Search and Rescue of the Northern Adirondacks PO Box 1116, Saranac Lake, NY 12983 www.SARNAK.org

Search and Rescue of the Northern Adirondacks

Bylaws

Article I - THE NAME

The name of the Organization shall be Search and Rescue of the Northern Adirondacks.

Article II - THE OFFICE

The principal office of the Organization shall be in the County of Franklin, State of New York. The Organization may also have offices at such other places, within or without the State of New York, as the Organization shall determine, or its business shall require.

Article III - THE PURPOSE

The purpose of the Organization shall be to assist the New York State Department of Environmental Conservation (DEC) and law enforcement agencies in searching for, administering first aid to, and evacuation of lost, stranded, sick, injured, runaway, or deceased person(s); to provide education and information about wilderness safety; to provide support for safe outdoor recreation events under agreements with sponsoring entities; and, to provide the training structure to support qualified search and rescue volunteer members.

Article IV - MEMBERSHIP

1. Active Members, as defined in the Standard Operating Guidelines of the Organization, shall be entitled to hold office and have the right to one vote on any and all Organization matters.
2. Associate Members, as defined in the Standard Operating Guidelines of the Organization, shall be entitled to hold office and have the right to one vote on any and all Organization matters.
3. Life Members, as defined in the Standard Operating Guidelines of the Organization, shall not be entitled to hold office, and shall have the right to vote on any and all Organization matters. May also maintain Active or Associate Membership, and have all the rights and duties of that level of membership.
4. Any application submitted for membership must be acted upon at the next regular business meeting or regularly scheduled training. Approval requires a majority vote of the Members present.

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Article V - MEETINGS

The Annual Meeting of the Organization shall be in March of each year. The Coordinator shall set the date and place for the Annual Meeting and the Secretary shall be charged with informing the entire membership, by phone and/or email of the time and location of said Annual Meeting of the Organization. Said notice shall be phoned or emailed a minimum of seven (7) days prior to said Annual Meeting date. At the Annual Meeting the Officers of the Organization shall be elected and any other Organization Business as conducted in regular meetings of the Organization shall be conducted. A regular training of the Organization shall be held monthly, on a date specified by the Coordinator. Special meetings shall be held on a date specified by the Coordinator or another elected Officer as deemed necessary. The Secretary shall be charged with notifying all Members of such special meetings. The business of all meetings shall be conducted according to Robert's Rules of Order.

Article VI - ELECTIONS

Nominations for Organization Officers shall be conducted in February of each year. Nominations may be done by Members in writing or in person. Election of Corporation Officers shall be conducted at the Annual Meeting of the Organization. A majority vote of the Members present is required to elect any Officer. Newly elected Officers will assume their duties in the month of April following the elections. Appointed Officers shall be notified by the newly elected Officers by the second week of May following the elections.

Article VII - OFFICERS

The Officers of the Organization shall be as follows:

Elected:

1. Coordinator
2. Secretary
3. Treasurer
4. Training Officer

Officers of the Organization may hold as many as two (2) Offices at one time. These may be one (1) elected and one (1) appointed, or two (2) appointed positions, as described in the Standard Operating Guidelines of the Organization. Removal of Organization Officers, with or without cause, may be done by a majority of Members present at any regular or special meeting of the Organization. Notice of motion to remove and the date and location of the meeting must be sent by the Secretary, via email no later than two (2) weeks in advance of said meeting.

In the event of the death, resignation or removal of an Officer, an Officer pro-tem shall immediately be appointed by the Coordinator. At the next regular meeting of the Organization,

nominations will be accepted from the floor for replacement of the vacated position, and the nominations will be voted on at the same meeting of the Organization. The newly elected Officer will serve the remainder of the term of the vacated position. In the event the Coordinator is replaced, for any reason, the Training Officer will assume the Coordinator's duties. If the Training Officer is unwilling or unavailable, the Secretary will assume the Coordinator's duties. The exact job description of all Officers shall be defined in the Standard Operating Guidelines of the Organization.

Article VIII – MEDICAL DIRECTOR

The Officers of the Organization may appoint a qualified individual to serve as the Medical Director for SARNAK. The medical director, if appointed, is responsible for the following activities.

- Advise SARNAK on medical-related activities.
- Assist with medical education and training activities for SARNAK Members.
- Advise on the development of medical protocols, policies, and quality improvement programs.
- Act as a liaison to other agencies regarding medical-related activities, when appropriate.
- Work with the Training Officer to ensure all SARNAK Members participating in medical activities have current licenses/credentials and are practicing within their scope of license/credential.
- Act as the supervisory physician, or delegate this to another physician approved by the Officers, for SARNAK Members who are EMTs and/or who may otherwise require physician supervision.

Article IX - REVISIONS

The Articles of these By-Laws may be amended by a two-thirds (2/3) majority vote of the Members present at a regular or special Meeting of the Organization. Notice of content of the amendment and the date and location of the meeting must be sent by the Secretary, via email, no later than two (2) weeks in advance of said meeting.

Article X - FISCAL YEAR

The fiscal year of the Organization shall begin on the first day of April and end on the last day of March of each year.

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Article XI - DISSOLUTION

Upon dissolution of the Organization, all of its assets remaining after payment of all costs and expenses of such dissolution shall be distributed to organizations which have qualified for exemption under section 501(c)(3) of the Internal Revenue Code, or to the Federal Government, or to a State or Local Government, for the public purpose, and none of these assets will be distributed to any individual Member, Officer or Trustee of this Organization.

Adopted 5-10-95
Amended 2-14-96
Amended 3-12-99
Amended 3-7-2018
Amended 8-14-2023