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Student Account Policy

Policy number: 241

Policy owner: Information Technology

Date of initial publication: May 22, 2019

Date of latest revision: January 26, 2026

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I. ELIGIBILITY FOR AN ACCOUNT

AugNet accounts are provided for all students currently enrolled in at least one class in an Augsburg University ("Augsburg" or "the University") undergraduate, adult undergraduate, or graduate program.

II. PROCESS

1. Student-Only Accounts

Accounts are created nightly and require activation by the student to become active. Undergraduate day student accounts are created once the student has deposited. For all other programs, accounts are created upon acceptance.

2. Faculty or Staff Who Become Students

In the case of an employee who becomes a student, a new account will be created using the student ID number.

III. EXCEPTIONS

Decisions on exceptions will be made by the Chief Information Officer or designate.

IV. REVISION HISTORY

Revision	Change	Date
1.0	Original Version	5/22/2019
1.1	Branding update	2/24/2021
1.2	Annual review	1/17/2023
1.3	Annual review	1/24/2024
1.4	Annual review	2/3/2025
1.5	Annual review. Updated process for employees who become students.	1/26/2026

V. REVIEW PROCESS

This policy is reviewed annually by Information Technology.