for each student riding in his/her vehicle.

Vehicle owners, drivers and passengers shall be informed that the registered owner and his/her insurance company are responsible for any accidents or violations that may occur.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed. Motor trucks may not transport more persons than can safely sit in the passenger compartment. The driver shall also ensure that manufacturer's recommendations for his/her vehicle are followed regarding the seating of children in seats equipped with airbags.

Passenger Restraint Systems

All drivers shall wear seat belts in accordance with law. In addition, drivers shall ensure that:

1. A child who is under age 8 or under 4'9" in height, unless exempted by law, is properly secured in

an appropriate child passenger restraint system meeting federal safety standards.

2. A child who is age 8 or older or 4'9" in height or more uses a seat belt.
3. All other passengers wear seat belts.

Legal Reference:

EDUCATION CODE

35330 Excursions and field trips

35332 Transportation by air

39830 School bus

39830.1 School pupil activity bus

39860 Transportation to special activities by district

44808 Liability when students not on school property

VEHICLE CODE

27315 Mandatory uses of seat belts in private passenger vehicles

27360-27360.5 Child passenger restraint systems

27363 Child passenger restraint systems, exemptions