

# White Rose Canoe Club

---

## Committee Meeting

**Date: Tuesday 14/01/25 Time: 5:30PM      Venue: Roundhay Lake Clubhouse**

---

**Attended:** Richard Constable (RC), Dean Jordan (DJ), Mike Plant (MP), Danny Cade (DC), Amy Smith (AS), Alex Cantero (AC) Jack Callister (JC), Charlotte Woodhouse (CW) Paul Woodhouse, Ewa Ratynska (ER), Stuart Firm (SF), & Millie Leslie (ML)

**Apologies:** Pam Taylor (PT), Norman Taylor (NT) Becky Cade (BC), Dawn Nettleton (DN) & Niamh Silverman (NS).

### Agenda

| Point  | Action  | Who/(When) |
|--|---|------------|
| <b>Previous Minutes 06/02/24</b>   | None  |            |
| <b>Review of activities &amp; events since last meeting</b> <ul style="list-style-type: none"><li>• New Years Day paddle at lake in Yorkshire Evening Post.</li><li>• RC led 5 Moving water trips this season between local places eg. Collingham, Wetherby, Ilkley, Otley &amp; Arthington</li></ul>  |   |            |
| <b>Forthcoming Calendar &amp; events</b> <ul style="list-style-type: none"><li>• Developing moving water skills (RC) 17/01/25 then 24/01/25</li><li>• Lake starts weekly on Saturday 1/3/25 except Team training day 22/3/25.</li><li>• Lake starts Tuesday PM 1/4/25</li><li>• ACM (1:30PM) &amp; Spring Challenge morning &amp; BBQ 26/4/25</li><li>• Scarborough trip Saturday 12/04/25 Kayak/SUP surfing</li></ul> | <ul style="list-style-type: none"><li>• All agreed to keep the age limit of 13+ for young people with out an adult on the lake.</li></ul> |            |

|  |  |   |
|--|--|---|
| <ul style="list-style-type: none"> <li>• Ripon Camping/ working party weekend 2&amp;3/5/25</li> <li>• Star Wars Community Paddle 4/5/25</li> <li>• Caledonian Canal charity paddle summer 2025</li> </ul>  |  |   |
| <b>Fearnville Pool</b> <ul style="list-style-type: none"> <li>• Air cadets (x4) 1/2/25, Last pool 8/2/25.</li> <li>• Cost 24/25 £118.80 per session</li> <li>• New leisure centre planning</li> </ul>  | <ul style="list-style-type: none"> <li>• Meet with Rhian Norman (Manager) &amp; her line manager to discuss how WRCC might be included in the planning of new building.</li> </ul>   | <b>RC/DJ (29/1/25)</b>  |
| <b>Finance: Treasurer (MP)</b> <ul style="list-style-type: none"> <li>• Current balance £4123 up from 2023 but membership down.</li> <li>• Just Go payment portal not working properly</li> </ul>  | <ul style="list-style-type: none"> <li>• Needs looking at before new membership year 1/4/25</li> </ul>   | <b>DJ (ASAP)</b>  |
| <b>Training: Officer (DJ)</b> <ul style="list-style-type: none"> <li>• 2-day First Aid course 1/2-2/2 (Full)</li> <li>• Opportunities for volunteers to develop including Bank Side Assistants, Paddle Sport Activity Assistants, Paddle Safer, SUP Safer, Bell boat Helm, PSRC PSIs &amp; Swim Safer, training/courses to run in 2025 by WRCC or external providers.</li> <li>• Canoe Touring award (RC) 8/4 plus 2 more dates.</li> <li>• Quality Club Mark (82%) compiled by ER &amp; DJ</li> <li>• AC offered to support PT with DBS verification of paperwork.</li> </ul> | <ul style="list-style-type: none"> <li>• Volunteers needed for a range of roles on and off the water including committee members. Speak to DJ or committee members</li> <li>• Advertise on WRCC club updates email</li> <li>• DJ/ER to meet with Phil Scocroft PUK at lake to verify.</li> </ul> | <b>Volunteers (ASAP)</b><br><b>DJ (ASAP)</b><br><b>DJ/ER (ASAP)</b><br><b>MP (ASAP)</b> |

