



January Meeting Notes 2022

Government Data Advisory Board (GDAB)

Meeting ID

meet.google.com/bmi-qspz-whp

Phone Numbers

(US)+1 573-559-1892

PIN: 986 444 043#

Type of Meeting	GDAB Kickoff
Facilitator	Amy Bhikha
Note Taker	Tracy Small
Timekeeper	Amy Bhikha
Attendees	Amanda Neal, Amy Bhikha, Casey Holcom, Chris Wells, Clint Andrews, Colleen Lynn, Deborah Nelson, Dharmendra Jha, Elizabeth Speigle, Eric Lowe, Jack Reed, James Wiegand, Jason Bergbower, Jenifer Gurr, Johnathan Scanlon, LeeAnn Morrill, Lori Powell, Marisol Larez, Michael Vente, Patrick Mount, Parrish Steinbrecher, Rachel Davis, Rachel Rose, Renee Alarcon, Rich Schliep, Rick Johnson, Scott McKimmy, Stephanie Pugliese, Windi Padia

Agenda Items

Title
Open
Call to Order - Roll Call was taken, Quorum was reached - Agenda and Objectives reviewed
Announcements - GDAB Introductions - This board is going to be much more interactive, we will be looking at face to face meetings going forward. - Next monthly meeting will include training.
New Business
GDAB Mission and Charter Review - GDAB Model GDAB Website is a work in progress. - Going forward we will be recording the meetings, we will determine if there will be a need to separate out sensitive topics.

- Meetings will be monthly, consensus is that these will be 2 hours.
- [Deliverables](#) need to be done THIS year.
- Roles and Responsibilities
 - One of the key responsibilities will be to Enforce a data-centric culture across agencies by conveying the data strategy and ensuring implementation is in line with state strategy.
 - Do not delegate participation to someone else, it is expected that you participate.
- Subcommittees
 - Nominations from each Agency will need to be identified to work on the 3 Subcommittee workgroups.

Future Meeting Length and Cadence

- Next Steps
 - Attend Colorado Open Meetings Laws with AG office (TBD)
 - Establish Subcommittee workgroups (submit candidates)
 - Data Inventory
 - Data Sharing
 - Data Governance
 - Prioritize work efforts/deliverables

GDAB Meeting Closing Remarks

- Open Discussion & Questions
 - Parrish asked about where we left off from the previous Board. How are we going take what we learned previously and utilize it? We will be reviewing what has been done to date, review any lessons learned, this will be part of the dust off to see what was done already.
 - Parrish asked about Robert's Rules. In terms of Strategy Governance, OIT has rules are we expected to align? Amy relayed that even though it's OIT, everything should be State, this may differ depending on levels of maturity.
 - Rich asked, Do we have a template for the Data Inventory Report? Not yet, we have examples from other states, that will be part of our tasks.
 - Eric asked, will the Sub Committees be us? Not necessarily, you can be involved but it's expected that you nominate.
 - There are multiple Board members who have concerns about resource constraints and time limitations. This has been noted.
 - Rick commented that we see the constraints but we will have to re-allocate the resources, this is a Mandate.
 - Rich asked, what role will the Colorado Information Marketplace have? Amy relayed that it will be front facing. We have an API Evangelist that has been hired, who will be looking at how we are using these Apps/tools.
 - <https://data.colorado.gov/>
 - <https://developer.colorado.gov>
 - Clint asked, Are we taking into consideration the other Projects that are looking at Inventory? Yes, we are already looking at areas of overlap, such as Asset, Accessibility and Ease of Use.
 - Clint asked about Data Services, understanding the Services available, the data warehouse side of things, Reporting and Business Intelligence Side, What does GIS Services look like? Amy relayed that we just hired a GIS Manager who will be working with the Agencies.
 - Eric commented that these are unfunded mandates, and we plan to allocate Fiscal year 2023. Keep in mind this is staff time that needs to be built in. Funding for OIT and Developers will need to be built way ahead of time.
 - Rich commented that when these committees are formed not all use Google, AWS, etc.. we will need to make accommodations.
 - Amanda mentioned, SB 21-131 requirement for AG's office to create a certification form when third-parties are accessing systems. You may want to include that on your list.
- Recap Action Items
 - ACTION: Board Members to start looking into nominating Sub Committee members.
 - ACTION: Have the GIS Manger reach out to Clint.
- Next Month's Agenda
 - Training, this will be around and hour
- Adjourn Public Meeting