

STUDENT EDITION

Action Plan

TEAM NAME				
TEAN NAME				
RESTATE YOUR PROJEC	T GOAL			
COMMUNICATION PLAN FOR THE TEAM				
How will the team communicate and how often?				
TEAM MEMBER STRENG				
(to be pulled from the Leadership lesson)				
TEAM MEMBER NAME	STRENGTH	STRENGTH	STRENGTH	
TASK LIST	o for this project			
Brainstorm a list of all tasks	s for this project			
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TASK ORGANIZATION

Organize the tasks listed above

TASK	PERSON/PEOPLE RESPONSIBLE	DEADLINE

MANAGING OBSTACLES

Obstacles may be anything that causes your project to change or stop

OBSTACLES THAT MAY OCCUR	HOW THE TEAM WILL OVERCOME THE OBSTACLE	