

Peculiar Place-Capacity Building Services
Kingston, Jamaica, W.I
Telephone: (876)-548-8485 / (876)-375-6300
Email: peculiarplacecbs@gmail.com

Welcome to Peculiar Place-Capacity Building Services. Here at Peculiar Place-Capacity Building Services we offer writing services in areas such as:

- School Assignments Assistance
- Research
- Essay writing
- Story/Creative writing
- PowerPoint presentations
- Paper editing
- Letter/Report writing
- Programs/curriculums
- Speeches

Assignment/Research Assistance include but are not limited to:

- Instructions/Guidance
- Editing/Reviewing
- Information sourcing
- APA referencing
- Provision of examples/ samples

Prices:

- Resumes/Cover letters starting price \$4000
- Letters starting price \$3000
- E-portfolios starting price-\$4,000
- Literature/article reviews starting price-\$25,000
- Speeches starting price \$3000
- Essay writing starting \$5000

The following writing pieces and other unstated pieces will determine a cost based on lengths of workload being considered.

Where Passion Meets Purpose

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- Research
- Story/Creative writing
- PowerPoint presentations
- Paper editing
- Report writing
- School Assignments Assistance

Policies

All writing pieces must be given at least one week prior to the due date unless otherwise negotiated. Except for E-Portfolios and guidance programs, which are negotiated, based on package deals.

Express Service-Writing pieces that need to be done at short notice (less than one week's notice) will need to pay extra to cover the cost.

All writing pieces are completed within a reasonable deadline which is agreed upon by both parties. Clients are given at least two (2) consultation sessions for training/explanation of process/content, should more time be needed then this may require additional payments.. Assignments that are looked over by school faculty and require correction, same will be given twice for the cost originally quoted. Assignments needing corrections more than twice will require additional payments. Writing pieces left after ten (10) business days with no response from the owner will be discarded and PPCBS shall not be responsible.

Writing pieces must be emailed along with instructions and other relevant documents that may be required.

Deals

Clients who want three or more of the same writing pieces will get a fifty percent (50%) off the lowest priced piece.

Clients are given two business days to communicate any error or dissatisfaction of writing done which will be edited without charge. Should this time period expire, the client may have to pay at least fifty percent (50%) of the cost to have it edited.

E-Portfolios

E-portfolios come in different packages with or without client involvement (kindly see flyer). E-portfolios are done to suit client needs/purpose. For each guiding principle clients are allowed five photos/ videos in total. Should the client desire

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more pictures or videos then the same will be at a higher cost starting at \$2000 for three photos/video. Content pieces such as pictorial videos, vision board and posters are created for clients (the amount varies based on package purchased). For standard \$30,000 packages, four of these are created. E-portfolios are completed within ten (10) business days unless otherwise negotiated. E-portfolios left after fifteen business days with no response from the owner will be discarded and PPCBS shall not be responsible.

Payments:

Clients are required to pay full price for writing pieces before assistance can begin. Clients should be advised that there will be no refunding of funds once the writing task has commenced. Should writing pieces be no longer needed after writing has begun, clients may receive a fifty percent (50%) refund after providing proof of reason for cancellation.

Banking Information

Bank of Nova Scotia, March Pen Road, Spanish Town branch, St. Catherine Branch. Account number 851500 Savings account-Peta-Gaye Graham.

N.B Peculiar Place-Capacity Building Services reserves the right to cease engagement with any client who they deem uncooperative and unreasonably unwilling to abide within the policies stated.

Peta-Gaye Graham M.Ed., B.Sc.
Guidance Counsellor | Educational
Psychologist
Founder/Director, Peculiar Place-
Capacity Building Services