

## Reading/Writing Conference Quick Reference

Research	Observe and gather information (ask questions)
	Formulate compliment and teaching point
Compliment	Give explicit and authentic compliments (1-2)
	Reinforce behaviors or skills demonstrated
Teach	Model and explain the ONE thing you will be teaching (use clear examples)
Is it clearly defined?	
Is it appropriate for a conference?	
Is it a priority?	
Try	Observe as the student tries to do what you have taught
	Coach, if needed, as he/she gains strength
Clarify	Restate teaching point and connect it to ongoing work

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