Privacy Notice for Research Participants

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This Privacy Notice provides information on how Oxford Brookes University (Oxford Brookes) collects and uses participant's personal information when you take part in one of our research projects. Please refer to the research Participant Information Sheet for further details about the study and what information will be collected about you and how it will be used.

Oxford Brookes is the Data Controller of any data that you supply for this research. This means that we are responsible for looking after your information and using it lawfully. We will make the decisions on how your data is used and for what reasons.

Why do we need your data?

We need your data in order to provide a comprehensive understanding of the impact of Covid-19 pandemic on the experiences and career development of early career academics (ECAs). We also need to understand how institutional leaders and researcher managers have supported ECAs during and since the pandemic, as well as how they can create a more inclusive research and innovation environment that supports ECAs career progression.

Oxford Brookes' legal basis for collecting this data is:

Processing is necessary for the performance of a task in the public interest such as research.

Your consent is an ethical requirement.

Oxford Brookes University's legal basis for processing your Personal Data (or information) is as set out in Art 6 UK GDPR.

Special Category Data:

Oxford Brookes may ask you for sensitive data such as: racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, data concerning health or sexual life, genetic/biometric data. This is defined by law as Special Category Data. If Oxford Brookes requests this data it can only be used because one of the following processing exemptions applies as set out in Art 9 UK GDPR:

You have given OBU explicit consent to do so; and

Processing is necessary for scientific or research in the public interest.

What type of personal data will Oxford Brookes use?

Survey data and/or interview transcripts

Who will Oxford Brookes share your data with?
Data may be shared with the research project team in Oxford Brookes University. Google services will be used for data hosting (on Google Drive) and office productivity software such as email.

Will Oxford Brookes transfer my data outside of the UK?

Data will be primarily be stored within the UK

What rights do I have regarding my data that Oxford Brookes holds?

- You have the right to be informed about what data will be collected and how this will be used
- You have the right of access to your data
- You have the right to correct data if it is wrong
- You have the right to ask for your data to be deleted
- You have the right to restrict use of the data we hold about you
- You have the right to data portability
- You have the right to object to Oxford Brookes using your data
- You have rights in relation to using your data in automated decision making and profiling.

Your rights will depend on the legal ground used to process your data

Where did Oxford Brookes source my data from?

Data has been sourced from the survey and/or interviews held. At this point you would have provided consent to use and generate data from the survey and/or interviews. These research events have been recorded and the data has been transcribed.

Are there any consequences of not providing the requested data?

There are no consequences of not providing data for this research. It is purely voluntary. If you would like to withdraw part way through the research, the Participant Information Sheet includes this information. It may be that some of the data that you have provided has already been used in the research. If you would like more information about this, you should feel free to contact the research team.

Will there be any automated decision making using my data?

There will be no use of automated decision making in scope of UK Data Protection and Privacy legislation.

How long will Oxford Brookes keep your data?

In line with Oxford Brookes policies data generated in the course of research must be kept securely in paper or electronic form for a period of time in accordance with the research funder or University policy.

Who can I contact if I have concerns?

In the event of any questions about the research study, please contact the research team in the first instance. Their contact details are listed on the Participant Information Sheet. If you have any concerns about the way in which the study has been conducted, please contact the Chair of the University Research Ethics Committee at ethics@brookes.ac.uk. For further details about information use contact the Information Security Management team on info.sec@brookes.ac.uk or the Data Protection Officer at brookesdpo@brookes.ac.uk. You can also contact the Information Commissioner's Office via their website ico.org.uk.