



Peninsula Bridge Club Committee - Confidential

Minutes - Committee Meeting - Wed 28 February 2024 4.30-6.30pm

At Vuko PI

Chair:	Rob Scott
Present:	Trish Berry, Max Paterson, Simon Hunter, Dee Rowe, Sachiko Cathcart, Michael Green, Bronwyn Neal
Visitors:	

Number of members: 423 financial members
Player Statistics: 415 tables in last 30 days, 377 in previous

Item	Notes/Comment	Motions/Actions
Agenda	Apologies:	Helen Griplas
	Conflicts of Interest	Nil. ACTION: any pecuniary conflict to be recorded in the register.
	Acceptance of agenda	
Confirmation of minutes	Previous meeting minutes	<i>Confirmed as true and correct</i> Moved SH Seconded MP Passed Action: SH to add link to previous meeting minutes to website
Confirmation of electronic resolutions	The motion that The complaint made by Leroy Gire be dismissed as the matters were between two parties external to the clubhouse and beyond the Committee's jurisdiction was passed.	Noted. Leroy Gire was informed of the decision.
Action Items	Review the action items from the previous minutes.	We reviewed and outstanding matters were noted for follow-up
Correspondence		
Correspondence out	- Email to Leroy Gire. - Email to Catherine Cant. - Email to Mike Gibb.	Noted.
Correspondence in		

Disciplinary matters		
	•	
Regular areas		
Finance	- See the January accounts. - See the January Treasurer's report. - Link to the Payroll timesheet	Propose we: Accept the January accounts Moved MP Seconded MG Passed
	Monthly approval of club payments for January as being in line with the club's delegations and authorisation arrangements	Agree to so minute. Moved MP Seconded RS Passed
	We have opened a term deposit of \$35k from the cash account.	Noted.
	MP wants to change the bank authority so that any 2 of the 4 Office Bearers can authorise all term deposits transactions (currently being done ad hoc). The current Office Bearers are Robert Scott (President) Patricia Berry (Vice President) Simon Hunter (Secretary) Max Paterson (Treasurer) MP to complete bank authority form for signature.	It was agreed to update the bank authority for all term deposits ACTION: MP to progress.
Membership	New members for committee approval: - Leslie Ling - Jill Sherlock - Jenny Brown - Jane Strang - Joan Perkins	It was agreed to approve new members as listed. Moved SH Seconded BN Passed Action: SH to update article on website
	New Membership Secretary.	Motion: that we appoint Susan Eason to be the Membership Secretary. Moved SH Seconded Passed Action: SH to advise Susan and update who to contact on the website.
	Pam Pritchard \$60 credit for overpaid membership - MP needs to process a refund (or otherwise).	Action: SH get Susan Eason to send a request to MP for a credit.
	Update from MP on session cards being used to pay for membership etc?	Noted.

Premises	We had another major leak in the office during wet weather.	Noted. Work is being done on the main roof. This will affect access to the warehouse on occasion.
	Air Conditioning wasn't working properly.	Reported to Council and so Strata and the controller has been fixed..
Session Operations	Outstanding action to refresh the TV slideshow.	Thanks to BN for refreshing it with new photos.
	Friday afternoon session has now been divided into two sections for the last 2 weeks with one being for under 100MP players.	Noted.
	Discuss the repeated handing out of card Green System cards to members who fail to keep them.	TB to review the card with Bridge Ed and SH to print some on green card.
	- Forthcoming Inter Club Social Team Event for players with under 25 MP's March 14th at Elanora Golf Club. - We are hosting it on May 9th, the charge per player being \$35 . - There will be 32 players and DR would like to request a subsidy for the catering which will be provided by the PBC players.	We agreed to allocate up to \$500 for catering by DR.
	We have had a request that on the Monday am session we play 27 boards rather than 24. The session often finishes early.	ACTION: SH to write to the Chief Director.
Help with Play		
Bridge Education	Beginners Courses - Mon 7.00PM 9.00PM from 18 March / 7 weeks @ \$160.00 with Susan J - Mon 10.00AM-12.00AM from 8 April / 5 weeks @\$120.00 with Cath W	Noted.
	Three Improver lessons are being given by Susan Jensen on Blackwood, Bidding strong balanced hands and Bidding strong unbalanced hands.	Noted.
	Teachers: an Introductory course on STEAM principles has been rescheduled to Thu March 14.	Noted.
	Review the minutes of their meeting on Feb 1.	Noted.

	• 'Hand on the table' mini lesson before the green sessions has been running for 2 weeks.	Excellent and thanks to Jen Ardill who is giving them.
	• Vouchers for Bridge Ed helpers.	ACTION: MP to write to Robin Ho to find out what has happened.
Tournament SC	• We need defined processes to deal with the participation by club members in external competitions.	ACTION: MP to draft a procedure.
	• See TSC email about increasing number of tables at Vuko Pl.	ACTION: MG to look at the logistics of doing this.
	• Metro North Interclub Pairs on Sun March 17 update.	We agreed that it would be easiest if PBC members used the internal parking and players from other clubs park on the street.
	• See TSC special events document. We need to discuss/approve the substitutes words • SOT qualifiers in May. Will we have a club director for this event?	ACTION: SH to follow up with Vivien Eldridge. We are happy if the TSC would like an external director. Would a club director require to be qualified at a higher level? ACTION: SH to follow up with Vivien Eldridge.
Directors	• See report. • Alan Bustany is directing the 3 Club Pairs Championship sessions.	Noted.
Dealers	• SH: Discuss reducing the number of boards in most sets to reduce the dealer's effort. • Most sessions use no more than 28 boards. We need some 33 board sets and say 3 x 36 board sets. • 28s and 33s need to include some doubles and the triple(s) should be 33. • In extremis, extra boards can be dealt on the day (deal file is always for 26 boards).	We agreed to 2 triples, 4 doubles and 2 singles of 36 boards and the rest as 33 boards. The 36s should only be used if needed. The dealer instructions will need to be updated and the directors advised. ACTION: RS to advise Bruce Kleem.
Social	• Easter fun raising raffle. TB is happy to organise. • Proposed dinner and trivia night last Thursday night of the month at Pittwater RSL	Agreed, a good idea. ACTION: TB to progress. Agreed to trial on the third Thursday, starting 21/3. ACTION: TB to progress with Beth Randall.

Club Governance	- The draft new Playing Rules and Operating Procedures (PROP) needs a lot of work. - See RS proposal on how to proceed.	- A working group of SH, TB & MG will produce a draft revision of the club's existing PROP. They will seek input from experienced members as appropriate. Due to the importance of this document, no specific timetable has been set by the committee; - The PROP working group (PROP WG) will present the draft document to the committee in advance of a special meeting (an extended committee meeting or a separate meeting) for consideration. - The committee and the PROP WG to establish a way for the approved draft to be communicated to all members for their comment. The PROP WG is responsible for receiving and managing member input, final committee sign-off, and it's publication.
NSWBA / ABF		
Masterpoints		Noted.
Player behaviour	Generally the players are behaving much better.	
Technology		Noted.
Other Matters		
	We should clear out the Lost Property cupboard.	ACTION: RS to mention that we will be doing this in the weekly email.
Committee Logistics		
Committee		
Meeting dates	Next meeting 27 March 2024 4.30-6.30pm at Pittwater RSL (and subsequent 3rd Wed)	
Late Items		

Signed as a true and correct copy

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Rob Scott (President, Peninsula Bridge Club)

Date.....