Charter Renewal Plan for Allegiance STEAM Academy Thrive, Fontana (ASA Fontana)

Introduction

Allegiance STEAM Academy Thrive, Fontana (ASA Fontana) is preparing to renew its charter to continue serving students in Fontana Unified School District. Charter renewal is essentially a comprehensive "check-up" on the school's performance – academic, financial, and operational – conducted by the authorizer (the Fontana USD Board of Education). If ASA Fontana demonstrates it has met its goals and complied with all requirements, the Board will renew the charter for a new term. ASA Fontana's current charter term runs through June 2027, and the school plans to submit its renewal petition in **August, 2026**. This renewal plan outlines the timeline, legal framework, best practices, and documentation guidance to ensure a successful renewal process with Fontana USD. With a strong track record and community support, ASA Fontana is confident it will earn full renewal from the Fontana USD Board.

Renewal Timeline and Key Milestones

ASA Fontana will follow a structured timeline to meet all renewal deadlines and ensure a thorough petition:

- **January 2026** – **Launch Internal Review and Planning:** Initiate a comprehensive internal review of ASA Fontana's academic performance, financial standing, organizational compliance, and progress on charter goals. Begin collecting performance data (state test scores, Dashboard results, audits, etc.). Identify key strengths and areas to address in the renewal.
- **February – April 2026** – **Drafting the Renewal Petition:** Assemble a renewal working group of leadership, board members, and teachers to begin drafting updates to each charter element. Incorporate updated academic data, financials, and compliance updates. Ensure alignment with current laws and Fontana USD expectations.
- **March – April 2026** – **Stakeholder Engagement:** Conduct community engagement activities (e.g. parent meetings, surveys, staff input sessions) to gather feedback and build support for the renewal petition. Document stakeholder feedback to refine petition content and demonstrate community backing.
- **June 2026** – **CAASPP Data Analysis and Dashboard Forecasting:** Analyze CAASPP scores upon release to forecast ASA Fontana's expected performance

on the California School Dashboard. Use this analysis to determine optimal petition submission timing:
    - If the forecasted Dashboard status is **positive**, delay submission to **September 2026** to leverage improved performance data.
    - If the forecast is **less favorable**, proceed with submission in **August 2026** to initiate the authorizer review early.
- **July 2026** – **Board Approval and Pre-Submission Coordination:** Obtain formal approval of the renewal petition from ASA's board of directors. Confirm submission logistics and technical requirements with Fontana USD (e.g. number of copies, format, cover letter). Final legal review and preparation of signed completeness certification.
- **August or September 2026** – **Submission to Fontana USD:** Submit the complete renewal petition to Fontana USD, including all required documentation, signatures, and compliance attestations. The 60-day public hearing and 90-day board decision timelines begin upon official receipt.
- **September – October 2026** – **Authorizer Review and Public Hearing:** Participate in Fontana USD's public hearing on the renewal petition. Organize parent and stakeholder testimony to show strong support. Respond to any authorizer questions or requests for clarification.
- **November 2026** – **Board Decision:** Fontana USD Board votes to approve or deny the renewal petition within 90 days of submission (or up to 120 days if extended by mutual agreement). ASA Fontana presents final arguments and responses to staff recommendations.
- **December 2026 – June 2027** – **Transition or Appeal (If Needed):** If renewal is granted, coordinate next-term planning and finalize MOU or compliance agreements. If denied, initiate an appeal to the San Bernardino County Board of Education. Prepare documentation and revised petition as needed.
- **July 1, 2027** – **New Charter Term Begins:** Assuming successful renewal, ASA Fontana begins its next 5-year charter term and continues operations uninterrupted.

Legal Framework for Charter Renewal

Renewing ASA Fontana's charter requires navigating California's charter school laws and Fontana USD's policies. Key legal considerations include:

- **Applicable Law – Education Code and AB 1505:** Charter renewals in California are governed by the standards and criteria in *Education Code* **§47605** (for petition content) and **§47607** (for renewal procedures), as updated by recent reforms. Assembly Bill 1505 (2019) significantly changed renewal criteria, introducing a **performance-based tiered renewal system**. As a result, authorizers must consider the school's performance on the California School Dashboard indicators (both schoolwide and for student subgroups) when deciding on renewal. Specifically, *Education Code* §47607 and **§47607.2** categorize schools

as **High**, **Middle**, or **Low Performing** based on academic outcomes to determine renewal eligibility and term length:

  - *High-performing* charters (e.g. those with mostly high Dashboard ratings or above state averages) are eligible for **5 to 7-year renewals** and generally **must be approved** for renewal.

