COVERING LETTER

First author*[1)], Second author [2)], etc. [Times New Roman 10]

Manuscript has main author and co-authors. Author names should not contain academic title or rank. Indicate the corresponding author clearly for handling all stages of pre-publication and post-publication. Consist of full name author and co-authors. **Corresponding author** is a person who is willing to handle correspondence at all stages of refereeing and publication, also post publication.

I. First author*:

1. Name : (Author names should not contain academic title or rank)
2. Affiliation :
3. E-mail :
4. Orcid ID : (if the author doesn't have the ID please register at https://orcid.org/)
5. Phone number : (corresponding author)

II. Second author:

1. Name : (Author names should not contain academic title or rank)
2. Affiliation :
3. E-mail :
4. Orcid ID :

III. **Third author:**

1. Name : (Author names should not contain academic title or rank)
2. Affiliation :
3. E-mail :
4. Orcid ID :

IV. **Fourth author:**

1. Name : (Author names should not contain academic title or rank)
2. Affiliation :
3. E-mail :
4. Orcid ID :

TITLE [Indonesian, Arial 14 pt, BOLD]

Abstrak [Times New Roman 11 pt, Bold]

Diperlukan abstraksi yang ringkas dan faktual. Setiap makalah harus dilengkapi dengan abstrak sekitar 100-250 kata. Abstrak harus menyatakan secara singkat tujuan penelitian, hasil utama dan kesimpulan utama. Abstrak seringkali disajikan terpisah dari artikel, sehingga harus dapat berdiri sendiri. Abstrak harus terintegrasi dan mandiri yang terdiri dari pendahuluan dan tujuan, metode, hasil, kesimpulan, dan saran. Namun, abstrak harus ditulis sebagai satu paragraf tanpa header ini. Untuk alasan ini, Referensi harus dihindari. Selain itu, singkatan yang tidak standar atau tidak umum harus dihindari, tetapi jika penting, singkatan tersebut harus didefinisikan pada penyebutan pertama dalam abstrak itu sendiri. [Times New Roman 11pt, single].

Kata kunci: kata kunci 1; kata kunci 2; dst (terdiri dari 3-7 kata) [Times New Roman 11pt, single].

TITLE [ENGLISH, Arial 14 pt, BOLD]

Abstract **[Times New Roman 11 pt, Bold, Italic, English]**

A concise and factual abstract is required. Each paper should be provided with an abstract of about 100-250 words. The abstract should state briefly the purpose of the research, the principal results and major conclusions. An abstract is often presented separately from the article, so it must be able to stand alone. The abstract must be integrated and independent which is consist of introduction and purpose, methods, results, conclusion, and suggestion. However, the abstract should be written as a single paragraph without these headers. For this reason, References should be avoided. Also, non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself. [Times New Roman 11pt, single, Italic, English].

Keywords: *keyword 1; keyword 2; dst (concise of 3-7 words)*

PENDAHULUAN [Times New Roman 11pt, Bold, spasi 1,5]

Pendahuluan harus memuat (secara singkat dan berurutan) latar belakang umum dan tinjauan pustaka (*state of the art*) berisi deskripsi sistematis penelitian sebelumnya yang relevan dengan penelitian, pernyataan artikel ilmiah baru, masalah penelitian utama, dan hipotesis. Bagian ini juga memuat landasan teori, konsep dasar dan prinsip-prinsip yang diperlukan untuk pemecahan masalah yang berkaitan dengan penelitian. Di bagian akhir pendahuluan, tujuan penulisan artikel harus disebutkan. [Times New Roman 11pt, spasi 1,5]

METODE [Times New Roman 11pt, Bold, spasi 1,5]

Metode tersebut diterapkan untuk memecahkan masalah, termasuk metode analitik. Metode yang digunakan dalam pemecahan masalah penelitian dijelaskan pada bagian ini. [Times New Roman 11pt, spasi 1,5]

HASIL DAN PEMBAHASAN [Times New Roman 11pt, Bold, spasi 1,5]

Hasil dan pembahasan harus ditulis pada bagian yang sama. Mereka harus disajikan terus menerus mulai dari hasil utama hingga hasil pendukung dan dilengkapi dengan diskusi. Bagian ini

harus menunjukkan ketajaman analisis dan sintesis yang dilakukan secara kritis termasuk deskripsi temuan karya yang membahas tajam, jawaban hipotesis penelitian, kaitannya dengan konsep atau teori sebelumnya, membandingkannya secara kritis dengan karya orang lain, dan menguatkan atau mengoreksi temuan sebelumnya. Satuan ukuran yang digunakan harus mengikuti sistem internasional yang berlaku. Semua gambar dan tabel harus aktif dan dapat diedit oleh editor. Diskusi harus menggali signifikansi hasil pekerjaan. Harap soroti perbedaan antara hasil atau temuan Anda dan publikasi sebelumnya oleh peneliti lain. [Times New Roman 11pt, spasi 1,5]

KESIMPULAN [Times New Roman 11pt, Bold, spasi 1,5]

