

ACIM - St. Louis Events Refund Policy

Welcome to ACIM - St. Louis Events. We understand that sometimes plans change, so we aim to make our refund policy as clear and fair as possible. Here are the details of our refund policy:

1. **Refund Window:** Participants may request a refund up to 3 weeks before the scheduled event. Beyond this window, no refunds will be provided.
2. **Methods of Payment & Refund Amounts:**
 - **Credit Card Payments** If the registration was done via credit card, the refunded amount will be the original transaction amount less a 3% registration fee and any credit card processing charges, which are typically around 4%.
 - **Cash or Check Payments:** Registrations made by cash or check will be refunded in full, provided the refund request is within the aforementioned refund window.
3. **Cancellation & Refund Request Process:**
 - All cancellations and requests for refunds must be made in writing. Email correspondence is considered acceptable.
 - Refund requests should be submitted with all necessary details including the name of the registrant, event details, and payment method.
4. **Event Cancellations by ACIM - St. Louis:** In the rare instance that ACIM - St. Louis must cancel or reschedule an event, participants will receive a full refund.
5. **Refund Processing Time:** Refunds will be processed within 30 days of receiving the refund request.
6. **Refund Methods:** Refunds will be made either by check, PayPal or by crediting the original credit card used for the transaction. The method chosen for the refund will be at the sole discretion of ACIM - St. Louis.
7. **Contact ACIM Council:** info@acimstlouis.org

Thank you for your understanding. If you have any questions or concerns regarding this policy, please do not hesitate to contact us. We are always here to help and to ensure a smooth experience for our valued participants.