  - *Middle-performing* charters (the majority of schools) undergo a more detailed review; authorizers have discretion to renew for **5 years** if the school shows adequate performance or improvement plans.

  - *Low-performing* charters face possible **denial** unless there are extraordinary circumstances or evidence of meaningful progress; in some cases a shorter **2-year renewal** may be granted to allow for improvement plans.

- ASA Fontana's academic performance to date suggests it falls at least in the **middle-performing category**. Notably, after its first year, ASA Fontana's student outcomes **exceeded the local district's performance in English Language Arts and Math**, both schoolwide and for most subgroups. This strong relative performance means ASA Fontana meets the **criteria for renewal** under *Ed Code* §47607.2 (for a middle-performing school that outperforms its district). These results will be a compelling part of ASA's case for renewal. If ASA Fontana were to reach the high-performing thresholds in the coming years, it could even qualify for a 7-year renewal term, though a 5-year term is typical.

- **Academic Performance Criteria:** By law, a renewal petition **must** include documentation that the school meets at least one of the academic performance criteria outlined in *Ed Code* **§47607(b)**. In practice, this means ASA Fontana must provide evidence that it has attained solid academic results or made substantial progress toward its charter goals. For example, ASA Fontana can showcase its CAASPP (state test) scores, Dashboard performance levels, and progress on pupil outcome goals to satisfy this requirement. Fontana USD's **Board Policy 0420.42** explicitly requires the Board to **review schoolwide and subgroup performance data** as an additional factor in renewal decisions. If the most recent Dashboard data is not available (e.g., for 2020 when state testing was suspended), the Board will accept **verified data** provided by the school for the latest year. ASA Fontana should be prepared with up-to-date data to demonstrate that it is academically sound.

- **Comprehensive Compliance and New Legal Requirements:** A renewal petition is expected to be as thorough as an initial charter petition. According to *Ed Code* §47607 and Fontana USD policy, the renewal petition **must include a reasonably comprehensive description of how the school meets all new charter school requirements enacted into law since the charter was last granted**. In other words,

ASA Fontana needs to update its charter documentation to reflect any changes in law or education code that have come about in the past few years. For instance, new state mandates on curriculum, student health, special education, or credentialing that became law after ASA's original charter (approved in 2022) should be addressed in the renewal petition. This ensures the charter remains current and legally compliant.

- **Fontana USD Board Policies:** Fontana USD's Board has specific policies governing charter renewal (BP 0420.42) that mirror state law and add local expectations. ASA Fontana's petition will be evaluated under the **same standards and criteria as a new charter petition** (the 15 required petition elements, sound educational program, etc.), **with two notable exceptions**: the *Board cannot deny a renewal* based on the **fiscal impact** on the district or a finding that the school is not in the "interests of the entire community". These denial reasons, which apply to new charters under Ed Code §47605(c)(7-8), are explicitly **prohibited** for renewals by state law. This is important: it means the focus will be on ASA Fontana's performance and compliance, not on subjective community impact or financial concerns. Additionally, Fontana USD's policy notes that any charter operated as a **for-profit** entity **will not be renewed** (ASA Fontana is operated by a nonprofit organization, so it meets this requirement).

- **Submission Process and Timing Requirements:** When ready to renew, ASA Fontana must submit a written renewal petition to Fontana USD. Unlike a brand-new charter, **renewal petitions do *not* require gathering petition signatures** from parents or teachers. This streamlines the submission process – ASA can focus on the petition content rather than a signature campaign. Fontana USD's policy **recommends submitting early** to avoid any gap in operations. There is no hard deadline in law like 120 days, but as noted, providing the petition about 4–6 months before expiration is wise. Once submitted, **Ed Code §47605(b)** timelines apply: the Fontana USD Board must hold a public hearing within 60 days and render a renewal decision within 90 days of receipt (unless a 30-day extension is agreed). ASA Fontana should be mindful of these deadlines and work closely with the district to schedule the hearing and vote in a timely manner. Fontana USD may have an **Administrative Regulation (AR 0420.4)** outlining submission logistics (e.g. number of copies, formatting), so ASA will follow those to the letter. Clear communication with the FUSD Charter School Office will ensure all procedural boxes are checked.