|   |  |   |
|---|--|---|
|   | <ul style="list-style-type: none"> <li>• PUK documents to be put on WRCC website</li> </ul>  |   |
| <b>Polo: Officer (MP)</b>                 | <ul style="list-style-type: none"> <li>• Consider £1000+ lighting for lake</li> </ul>  | <b>MP (ASAP)</b>  |
| <b>Youth: Officers (CW/NS)</b>            | <ul style="list-style-type: none"> <li>• Instructors/ coaches needs to complete eLearning package to award Start/Discover.</li> </ul>  | <b>NS/CW (April onwards)</b>                                      |
| <b>Equipment: Officer (DC)</b>            | <ul style="list-style-type: none"> <li>• Follow up as WRCC keen to borrow 2 boats from Manvers</li> <li>• Equipment transported from Farnville and audit numbers of B.A.s e.t.c</li> </ul>   | <b>RC (ASAP)</b><br><br><b>DC &amp; volunteers (after 8/2/25)</b> |
| <b>Washburn &amp; Ripon: Officer (NT)</b> | <ul style="list-style-type: none"> <li>• Gate chain repair</li> <li>• Arrange with NT to borrow petrol &amp; cordless tools</li> </ul>   | <b>RC (ASAP)</b><br><br><b>RC (ASAP)</b>                          |
| <b>Volunteers: Coordinator (AC)</b>       | <ul style="list-style-type: none"> <li>• Come Try volunteers (excluding dates for Canoe Touring Award 8/4 &amp; dates tbc)</li> <li>• Volunteer rota for coaching sessions composed from 8/4/25</li> <li>• Start to book Come &amp; Try 2-week sessions</li> </ul> | <b>AC (ASAP)</b><br><br><b>AS (ASAP)</b><br><b>MP (8/4/25)</b>    |

|   |   |  |
|---|---|--|
| through the season for volunteers to develop their own skills & have fun themselves.  |   |  |
| <b>Bookings: Officer (RC)</b> <ul style="list-style-type: none"> <li>19 private group bookings in 2024 including 1 birthday Saturday (one off), Ladies football Saturday (will consider if they ask again) 1 double St Eds Girl Guide Saturday, 2 Air Cadet and Hisham's scouts (ran themselves), 1 St Eds Venture Scouts (just needed keys), 13 midweek Guide/ Scouts etc (6 from St Eds) . To keep approx. dates in 2025 but avoid September unless special requests.</li> </ul>  | <ul style="list-style-type: none"> <li>JC offered to support RC with bookings. RC to support a slow hand over process as 2025 books are made.</li> </ul>  | <b>RC/JC (ASAP)</b>  |
| <b>Premises: Officer (RC)</b> <ul style="list-style-type: none"> <li>Car parking charges to start Spring 2025 but details still unclear.</li> <li>Second hand scaffolding to be sourced for wet dock is unlikely.</li> <li>Lake premises 24/25 rent is £1000 &amp; will rise by £250/year until 27/28 where full cost will be incurred £1750 due Sept 01 (plus any annual rises)</li> <li>Lake sessions can be run on other nights &amp; days by suitably qualified &amp; knowledgeable team members but will need to borrow keys.</li> </ul> | <ul style="list-style-type: none"> <li>Volunteers to record costs incurred &amp; discuss possible actions at next meeting.</li> <li>Contact scaffolding firms directly</li> </ul>   | <b>Members</b><br><b>RC (ASAP)</b>                                     |
| <b>Membership</b> <ul style="list-style-type: none"> <li>Discussion of how to boost membership and keep interest. It was agreed that more intermediate level opportunities for progression on moving water needed.</li> </ul>   | <ul style="list-style-type: none"> <li>Times for fixed distances, in different craft to be added to a 'Leader board' at Lake.</li> <li>Monthly river or other trips to be organised by members with coach support.</li> </ul> | <b>All (ASAP)</b><br><b>RC/DJ/Committee (ASAP)</b><br><b>DJ (ASAP)</b> |

|            |   |  |
|------------|---|--|
|            | <ul style="list-style-type: none"> <li>• Membership new/renewal reminders posted</li> <li>• Facebook to have members only section.</li> </ul>   |  |
| <b>AOB</b> | <ul style="list-style-type: none"> <li>• Ladybower Lake day pass £10 from Ladybower Paddle Sports</li> <li>• On The Pitch Off The Pitch video of community sports in Leeds can be seen at the Leeds museum. Features Leeds Dock and WRCC at the lake.</li> <li>• Plas y Brenin training enquiry not of interest to WRCC</li> <li>• Attila Herbent (PUK Paracanoe Lead Coach) email enquiry for summer participant, Josh.</li> </ul> | <ul style="list-style-type: none"> <li>• Reply to email enquiry</li> </ul> <p><b>RC (ASAP)</b></p> |

**Next Meeting:** Tuesday 08/04/25 after Lake session

**Additions since this meeting:** RC produced and emailed a very useful guide to WRCC progression route for moving water