

MCOE FACILITIES MASTER PLAN
COMMITTEE MEETING
JANUARY 17, 2024
MINUTES

- I. Call to Order: Mary Claypool called the meeting to order at 8:16 AM.

COMMITTEE MEMBERS PRESENT:

Mary Claypool	Trustee Area #6
Annette Yee Steck	Trustee Area #1
Heather Owen	Trustee Area #3
Dr. Deneen Guss, Secretary to the Board	
Dr. Colleen Stanley, Chief Business Official	
Brett W. McFadden, Deputy Superintendent	

STAFF MEMBER PRESENT:

Darren Fort, Senior Director of Maintenance, Operations & Transportation

- II. Update on Bard Blades Modernization Project
- a. Mr. Fort provided an update on the Bard Blades Modernization project. Mr. Fort outlined the proposed project work, construction schedule, and possible project completion date.
 - b. This was an information item, no action was taken.
- III. Steinbeck Building Update
- a. This item was delayed due to time constraints and rescheduled for a special meeting of the committee on January 18, 2024.
- IV. Future Modernization Plans
- a. This item was delayed due to time constraints and rescheduled for a special meeting of the committee on January 18, 2024.
- V. Update on ABI Safety Cameras
- a. Mr. Fort provided an update on recent upgrades to ABI's safety infrastructure and protocols. Cameras covering outside areas and interior halls were recently installed. In addition, all exterior doors now have locking mechanisms with key fobs. These upgrades were part of recommendations made by the Sheriff's Officer earlier in the year.
 - b. This was an information item, no action was taken.
- VI. TIP Program Facilities at Santa Rita Unified School District
- a. Mr. Fort informed the Board that MCOE's TIP program facilities in the SRUSD school district will need to be relocated due to upcoming District facility construction work. MCOE is working with the District to relocate the program to another location in the district.
 - b. This was an informational item, no action was taken.
- VII. Update on ELP Building at Hartnell
- a. Mr. Fort provided the committee with an update on the progress of the new ELP child center located on the Hartnell Community College's Alisal Campus. The new facility is scheduled for completion in March 2024.
 - b. This was an informational item, no action was taken.

VIII. The meeting was adjourned at 8:59 AM.