Overall, the legal framework sets a **high bar** for renewal but provides clear criteria. ASA Fontana must prove that it **delivered on its charter promises**, met academic standards, and complied with all rules – and that it has a solid plan for continued success. The Fontana USD Board will scrutinize ASA's past performance (the "report card" for the term) and determine if renewing is in the best interest of students. Given state law and local policy alignment, a strong performing charter like ASA Fontana that **meets or**

exceeds its performance targets should earn renewal. ASA's job is to assemble the evidence and present a compelling case within this legal framework.

Best Practices for a Successful Renewal

To maximize the chances of renewal, ASA Fontana will implement best practices drawn from successful charter renewals across California:

- **Start Early and Stay Organized:** A hallmark of successful renewals is **early preparation**. ASA Fontana began its renewal planning well ahead of the final year, allowing time to collect data, engage stakeholders, and refine its program. Throughout the charter term, the school has monitored its progress on charter goals and addressed issues as they arose (for example, reviewing annual oversight reports from Fontana USD and correcting any noted deficiencies promptly). This continuous improvement approach means there will be **no surprises** during renewal – any academic or operational challenges have already been identified and tackled before the renewal petition is written. The school leadership and board have calendared all critical dates (e.g. when Dashboard data is released, when audits are due, board meeting dates for approval) so that the renewal process stays on track.

- **Engage Key Stakeholders and Demonstrate Support:** Don't wait until the board hearing to garner support – ASA Fontana has been engaging parents, students, staff, and community partners in the renewal journey. Successful renewals show robust **community and staff support** for the school. ASA Fontana will gather letters of support from parents and local community leaders, testimonials from students and teachers, and possibly petitions of support (even if not legally required) to include with the renewal package or public comments. The goal is to show the Fontana USD Board that ASA Fontana is a valued, in-demand school that parents and students want to continue. On the night of the public hearing, ASA plans to have a strong turnout of supporters wearing school shirts, ready to speak to the positive impact of the school. This authentic stakeholder engagement sends a powerful message to the authorizer beyond what written data can convey.

- **Highlight Accomplishments and Be Candid About Challenges:** Renewal is the time for ASA Fontana to **shine a light on its accomplishments** – academic gains, innovative programs, awards, successful alumni, etc. The renewal petition and presentation should celebrate these successes, backed by data. At the same time, authorizers appreciate honesty and reflection. ASA Fontana will acknowledge any areas where performance fell short and **explain how it is addressing those challenges**. For example, if math growth was sluggish in one grade, the petition might describe new curriculum supports or teacher training implemented to improve it. Being **transparent and solutions-oriented** about challenges builds credibility with the Board. It shows that ASA Fontana is committed to continuous improvement and has a clear plan for the next charter

term.

- **Demonstrate Strong Academic Performance with Evidence:** At the core of the renewal case is academic performance. ASA Fontana will present multiple forms of evidence that students are learning and growing. This includes **state testing results** (e.g. CAASPP scores showing proficiency rates above the district and state averages), **California School Dashboard** indicators (e.g. Green/Blue performance levels in areas like English Language Arts, Math, and English Learner progress), and **internal assessments** or nationally normed tests that show growth over time. Specifically, since ASA Fontana outperformed Fontana USD in ELA and Math, those comparative results will be featured to illustrate the school's value-add. For student subgroups (e.g. English Learners, students with disabilities, socioeconomically disadvantaged students), ASA will highlight any success in closing achievement gaps or outperforming the district for those groups. If there were dips or the school is still working towards certain targets, it will include a narrative of interventions in place. Using clear charts and graphs can make this data accessible and compelling for the Board and community. The key is to **prove that ASA Fontana is providing a high-quality education**, as promised in its charter.

