

Key Club Officer Meeting Agenda

Monday, January 23, 2023

Room: 509 | Start: 1:28 p.m. | End: 1:45 p.m.

Present: Angelina, Susan, Ellie, Emily, Ashley, Ella

Absent: Lina

Advisor: Mrs. Slowikowski

Objectives:

1. Officer Check-in
2. PR Committee Check-In
3. Service Events
4. Member Meeting
5. MOTM
6. February Outline
7. Second Semester Event
8. Reminders/Wrap Up
9. Topics of Next Meeting

Timeline:

- ☐ Monday, 1/23, Officer Meeting
- ☐ Monday, 1/30, Member Meeting
- ☐ Monday, 2/6, Officer Meeting
- ☐ Monday, 2/13, Member Meeting
- ☐ Tuesday, 2/14, VALENTINE'S DAY!!
- ☐ ??? Officer Meeting
- ☐ 2/18 - 2/26 PRESIDENT'S WEEK BREAK
- ☐ Monday, 2/27, Member Meeting

Quote of the Meeting

1. Officer Check-in (5 Min)	
• N/A	
2. PR Committee Check-in (5 Min)	
• Newsletter (finish 1st srecap, prep for feb recap) • Graphics (motm, member meeting)	•
3. Service Events (10 Min)	
• Emily?	• Service Sessions ○ 1/29, 11-12, - Free rice [Ellie] ○ 2/4, - event [emily] ○ 2/26, 11-12, - color a smile [angelina] ○ 3/25/26 - event [emily] ○ 4/29/30 - event [ella] ○ 5/26/28 - event [lina] • Feb. 11 from 8:45-1pm Alum Rock
4. Member Meeting (10 Min)	
• Theme: Boba • Pubs: ○ Schoology, email blast, Instagram ○ Tnt form by 1/25 • COMPLETE SLIDES BY 1/29 (Sunday) @ 11:59 ○ Strikethrough when done	• Slides (link) ○ Welcome (angelina) ○ Family update (susan) ○ Service Events (emily) ■ 2-3 new ones ■ Release Online ones ○ 2nd Round of Dues (lina) ○ Fun Activity (ashley) ■ Gartic Phone in families ■ Led by officers ■ Telephone w/ drawing and pictures ○ Attendance form (ellie) ○ Thank you & socials (ella) ■ Include club newsletter and next member meeting

	● Wear kc purple shirt!! ● AARON LUC MOTM
5. February Outline (10 Min)	
● Pubs: MOC graphic for feb 6 or 7	● Member meetings: 2/13 & 2/27 ● Service Events: 2/26 ● Fundraiser: Goodie Bags (tent), see's candies
6. Second Semester Event (10 Min)	
● March? April? May?	● 2 events: Around March/ April and May (have new officer team plan) ○ Themes: micKEY mouse CLUBhouse ● Late March: Officer apps
7. Reminders/Wrap Up (Time)	
● Reminders: ○ Event ■ Day of the week (Month/Day) Time ● Questions, Comments, and/or Concerns?	● Pubs ○ Service events ○ February mark your calendar ○ Tnt form
8. Topics of Next Meeting (Time)	
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