



James Madison Middle School

875 Wilkes Drive Eugene, Oregon 97404 Phone: 541-790-4300 Fax: 541-790-4320
Justin Corey - Principal, Gina Crump - Assistant Principal, Mary Peterson - Office Manager

On behalf of Madison Middle School, we would like to invite you to participate in our annual Career & College Exploration Day on Wednesday, May 27! We believe it is never too early for students to begin thinking about their futures. It is important to us that our students learn about and experience a variety of fields of work and colleges/universities. Below are some important details for your consideration.

What you can expect:

- Check in at the front office by 8:30 so we can escort you to your classroom, help with set-up, etc.
- Lunch will be provided to you
- The schedule for the day-of is located on the back of this letter
- Students will be following their normal class schedule
- You will see 5 different classes throughout the day - each class will be 34 minutes long
- Classroom teachers will remain in their classrooms with you to help out as needed in all areas
- You will have access to a projector, screen, and speakers if you would like to share a presentation
- You can certainly bring props, items, and materials with you to display
- You can certainly share middle school-appropriate stories (heartwarming, inspirational, gross, funny)

What we hope you cover:

- Share the path you took to get where you are
- Talk about your job or program(s) and what skills are required
- Share what you like about your job or program(s)
- Why it's important to show up every day and on time (being dependable)
- Why it's important to try your best every day (work ethic)
- Why it's important to be able to work well with others (communication, teamwork, collaboration)
- What do I need to do now in middle school, or in the future in high school, to help prepare me for a job in your field?
- What motivates you in life and why? (work-home balance, money, free time, giving back, etc.)

Thank you very much for your consideration to participate in Madison's annual Career & College Exploration Day! If you have any questions, concerns, or have any special requests or needs for the day to help you be successful with your presentation, please feel free to reach out to any member of Madison's Career & College Exploration Planning Committee. More details for the day-of will follow after we have confirmation of your participation. We are excited to hear from you and look forward to having you in our building.

Beth Seagrave, seagrave_b@4j.lane.edu
Krissy Hulse, hulse_k@4j.lane.edu

Justin Corey, corey_j@4j.lane.edu
Gina Crump, crump_g@4j.lane.edu



James Madison Middle School

875 Wilkes Drive Eugene, Oregon 97404 Phone: 541-790-4300 Fax: 541-790-4320

Justin Corey - Principal, Gina Crump - Assistant Principal, Mary Peterson - Office Manager

9:00-9:32	Advisory Assembly	32 min
9:36-10:06	Period 1	34 min
10:10-10:44	Period 2	34 min
10:44-10:59	Break	15 min
10:59-11:33	Period 3	34 min
11:33-12:03	1st Lunch	30 min
12:07-12:41	Period 4	34 min
11:37-12:11	Period 4	34 min
12:11-12:41	2nd Lunch	30 min
12:45-1:19	Period 5	34 min
1:23-1:57	Period 6	34 min
2:01-2:35	Period 7	34 min