- **Show Financial and Organizational Stability:** Renewal decisions aren't only about academics – ASA Fontana must also demonstrate it is an effective, viable organization. Best practices include having **clean financial audits** for each year of operation (with no significant findings) and maintaining stable enrollment. In the renewal petition, ASA Fontana will summarize its financial track record: balanced budgets, adequate reserves, and sound fiscal management practices. The school's board governance should also be showcased – e.g. a fully compliant board that meets regularly, oversees the budget, and plans strategically. If ASA Fontana has received any oversight communications from FUSD (financial reports, site visit reports), those should be addressed, showing that the school met all compliance requirements (such as on-time LCAP submissions, insurance, safety plans, etc.). A renewal petitioner wants to convince the authorizer that the school is **well-run and low-risk** – academically and operationally. ASA Fontana will emphasize its organizational strengths, such as experienced leadership and a supportive governing board that together have created a safe, high-achieving school environment.

- **Maintain Alignment with Charter Commitments:** Another best practice is demonstrating that ASA Fontana has been faithful to its original charter and the promises made to the community. The school's charter contains Measurable Pupil Outcomes (MPOs) and specific program commitments. ASA Fontana is systematically reviewing each of those goals from the current charter and preparing evidence of attainment or substantial progress for each. For instance, if the charter promised to achieve a certain attendance rate or to implement a STEAM curriculum, the renewal petition will report on those. Authorizers like

Fontana USD will compare the school's actual performance to the charter's stated objectives. By proactively self-evaluating against those benchmarks, ASA can show accountability. If some goals were overly ambitious and not fully met, ASA will document the progress made and propose realistic, revised goals for the next term. This reflective approach demonstrates integrity and a focus on continual growth, which are qualities authorizers seek in charter schools.

- **Collaborate and Communicate with the Authorizer:** Successful renewal petitions often involve **open communication with the authorizer's staff** well before the vote. ASA Fontana will maintain a cooperative relationship with Fontana USD's charter oversight office. This could include requesting a **pre-renewal meeting** with district staff a few months before submission to review expectations and address any questions (for example, clarifying what data or documents FUSD wants to see). As one authorizer noted, it's the school's responsibility to know the laws, guidelines, and logistics of renewal. ASA will ensure it is up-to-date on any FUSD-specific guidelines (Fontana USD adopted updated charter policies in 2022) and that it submits everything in the required format. During the renewal process, ASA leaders will be responsive to any inquiries or requests for information from the district – demonstrating transparency and cooperation. This collaborative stance can help smooth the path to renewal approval. Fontana USD, like other authorizers, values when a charter school approaches renewal professionally and constructively, focusing on what's best for students.

- **Plan for the Future – Next Charter Term:** Finally, ASA Fontana's renewal isn't just about looking back; it's also about looking forward. The petition and hearing presentations will articulate ASA Fontana's **vision for the next five years**. Building on its successes, what new initiatives or improvements will ASA undertake? For example, ASA Fontana might outline plans to implement an updated STEAM curriculum, further improve reading outcomes, expand enrichment programs, or enhance parent engagement. By sharing a concrete and inspiring plan for the future, ASA shows the Board that renewing the charter will lead to even greater success for students. This forward-looking approach, combined with a proven track record, creates a compelling narrative that ASA Fontana is not only doing well now but has a strategic plan to excel in the coming term.

In summary, ASA Fontana will leave nothing to chance. By following these best practices – early and thorough preparation, strong community support, honest self-assessment, data-driven evidence of success, solid compliance, and positive engagement with the district – ASA Fontana will present itself as a **high-quality, accountable charter school** worthy of renewal. The underlying message to convey is: **ASA Fontana is delivering on its mission and will continue to do so for Fontana families.**

Documentation and Petition Development Guidance

Preparing the renewal **petition document** is a critical task. It must be comprehensive, well-organized, and tailored to reflect ASA Fontana's story and compliance. The following guidance will ensure the documentation meets legal requirements and authorizer expectations:

- **Complete All Required Elements:** California law mandates that a charter petition (including renewals) contain 15 specified elements, ranging from the educational program to governance, employee qualifications, admissions, etc.. ASA Fontana's renewal petition will include an updated and **reasonably comprehensive description** for each of these elements, as required by *Ed Code* **§47605(c)(5)**. For example:

    - *Educational Program:* Describe ASA Fontana's mission, curriculum, instructional design, and how it meets the needs of all students (including English learners and students with disabilities). This should reflect current practices and any program enhancements made during the charter term (such as new STEM projects or arts integration). It's important to note how the program has evolved and proven effective, referencing evidence like student achievement data or success stories.

