



31st May to 8th June 2024

Brockley Max Festival

The festival Opening Night is amazing! Taking place in Foxberry Road near Brockley station from 4.00 - 10.30 pm, it is a fantastic evening of performance. To make such a big event happen, we need lots of volunteers. **If you're free on 31st May for a minimum of two hours (ideally longer) there is surely a role for you.**

Title of role:	Opening Night Steward
Hours:	Friday 31st May- A minimum of 2 hours between 8am-11pm
Venue/location:	Outside by the Brockley Barge Pub
Activities:	Daytime (8am-4pm) • Delivery of notices about the event to local houses (week before) • Preventing people parking cars in the area • Generally helping with setting-up of equipment and facilities • Giving out programmes to the public at Brockley Station Evening (4-11pm) • Selling raffle tickets to tickets-buyers • Handing out programmes to the audience • Actively ensuring the health and safety of all attendees • Preventing unauthorized access to the restricted areas by attendees • Providing help and support to the emergency services in the event of a major incident • Reporting any anti-social behavior, illegal activity or any potential danger to the security of the workers or volunteer co-ordinator • Picking up litter • Generally helping with breakdown of equipment and facilities
Skills and Experience required:	• Able to take responsibility of your work and work under no supervision • Confident talking to the public • Able to be polite and courteous • Comfortable handling cash • Willing to work as part of a team and to cover agreed hours
Training provided:	• Appropriate Induction and Briefing period will be provided

Expenses provided:	• We will reimburse reasonable amounts that volunteers have to spend on travel and childcare if agreed in advance and on production of receipt when volunteering for us
Support provided:	• Face-to-face, phone and email communication during the duration of the volunteering period. Feedback forms will also be provided • We'll feed volunteers who do more than 4 hours work
Supervisor:	• Chernel Sharpe, Volunteer Co-ordinator

What is Brockley Max?

Now in its 23rd year, Brockley Max is a fantastic community arts festival celebrating local talent, and encouraging the imaginative use of different venues across Brockley, Ladywell, Crofton Park and Honor Oak Park.

What will the 2024 festival consist of?

- Nine days of great events from 31st May to 8th June
- Our opening event 'Brockley Max Opening Night' on Friday 31st May from 4pm to 10.30pm by Brockley Station will feature live music and dance performances
- Our Art In The Park on Hilly Fields on Saturday afternoon 8 June featuring children's art workshops, a live stage, a craft market, performances and food.
- Wonderful and varied arts events that are a rich mix of local talent and genres from across the area!

How to apply for a volunteer role:

Please complete our Volunteer Form- [here](#)

Chernel, volunteer coordinator, will be in touch ASAP after receiving your form to arrange an informal discussion if necessary and with details of how you can sign up for shifts 😊

Brockley Max Festival Volunteer Roles

As well as the specific duties mentioned below, all volunteers are required to:

- Complete a 2024 volunteer application form and sign a volunteering agreement
- Have a brief informal meeting with the Volunteer Co-ordinator to discuss their application. (Not necessary for existing/regular volunteers)

- Stick to agreed shifts and/or duties or notify the volunteer co-ordinator if you are unable to do so
- Familiarize themselves with festival risk assessments and take responsibility for their own personal health, safety and wellbeing
- Work at all times in accordance with volunteer policies and procedures

Volunteer Rewards:

Volunteering with Brockley Max will bring you many benefits:

- Meet new people
- Learn and gain skills in the running and setting of events; get a reference letter
- Make a difference in the local community
- A special invitation to our Volunteer Thank You Party
- Get a Lewisham Community Card: <https://www.lewishamlocal.org.uk/>
- Be part of an exciting Art Festival in its 23rd edition, attend unique events!

Volunteer Feedback:

Brockley Max enormously values your opinions and suggestions while helping Brockley Max and you'll receive a Feedback form to express your thoughts after your work is finished with us. While you are helping Brockley Max, the volunteer coordinator will offer you ongoing support and she'll be happy to listen to all your queries.

We are looking forward to hearing from you!