

Sample Letter from Donor To IRA Administrator

This is a sample that you may use to request your IRA Plan Administrator for a charitable distribution from your Individual Retirement Account to Jonathan's Circle, Inc.

Dear Sir or Madam:

RE: Request for Charitable Distribution from Individual Retirement Account to
Jonathan's Circle, Inc.

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____ (Account Number).

Please issue a check in the amount of \$ _____ payable to the organization specified below:

Jonathan's Circle, Inc.
c/o Rafael Ledesma, Treasurer
2360 Irish Lane, Apt. 26
Clearwater, FL 33762-3137

Tax ID: 47-3152037 Email: rledesma@jonathanscircle.org

Please also list my name, address, and email as the donor of record in connection with this transfer; and please copy me on your transmittal letter. Thank you for your assistance in this matter.

Sincerely yours,

Your name