    - *Measurable Pupil Outcomes:* List the academic and non-academic goals ASA Fontana committed to in the last charter and report on results. Clearly state outcomes for the next term (ambitious yet attainable targets aligned with the school's mission). Ensure these outcomes align with state priorities (the state's **LCAP** goals) and will be measured by valid metrics (e.g., state tests, internal assessments, attendance rates).

    - *Methods of Measurement:* Explain how ASA assesses student progress towards the outcomes – including state testing, internal benchmarks, performance tasks, etc. – and how the school uses data to drive instruction. Include any improvements to assessment practices made in the past term.

    - *Governance:* Detail the structure of ASA Fontana's nonprofit corporation, its Board of Directors (with roles and responsibilities), and how it will ensure ongoing accountability. Note any changes (for instance, new board committees or updated bylaws) since the charter's inception. Confirm adherence to Brown Act, conflict of interest laws, and other governance requirements.

    - *Employee Qualifications:* Summarize the expectations for teachers, administrators, and other staff. Given changes in law (e.g., AB 1505's requirement that all charter teachers hold the required credentials by 2025), ensure the petition describes compliance with teacher credentialing for core and college-prep subjects. Highlight that ASA Fontana's staff are

properly credentialed and continuously trained.

- *Health & Safety:* Update the section on health, safety, and emergency plans. For renewal, ASA Fontana will include evidence of complying with all safety laws (fingerprinting, mandated reporting, etc.) and mention any new safety initiatives (like COVID-19 protocols or mental health supports implemented recently).

- *Admissions Policies:* Reiterate that ASA Fontana is open to all, tuition-free, and does not discriminate – consistent with law. Provide the current enrollment and lottery process, which should mirror what was approved (or note if any minor adjustments were made, such as adding a weighted lottery for certain groups if allowed). Ensure consistency with *Ed Code* requirements (nonsectarian, no tests or tuition).

- *Racial and Ethnic Balance:* Describe efforts to achieve a student body reflective of Fontana's demographics (outreach in the community, information meetings in multiple languages, etc.), as originally outlined in the charter. Provide current demographic data of ASA Fontana and compare it to the district's profile to show the school is serving a broad cross-section of the community.

- *Financial Audits:* Include a summary of ASA Fontana's annual independent audit results for each year of the term. Note that all audits have been completed and submitted to the authorizer and state as required, with no significant findings (if true). This demonstrates financial accountability.

- *Student Discipline:* Attach or incorporate the current Student Handbook or discipline policy, which covers suspension/expulsion procedures. Confirm that these policies comply with due process and that ASA Fontana has been implementing them fairly. If any revisions were made to discipline approaches (e.g., implementing restorative practices), detail those improvements.

- *Employee Rights, Retirement, and HR Policies:* Reaffirm the rights of employees, how ASA Fontana staff participate in STRS/PERS (if applicable) or other retirement plans, and any due process for staff. Any changes to these policies since the original charter should be reflected.

- *Dispute Resolution:* Restate the agreed process for resolving disputes between ASA Fontana and Fontana USD, as described in the original charter, unless changes are negotiated. Typically this includes steps like informal resolution, mediation, and how litigation would be handled.

    - *School Closure Procedures:* Reiterate the school's plan if it were to close (which is required in every charter). Ensure it aligns with current law and authorizer requirements (e.g., student record transfer, dissolution of assets, etc.).

- Each of these elements should be updated to the **current operational reality** of ASA Fontana and in compliance with all current laws. Fontana USD's review will include verifying that the petition is complete and comprehensive on all these points. An incomplete petition (missing any element or not addressing new legal requirements) could be grounds for denial, so thoroughness is essential.

- **Evidence of Success and Progress:** Beyond the required elements, a renewal petition should tell the story of ASA Fontana's performance over the charter term. ASA will prepare a **Performance Report** (either integrated into the petition or as an attachment) that presents data on key outcomes:

    - **Academic Outcomes:** Provide data such as CAASPP results for each year (with comparisons to Fontana USD and statewide averages), English Learner reclassification rates, cohort growth measures, and any other academic indicators available (NWEA MAP scores, etc. if used internally). Highlight notable achievements (e.g., "ELA proficiency grew from X% to Y% over the term, exceeding the district by Z points" or "ASA Fontana outperformed the district in ELA and math in all years, as shown in the Dashboard").

