Meeting Minutes
March 15, 2022

IN ATTENDANCE

Board and Committee Chairs in Attendance:

Name		Name	
Amanda Armitage	Yes	Melanie Lindsey	No
Barbara Beltran Walker	Yes	Russell Gibbs	Yes
Hollee Winegar	Yes	Sara Baumgardner	Yes
Jennifer Duston	No	Shannon Bryson	No
Kerry Murphy	Yes	Shontaia Dixon	No
Kimberly Prieto	Yes	Sueanne Chadbourne	No
Linda Ash Vogel	Yes	Valerie Zeko	Yes

*Membership and Presenters in Attendance (presenters denoted with a *):*

Shannon VanWagner, Special Ed.
Jamaal Brown, Athletics Director
Denise Bishop, Booster President

CALL TO ORDER

The meeting was called to order by Val at 6:38 pm.

APPROVAL OF PRIOR MEETING'S MINUTES

The February meeting minutes can be found here.

A motion to approve the minutes was made by Barbara and seconded by Kerry. The motion passed.

STANDING REPORTS

ASB Report — Coral Trip, ASB VP

No ASB report this month.

Staffulty Report — Shannon Van Wagner, Jamal Brown

Jamal Brown, athletic director and boys basketball coach, reported that FTHS just finished winter season for sports. 3 of the 5 winter sports made it to CIF playoffs. 8 spring sports have started. This year FTHS added Beach Volleyball which is now an official CIF sport. Spectators can now attend indoor sports (such as volleyball) mask-free. He invited all parents to come and check out a game.

Shannon Van Wagner, from the special ed department, reported that it has been a busy year. There are 2.5 staff members for the special ed program. This year there is a new psychologist and new speech pathologist, plus 3 paraprofessionals, which represents a significant growth in staff. This has enabled them to increased study skills class to 3. There has also been an increase in the number of students. The special ed program at FTHS supports students with learning disabilities, physical disabilities, and autism.

Principal's Report — Mr. Gibbs, Principal

This was a big week, as it was the first week where no masks are required on campus. Some kids have chosen to keep wearing a mask, and others are going without. Students and staffulty are respecting each other's choices. So far, no issues.

Last week, FTHS held a senior recognition awards ceremony. The whole senior class was able to be in Spirito Hall for the first time since before the pandemic. This event marks the beginning of the end of the year for seniors.

Prom is coming up, as well as a Renaissance celebration with an Alice in Wonderland theme. Principal Gibbs and Jamal Brown will sit in the dunk chair on Friday.

Schedule building for 2022-2-23 school year has begun. And planning for graduation has kicked off.

Fundraising Report — Amanda Armitage, Melanie Lindsey

We are still on track to have our event in-person on May 13. Highlights of recent preparations include:

- Live auctioneer – Suzanne Underwood has volunteered.

- Dinner will be seated – There's room for 150-200 people in the venue.
- Catering will be by Lim Catering and Linens through Affordable Lines.
- Nothing Bundt Cake donated dessert
- Cocktail bar will serve water, wine, and beer. Fig Mountain will be supplying the beer.
- Strolling magician – Shawn McMaster will walk around and perform.
- Staged magic show by Shawn as well
- The Live auction will take place in a side room

The committee needs more donations urgently. The deadlines for donations is April 13. The online auction will start on April 15, and culminate at 10pm at the event.

We have started to gather some really great prizes for the auctions including:

- Island excursion to Santa Rosa Island
- Passes to the Magic castle
- 2 night stay at a condo in Mammoth

Families can buy a table for $750.

Invitations for incoming parents should have gone out yesterday. Existing families will get digital invitations.

We need to get a request to all families weekly via parent square to request donations and post another reminder on Facebook.

Treasurer — Kerry Murphy

Our ending balance for February was $45,968.45. There are a few outstanding checks. We also made a deposit for the Poinsettia Pavilion, but they just hold onto it, not cash it. Ophelia reached out to Kerry and they did an Amazon Smile transfer to her. Amazon Smile is set up associated with Darcy Duffy's email. Need to reset it up. $500 collected YTD through this channel.

In short, we're doing well financially.

Financial documents can be found here.

Staffulty Enrichment — Sueanne Chadbourne

PFSO received several grant requests. We were able to fund everything requested through the PFSO grant budget except a request for an Autoclave for Bioscience. Fortunately, Kerry was able to get it donated, so we didn't have to turn Mr. Baker down.

Picnic tables requested by Eggerston will become part of the surplus distribution process.

Other requests included art supplies for Clare Adams, garden supplies, etc.

Parliamentarian — Barbara Beltran Walker

Barbara created a form to get volunteers for the election of the PFSO board for the 2022-2023 school year.