Kesimpulan harus dijelaskan dengan jelas, hanya menjawab tujuan atau hipotesis penelitian. Kesimpulan tidak boleh hanya berisi pengulangan hasil dan pembahasan. Saran yang ditempatkan setelah kesimpulan berisi rekomendasi atas penelitian yang dilakukan atau masukan yang dapat digunakan langsung oleh konsumen. Kesimpulan dan saran ditulis kurang dari 200 kata dan ditulis dalam satu paragraf. [Times New Roman 11pt, spasi 1,5]

UCAPAN TERIMA KASIH (jika ada) **[Times New Roman 11pt, Bold, spasi 1,5]**

Kenali mereka yang telah membantu dalam penelitian, terutama yang mendanai penelitian Anda. Sebutkan orang yang membantu Anda bekerja. [Times New Roman 11pt, spasi 1,5]

DAFTAR PUSTAKA [Times New Roman 11pt, Bold, spasi 1,5]

Kami mendorong naskah untuk mengutip setidaknya 15 referensi dengan rasio referensi utama ke referensi lain harus >80% untuk meningkatkan kualitas pemikiran dan ide yang digunakan sebagai kerangka penulisan. Referensi utama adalah hasil penelitian langsung, antara lain artikel dalam jurnal ilmiah, prosiding, disertasi, tesis, dan monografi. Referensi harus up to date dengan proporsi >80% dalam 10 tahun terakhir. Karya-karya klasik dapat dirujuk tetapi tidak untuk membandingkan pembahasan atau tidak untuk membuktikan orisinalitas. Hindari referensi kutipan diri yang terlalu banyak. Harap pastikan bahwa setiap referensi yang dikutip dalam teks juga ada dalam daftar referensi (dan sebaliknya). Semua referensi yang disebutkan harus ditulis dalam urutan referensi yang disusun dari A sampai Z. Bahan bacaan yang dikutip di tubuh naskah harus ada di daftar pustaka. Format penulisan daftar pustaka mengacu pada American Psychological Association (APA). Penulisan kutipan dan daftar pustaka naskah disarankan menggunakan aplikasi Mendeley, Zotero, atau EndNote.

Contoh Daftar Pustaka. [Times New Roman 11pt, spasi 1,5]

Artikel jurnal

Lowrie, T., & Diezmann, C. M. (2009). National numeracy tests: A graphic tells a thousand words. Australian Journal of Education, 53(2), 141-158.

Osman, M. (2010). Controlling uncertainty: A review of human behavior in complex dynamic environments. Psychological Bulletin, 136(1), 65-86. https://doi.org/10.1037/a0017815

Buku

Baran, S. J., & Davis, D. K. (2012). Mass communication theory: Foundations, ferment, and future (6th ed.). Wadsworth Cengage Learning

Rakhmat, J. (2018). Psikologi komunikasi: Edisi Revisi. Simbiosa Rekatama Media.

Disertasi/tesis

Rahman, M. (2013). Using authentic materials in the writing classes: Tertiary level scenario. (Unpublished master's thesis). BRAC University, Mohakhali, Dhaka, Bangladesh.

Sheehan, L. R. (2007). Destination management organizations: A stakeholder perspective (Doctoral dissertation). Retrieved from Proquest Digital Dissertations. (AAT NR25719)

Laman Web

Queensland Health. (2017). Sun safety and physical activity [Fact sheet]. Diakses pada 28 Juni 2022 dari http://conditions.health.qld.gov.au/HealthCondition/media/pdf/20/199/134/sun-safety-and-physical-activity-v4

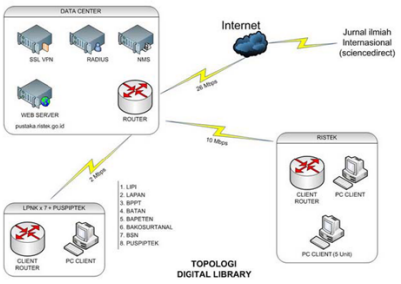
Contoh penyajian tabel

Tabel 1. Judul tabel harus ditulis jelas dan tampilan beresolusi tinggi

No.	Keterangan	Keterangan		Keterangan
		Unit 1	Unit 2	
1	Xxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxx	Xxxxx	Xxxxx
2	Xxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxx	Xxxxx	Xxxxx
3	Xxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxx	Xxxxx	Xxxxx

Sumber: Referensi (2017)

Contoh penyajian gambar



Gambar 1. Judul gambar

Sumber: Referensi (2017)

TITLE [ENGLISH, Arial14 pt, BOLD]

Abstract **[Times New Roman 11 pt, Bold, Italic, English]**

A concise and factual abstract is required. Each paper should be provided with an abstract of about 100-250 words. The abstract should state briefly the purpose of the research, the principal results and major conclusions. An abstract is often presented separately from the article, so it must be able to stand alone. The abstract must be integrated and independent which is consist of introduction and purpose, methods, results, conclusion, and suggestion. However, the abstract should be written as a single paragraph without these headers. For this reason, References should be avoided. Also, non-standard or uncommon abbreviations should be avoided, but if essential they must be defined at their first mention in the abstract itself. [Times New Roman 11pt, single, Italic, English].

