

## FCPS CTE - Employment, Internship & Service Opportunities



**Youth Apprenticeship Postings - December 2023** 

EMPLOYMENT	INTERNSHIP	COMMUNITY SERVICE
the	FIRE  RESCUE	United Way of Frederick County
<ul> <li>YMCA of Frederick County</li> <li>various positions available, interviews on-going</li> <li>Visit         https://frederickymca.org/about-us/c areers         for more information     </li> </ul>	SY 2024 - <u>Brochure</u> <u>FCFR Internship Application</u>	October 6, 2023 - <u>United Way: Day of</u> <u>Action</u>
Frederick Primary Care Associates  Patient Services Coordinator Job duties include:  Greet patients in a polite and inviting manner in order to facilitate a comforting and welcoming environment Answer phones timely and	Frederick Community College  SY 2024 - FCC Biotech Flyer FCC Biotech Application	THORPEWOOD  May 2023 - Thorpewood

office efficiency at every level of
your office
Maintain strict confidentiality of

- Maintain strict confidentiality of patients' records according to the Health Insurance Portability and Accountability Act (HIPAA) standards and our company policies and procedures to ensure a safe environment for our patients
- Verify insurance coverage and patient demographics to aid our billing office and medical staff
- Maintain a clean and orderly waiting area to enhance the patient experience of your office
- Other duties as assigned

## Locations:

- Urbana (3430 Worthington Blvd, Suite 103
  - Frederick, MD 21704)
- Woodsboro (10200 Coppermine Rd, Woodsboro, MD 21798)
  - 56TJ (56 Thomas Johnson Dr, Frederick, MD 21702)

Hours: 11AM-end of day (4-5PM)

Hourly wage: \$13.25



**Red Horse** - now hiring line cook, sous chef, salad prep & dessert maker, training



provided, \$14-15/hour Positions could become Youth Apprenticeships in January	On-Going - Frederick County Government
Dutch's Daughter - now hiring hosts/hostesses, bussers, prep cooks & food runners	On-Going - Frederick City Government
FREDERICK COUNTY WORKFORCE SERVICES  Frederick County Workforce Services Job	
Indeed Job Postings - Frederick	