Denise suggested that perhaps we should partner with them to send out the Booster and PFSO elections together to avoid confusion. Barbara will coordinate to send them out on the same day.

The nominating committee will consist of Barbara, Mr. Gibbs, Kerry, Kimberly and a student representative.

The Elections will be held during our May meeting. We need a quorum of the board in attendance, so all board members are strongly encouraged to attend the meeting.

PAC Rep — Sara Baumgardner

You can find meeting notes from the March 1 meeting here. Highlights include:

Masks are no longer required but are strongly recommended on all district properties. Dr. Rice has been meeting with Principals to get parents back on campus for volunteer opportunities.

The declining enrollment committee met March 2. Information about this committee can be found on the VUSD website.

Kindergarten/TK enrollment for the 2022-2023 school year has begun. Beginning next year, if a child turns 5 between Nov 2 and Feb 2 they can enroll in TK.

New start times for all CA high schools go into effect next fall. High schools are not legally allowed to start before 8:30am. This will impact dismissal time, too.

Dr. Chandler gave a business services update. There are many projects on campuses this summer, but nothing specific scheduled for FTHS.

VUSD should be returning to a weekly newsletter format going forward. April 11 is the new date for website updates.

Don't forget to nominate folks for the Gratitude Awards!

Boosters — Shontaia Dixon

Shontaia was not in attendance, but Denise Bishop, President, was at the meeting. She stated that the boosters only raised $4,500 this year vs. $6,200 raised last year. With the pandemic restrictions easing, they are considering going back to an alternative fundraising approach, perhaps an in person golf tournament. They are working through a change to the way they allocate funds to each team. Rather than paying for tournaments, etc, each team will now get funds put into their account, which they can fundraise for. These funds can be used for banners, coaches uniforms and development, equipment maintenance and supplies, insurance, etc.

Presidents — Valerie Zeko, Hollee Winegar

Jen set up the staff workroom for St. Patrick's Day and provided green themed items for teachers for March appreciation.

Jen suggested we provide shirts to faculty in the budget going forward. If we want to start this year, we need to update our budget. Barbara, made a motion to increase the budget by $1000 for teacher appreciationto buy the staff shirts this year.

Next year's board can discuss whether to put ongoing funds into the budget for staff shirts going forward.

OLD BUSINESS

1. Surplus Reserves in PFSO account:
   Kimberly shared the progress and approach we will be taking to determine how to spend our cash surplus. A short list of options has been created and the sub-committee is researching viability and costs of each.

NEW BUSINESS

1. Sprigeo – Barbara Beltran-Walker

   Sprigeo allows students to anonymously report bullying, harassment, drugs, harming themselves, etc. Barbara asked that the school push and communicate about this tool. Including putting posters in each room, have faculty review them regularly.

   Mr. Gibbs indicated that VUSD does not have a license for the software. Would need to work with student services to get access.

   At Balboa when there were issues, they put a link onto a form on the website that can be sent by email to the admin as an alternative that is free and possibly faster to get implemented.

2. General Comments/Questions

UPCOMING EVENTS

- Spring Break April 4-8
- Next Fundraiser Meeting date tbd. Will be at the venue.
- Next PFSO Surplus Meeting Tues. April 12 @ 5:30
- Next PFSO Meeting on Tues, April 19 @ 6:30 PM (2nd Tuesday)
- May 2-6 Staffulty Appreciation Week
- **A Night of Laughter & Magic on** May 13, 2022@ the Poinsettia Pavilion
- Graduation: Jun 17, 2022@ 10am

FINAL REMARKS

1. Remember when ordering from Amazon to use AmazonSmile and select **Foothill Technology High School PFSO** https://smile.amazon.com/

MEETING ADJOURNED

Kimberly moved we adjourn. Kerry seconded. Val adjourned the meeting at 7:52 pm.

2021-22 PFSO Board Members

Executive Board (8)

Past President: Jennifer Duston

Co-Presidents: Hollee Winegar and Valerie Zeko

1st Vice President: Shontaia Dixon

2nd Vice President: Principal Russell Gibbs

Secretary: Kimberly Prieto

Treasurer: Kerry Murphy

Parliamentarian: Barbara Beltran Walker

Membership Chair: Sueanne Chadbourne

Parent Advisory Council (PAC) Rep: Sara Baumgardner

Board Officers

Freshman Parent Rep: Shannon Bryson

Sophomore Parent Rep: Barbara Beltran Walker

Junior Parent Rep: Sueanne Chadbourne

Senior Parent Rep: Linda Ash Vogel

Faculty Rep: Melanie Lindsey

Committee Chairs

Fundraising Co-Chair: Amanda Armitage

Fundraising Co-Chair: Melanie Lindsey

Hospitality Committee Chair: Jennifer Duston

Teacher Appreciation Committee Chair: Jennifer Duston