Keywords: *keyword 1; keyword 2; keyword 3 (concise of 3-7 words)*

INTRODUCTION [Times New Roman 11pt, Bold, 1.5 space]

The introduction must contain (shortly and consecutively) a general background and a literature review (state of the art) contains a systematic description of previous studies relevant to the research, statements of the brand-new scientific article, main research problems, and the hypothesis. This section also contains theoretical basis, basic concepts and principles required for problem solving related to the research. In the last part of the introduction, the purpose of the article writing should be stated. [Times New Roman 11pt, 1.5 space]

METHODS [Times New Roman 11pt, Bold, 1.5 space]

The method is implemented to solve problems, including analytic methods. The methods used in the problem solving of the research are explained in this part. [Times New Roman 11pt, 1.5 space]

RESULT AND DISCUSSION [Times New Roman 11pt, Bold, 1.5 space]

Result and discussion must be written in the same part. They should be presented continuously start from the main result to the supporting results and equipped with a discussion. This section must show the acuity of the analysis and synthesis carried out critically including a description of the findings of the work that discusses incisive, answers of the research hypothesis, its relation to previous concepts or theories, compares them critically with the work of others, and corroborates or corrects to the previous findings. Unit of measurement used should follow the prevailing international system. All figures and tables should be active and editable by an editor. The discussion should explore the significance of the results of the work. Please highlight differences between your results or findings and the previous publications by other researchers. [Times New Roman 11pt, 1.5 space]

CONCLUSION [Times New Roman 11pt, Bold, 1.5 space]

The conclusion must be explained clearly, only answer the objectives or hypothesis of the research. The conclusions should not contain only the repetition of the results and discussions. Suggestion placed after conclusion contains a recommendation on the research done or an input that

can be used directly by the consumer. Conclusions and suggestions should be written less than 200 words and should be written in a paragraph. [Times New Roman 11pt, 1.5 space]

ACKNOWLEDGEMENT (if any) [Times New Roman 11pt, Bold, 1.5 space]

Recognize those who helped in the research, especially funding supporter of your research. Name the person to help you work. [Times New Roman 11pt, 1.5 space]

REFERENCES [Times New Roman 11pt, Bold, 1.5 space]

We encourage the manuscript to cite at least 15 references with the ratio of primary references to other references must be >80% in order to improve the quality of thoughts and ideas that were used as a writing framework. The primary reference is the result of direct research, including articles in scientific journals, proceedings, dissertations, theses, and monographs. Reference must be up to date with the proportion >80% is the last 10 years. Classical works can be referred but not to compare the discussion or not to prove originality. Avoid reference to self-citation that is too much. Please ensure that every reference cited in the text is also present in the reference list (and vice versa). All references mentioned must be written in the order of references arranged from A to Z. Reading material cited in the body of the manuscript must be in the bibliography. The bibliography writing format refers to the American Psychological Association (APA). It is recommended that you write citations and bibliography using the Mendeley, Zotero, or EndNote reference manager tools.

Reference examples. [Times New Roman 11pt, 1.5 space]

Journal articles

Lowrie, T., & Diezmann, C. M. (2009). National numeracy tests: A graphic tells a thousand words. Australian Journal of Education, 53(2), 141-158.

Osman, M. (2010). Controlling uncertainty: A review of human behavior in complex dynamic environments. Psychological Bulletin, 136(1), 65-86. https://doi.org/10.1037/a0017815

Books

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Sheehan, L. R. (2007). Destination management organizations: A stakeholder perspective (Doctoral dissertation). Retrieved from Proquest Digital Dissertations. (AAT NR25719)

Web pages

Queensland Health. (2017). Sun safety and physical activity [Fact sheet]. Retrieved June 28, 2022 from http://conditions.health.qld.gov.au/HealthCondition/media/pdf/20/199/134/sun-safety-and-physical-activity-v4

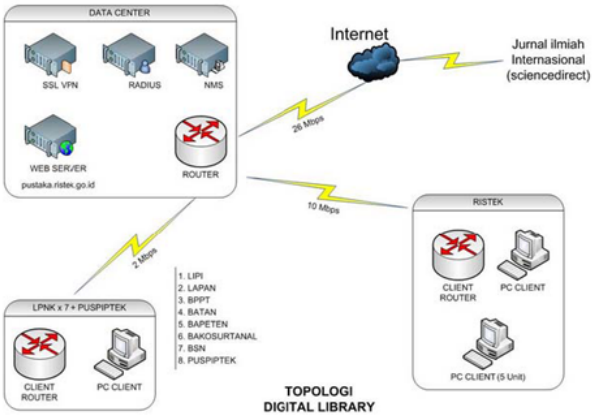
Example of table presentation

Table 1. Table titles must be clearly written

No.	Information	Information		Information
		Unit 1	Unit 2	
1	Xxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxx	Xxxxx	Xxxxx
2	Xxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxx	Xxxxx	Xxxxx
3	Xxxxxxxxxxxxxxxxx	xxxxxxxxxxxxxx	Xxxxx	Xxxxx

Source: Reference (2017)

Example of picture presentation (pictures must be in high resolution)



Picture 1. Title of picture

Source: Reference (2017)