

Friends of Smith Meeting, 10/02/2025

Agenda

Date: 10/02/2025

Time: 6:00 PM

Location: PB Smith Elementary Library

11 members in attendance: FOS President – Jess Brandt, VP – Marcia Hill, Treasurer – Carey Williams, Secretary – Amanda Crumpler, Eric Kelly, Katie Compton, Nancy Gatti, Amy Fields, Madison Canterbury, Lindsey Huggins, Liz Baird

Minutes recorded by Amanda Crumpler

1. Motion to Open: 1st Mr. Kelly and 2nd Marcia Hill
2. Principal Updates: Eric Kelly, Principal
 - Mr. Kelly thanked FOS for volunteers for picture day and hearing and vision screenings, as well as September Sunshine Table.
 - Greentop refinishing update: It was painted yesterday (10/1), but not fully completed as a few elements are missing. Remaining items to be painted: Four square colors, perimeter, and possibly logo in center. Mr. Kelly is overall content with the project. Jess will follow up with Caroline about completing the final paint job.
 - Mr. Kelly would like FOS to consider new picnic tables. There are currently 18 picnic tables that are 15+ years old and rusted. He would like to replace them with newer, possibly metal school colors, but does not think they need as many as they currently have. Carey will look into the cost of replacement vs. refurbishment.
 - FOS is also considering adding benches for teachers and students near the playground area.
 - Mr. Kelly also addressed the possibility of replacing the duplicator machine. The current one is no longer serviceable, and they have been having trouble with it recently. Mr. Kelly will follow up with Ms. Miller about potential cost of replacement including purchase/lease options.
3. President Updates: Jessica Brandt
 - Car Show Updates

- Jess completed the event flier and will post on Capital Cruisin for registration tomorrow (10/3).
- Mr. Kelly confirmed 9 am car arrival preferred, and said he will touch base with the church for additional parking for the event and request mowing be done prior to the event.
- Mr. Kelly confirmed back bathrooms will be open for the event.
- Marcia said FOS will supply extra trash bags.
- Jess gave brief update on sponsorships, and asked Mr. Kelly to present trophies.
- Carey recommended removing the 50/50 raffle presale option. She suggested we focus our efforts on day-of raffle sales. This was discussed and approved.
- Jess said we have had volunteer interest for the event, and she will send more information out after Halloween Jam and Sunshine Table.
- Touch a Truck: Marcia Hill
 - Mr. Kelly said a 4pm drop-off time on Friday (11/7) should be okay, and he will make sure FCCC is aware. Jess confirmed someone from FOS will be there to help set-up at that time.
- Food Trucks: Amanda Crumpler
 - Ms. Compton recommended Haute Cakes food truck as a good option for the event. Consensus was that two food trucks plus one Snowie/Coffee/Treat option will be sufficient for the event.
- Christmas Parade and Blinky Light Sale
 - Mr. Stern (via Ms. Compton) informed that he is willing to bring his truck or trailer for the parade. Jess will follow up on rules/regulations on the parade in regards to walking with a parade vehicle.
 - Discussed and approved FOS/P.B. Smith will participate in the Christmas Parade this year.
- Teacher Conferences - Coffee Cart

- Mr. Kelly confirmed that teacher conferences will be 11/3, from 8:30-3:30, not evenings. FOS will look into a breakfast or coffee cart with an arrival at 8am before first conferences begin. FOS will follow up with Mr. Kelly once it is decided and booked.
- November Meeting Date
 - Jess proposed moving the next FOS meeting date to 11/3. Discussed and approved.

4. Halloween Jam: Carey Williams, Treasurer

- Ms. Gatti recommended extra volunteers for the bounce house station, and in general for the event. Jess plans to have 16 volunteer slots open for each of the two time frames: morning (grades 5, 2, and 4) and afternoon (grades 3, 1, and K).
- Mr. Kelly said he should be able to provide a substitute for Mr. Carpenter, so Carey will follow up with him about DJing the event.
- Ms. Gatti said the encore teachers have met about Halloween Jam and plan to have 5 stations: (1) bounce houses, (2) mini golf, (3) bowling, (4) musical dots, (5) football toss
- Carey provided an update that the decorations from prior years were okay in the shed, although slight concern over the smell possibly coming from under the shed.
- Carey confirmed she booked Halloween themed bounce houses for this year, assuring selections would be easier for younger children to climb independently.

5. Spirit Nights: Marcia Hill, Vice President

- Marcia announced the first Spirit Night at Chipotle on Monday 10/6.
- Jess said she will drop off fliers for folders in the morning (10/3) for children to take home on Monday (10/6).
- Ms. Compton said she will ask teachers to add a reminder to their class newsletters.
- Marcia confirmed the next Spirit night will be Panera Bread on Thursday 11/20, and proposed the following be Chick-fil-A in February.
- Marcia mentioned the possibility of Kendra Scott Spirit Night (online). Ms. Compton recommended trying that in May for Mother's Day.

6. Sunshine Table: Amanda Crumpler, Secretary

- Amanda announced the upcoming Sunshine table will be 10/14. Ms. Fields confirmed the date will not conflict with any field trips. The theme will be Harvest Baked Potato Bar. Confirmed the number of total staff in the building is around 65.
- Amanda proposed and confirmed 11/18 for the following Sunshine Table and suggested a “Dipsgiving” theme.

7. Monthly Financial Report: Carey Williams, Treasurer

- General Budget Review
 - Mr. Kelly informed that Ms. Miller ordered three new TVs and a stand, and Carey said she would update the budget.
 - Carey said she would provide Mr. Kelly with a list of teachers who have yet to cash their checks, so he can kindly remind them to do so.

8. Question and Answer Session

- Mr. Kelly said he plans to push the Fall beautification project to Spring.
- Ms. Compton said she will ask teachers to include a link to FOS volunteer form on weekly class newsletters.

9. Motion to Adjourn: 1st Carey Williams and 2nd Mr. Kelly