    - **Charter Goal Attainment:** List each measurable goal from the charter and report whether it was met or what progress was made. Use specific metrics – for instance, "Goal: 65% of students will meet/exceed standards in Math. Result: 67% met/exceeded in 2025, achieving the goal." For goals not met, provide context ("e.g., 60% achieved – fell short by 5 points – here's what we've implemented to improve this area…").

    - **Student Subgroups:** Discuss performance of significant subgroups (by ethnicity, English Learners, low-income, students with disabilities). If there were gaps, describe how those are being addressed and any improvement trends. Authorizers will look carefully at subgroup data, so ASA should be proactive in this analysis.

    - **Attendance and Enrollment:** Include attendance rates (e.g., ADA percentage), chronic absenteeism data, and stability of enrollment. Consistently high attendance and low chronic absenteeism reflect a strong school climate. If ASA Fontana maintained a healthy waitlist or grew enrollment, that indicates community demand. Provide current enrollment

vs. capacity.

- **Behavior and School Climate:** Summarize suspension rates (ideally showing a low or declining trend), any expulsions (if none, say so), and results of stakeholder satisfaction surveys if available. Qualitative evidence like parent survey results or student engagement indicators can strengthen the narrative that ASA Fontana provides a safe, welcoming environment.

- **Financial Performance:** Provide a summary of finances each year (revenue vs. expenses, surplus/deficit). This can be a short narrative noting that ASA operated with balanced budgets and maintained required reserves. If the school faced any financial hurdles (e.g., unexpected costs or funding changes), explain how they were managed. Attach the most recent multi-year financial plan.

- **Operational Compliance:** Document compliance with reporting requirements (e.g., annual LCAP updates, attendance reports, Prop 39 requests for facilities, etc.). If ASA Fontana received any notices of concern or findings from oversight, describe how those were resolved. Being able to show "zero compliance issues outstanding" is a strong point.

- This evidence should be presented in a clear, organized manner – often petitions include data tables or an appendix of performance data. Fontana USD's **staff report** will independently evaluate the school's track record, so ASA's goal is to present a thorough and accurate self-evaluation upfront. In fact, ASA Fontana's own Charter Renewal Petition will explicitly **"include evidence of our success over the past charter term – such as student achievement results, growth data, and program highlights – to demonstrate that ASA is meeting and exceeding its commitments"**. By framing the data in the context of its commitments, ASA can clearly connect results to promises kept.

- **Formatting and Clarity:** The petition document should be reader-friendly and professional. Use headings and subheadings for each of the 15 elements and major sections, so reviewers can easily find information. Include a table of contents. If the petition is lengthy, consider an executive summary that distills key points of success and the case for renewal. Fontana USD may require the petition in a three-ring binder or specific cover sheet – follow any such instructions meticulously. All attachments (budgets, audits, bylaws, etc.) should be clearly labeled. Since multiple reviewers (district staff, board members) will read the petition, ASA Fontana will ensure it is proofread, free of jargon, and backed by citations or references where appropriate (e.g., referencing data sources or legal requirements). Clarity and professionalism in the document reflect the school's competence.

- **No New Signatures Required:** As mentioned, a significant difference for renewal petitions is that ASA Fontana does **not need to gather signatures** from parents or teachers as was required for the initial charter. 5 CCR §11966.4 confirms this exemption. Therefore, the focus is on the content and evidence, rather than demonstrating initial support via signatures. (However, ASA will demonstrate ongoing support through letters and testimony, as discussed in stakeholder engagement.)

- **Board Approval of Petition:** Before submission to the district, ASA Fontana's governing **Board of Directors must approve the renewal petition** in a public meeting. This internal step is important for governance and to show unity. The ASA board will pass a resolution endorsing the petition and authorizing its officers to submit it to Fontana USD. Including a copy of the board resolution or meeting minutes in the appendix of the petition is a good practice to document this approval.

- **Legal Compliance Affirmations:** The renewal petition will contain all required legal affirmations (e.g., the school will be nonsectarian, not charge tuition, not discriminate, etc., as per *Ed Code* §§47605(e)(1) and related provisions). These are typically listed in the petition's introduction or appendix. ASA Fontana will update any such statements to ensure they reflect current law (for example, confirming compliance with SB 740 for resource center locations if relevant, or other newer laws).

- **Additional Documents:** Appendices to the renewal petition should include any supplementary documents Fontana USD expects. Based on common practice, ASA Fontana will prepare to attach at least:

    - The latest **Independent Financial Audit** report.

    - **Resumes/Bios** of key school leaders and board members (to show capacity).

    - **Proof of Insurance** (as authorizers often verify that the charter holds required insurance coverage).

    - **LCAP** or a summary of the school's Local Control Accountability Plan goals and outcomes, to show alignment with state priorities.

    - If any material revision is being requested (e.g., a new facility or program change), include that proposal and any supporting documents.

    - **Academic performance data exhibits** (charts of test scores, Dashboard printouts).

    - **Letters of Support** from parents, community organizations, or local officials endorsing renewal of ASA Fontana.

    - **Board Resolution** approving the renewal petition (as noted).

    - **MOU (Memorandum of Understanding)** if one exists with Fontana USD that might need updating upon renewal (e.g., agreements on special education services through the SELPA, or use of district facilities). If ASA has an MOU, the petition can mention that it's in place and will be updated post-renewal as needed.

- All these materials combined will give the Fontana USD Board a 360-degree view of ASA Fontana's performance and plans. The documentation essentially must answer four crucial questions an authorizer will ask: **(1)** Is the school academically sound? **(2)** Is the school organizationally and fiscally viable? **(3)** Has the school been faithful to the terms of its charter? **(4)** Is the renewal petition complete and compliant? ASA Fontana's renewal package will be constructed to resoundingly answer "Yes" to all four.

- **Review and Quality Check:** Prior to submission, ASA Fontana will conduct thorough reviews of the petition. This may include a legal review by an attorney experienced in charter law to ensure all statutory requirements are met and to preempt any potential reasons for denial. The school might also invite an external charter expert or a friendly authorizer expert to critique the petition against quality standards (for example, using a *Charter Renewal Handbook* or evaluation rubric if available). Incorporating this feedback will strengthen the petition. Remember, as one authorizer noted, *"the specific content of the school's renewal petition is less important than the quality of its performance,"* but a well-crafted petition helps present that performance in the best light. So ASA will ensure both substance and presentation are excellent.

- **Fontana USD Staff Analysis:** It's worth noting that Fontana USD staff will independently verify much of the information ASA provides. They may pull data from the California School Dashboard, review financial reports the school submitted over the years, and visit the school for a renewal site visit. ASA Fontana should be prepared for an **authorizer site visit or inspection** during the renewal process. Best practice is to treat this like an open-house: have documentation organized, classrooms ready to showcase, and key stakeholders (teachers, parents, board members) available to speak about the school. The petition document can reference where evidence can be found on site if needed (e.g., "see student portfolios available upon request"). Being **fully prepared and cooperative during the authorizer's due diligence** reflects well on ASA and can positively influence the staff's recommendation to the Board.

By meticulously following this documentation guidance, ASA Fontana will produce a **high-quality renewal petition** that meets all legal mandates and persuasively highlights the school's achievements. The end product will not only satisfy the Fontana USD Board Policy and Ed Code requirements but also tell the story of ASA Fontana's positive impact on students. In essence, the renewal petition is ASA Fontana's opportunity to make the case: *We promised to deliver a great education, we have delivered, and we have a solid plan to keep delivering for the next five years.* All evidence indicates ASA Fontana is fulfilling its mission, which lays a strong foundation for the Board to grant a renewal.

Conclusion

ASA Fontana's charter renewal plan is comprehensive and grounded in both the **legal framework** and **best practices** for renewal. By adhering to the timeline, addressing all requirements of law and policy, and showcasing its successes, ASA Fontana will present a compelling renewal petition to Fontana USD in December 2026. The plan ensures that every reference and example in the renewal documents emphasizes ASA Fontana as the petitioner and reflects the context of Fontana USD's oversight and expectations. With a collaborative approach and thorough preparation, ASA Fontana aims to secure the Board's approval for another charter term. Fontana USD will see that ASA Fontana has not only **met its obligations** but in many ways **exceeded expectations**, as evidenced by strong student performance and a faithful execution of its charter. By following this plan, ASA Fontana is well-positioned to **earn a full renewal** and continue providing a high-quality, STEAM-focused education to the students of Fontana for years to come.

With the support of its families and community and a proven track record of success, **ASA Fontana looks forward to a successful renewal and the opportunity to thrive in the next charter term.**