

# **2025-2026 Person High School Student Handbook**



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## **PHS Mission, Vision Statement & Motto**

### **Vision Statement-**

*Person High School faculty and staff are committed to providing students with the knowledge and skill sets necessary to achieve personal success while positively impacting their school, community, and world.*

### **Mission Statement**

*The mission of Person High School is to prepare students to be career or college-ready through challenging and meaningful coursework and the responsible use of available resources and technology. We will provide students with a safe and inclusive environment in which creative and critical thinking skills will be cultivated along with positive relationships with adults and peers. We will empower our students to use the skills acquired to be productive citizens within their community.*

### **Values**

Person High School will:

- Educate students using data-driven and research-based approaches.
- Engage students to be creative and critical thinkers.
- Empower students to extend their learning beyond the classroom.

### **Motto**

*In Person and Beyond*



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## ACADEMICS

### COURSE REGISTRATION AND SCHEDULE CHANGES

Students register for classes in the Spring semester for the following school year. Students will each meet face-to-face with their respective school counselor to update their Plan of Study and select courses appropriate for their chosen pathway. Once students receive their schedules, schedule changes will only be honored in the rare case that

- a student is missing a class.
- a student has already passed a class in which they have been placed.
- a student has not passed a class that is a prerequisite for a class in which they have been placed.
- a student was placed in a class they did not select (as a primary or alternate choice).

Firm deadlines are established for the timeframe in which schedule changes will be honored for one of the above reasons.

### GRADING SYSTEM *\*All grades will be reported as a numerical average.*

A	Excellent Progress (90-100)
B	Good Progress (80-89)
C	Acceptable Progress (70-79)
D	Poor Progress (60-69)
F	Failing (59 and below)
INC	Incomplete (Student failed to make up work during the designated time.)

### GRADE PROMOTION

- To be promoted to grade 10, a student must have 6 credits at the end of 9th grade.
- To be promoted to grade 11, a student must have 13 credits at the end of 10th grade.
- To be promoted to grade 12, a student must have 20 credits at the end of 11th grade.

## CLASS RANKINGS

Class rankings are one method of measuring academic performance. The Person County School board also recognizes other means of evaluating student achievement, including grade point average, courses completed, rigorousness of curriculum, results of tests and assessments, and recommendation letters.

## LATIN GRADING SYSTEM

Person High School uses the Latin grading system (effective for the class of 2026):

- **CUM LAUDE** distinction means to graduate with “honor”, earning a cumulative weighted Grade Point Average ranging from 3.75-3.99.
- **MAGNA CUM LAUDE** distinction means to graduate with “great honor”, earning a cumulative weighted Grade Point Average ranging from 4.0-4.249.
- **SUMMA CUM LAUDE** distinction means to graduate with “highest honor”, earning a cumulative weighted Grade Point Average ranging from 4.25 and higher.

## TESTING REQUIREMENTS

All students must take a final exam at the end of each term in every class unless they are exempt per the exam exemption policy. All exams count 20% of the final grade in the course.

## EXAM EXEMPTION POLICY

A “teacher-made” exam is an exam not created by the state (i.e. non-EOC and non-CTE). The following classes have teacher-made exams:

- AP classes (a student cannot be exempt from the AP Exam, but can be exempt from the teacher-made exam given in the course during the regular PHS exam time)
- Fine Arts: Art, Band, and Theater Arts
- Foundations of Math 1
- Math II, IV
- Physical Education and Physical Fitness
- Psychology
- Spanish I, II, III, IV
- All Social Studies courses
- Earth/Environmental Science
- Chemistry
- Physical Science
- English I, III, IV

Students may be exempt from taking a teacher-made exam according to the following conditions:

- Have an A average and have no more than 4 absences.
- Have a B average and have no more than 3 absences.
- Have a C average and have no more than 2 absences.
- Have a D average and have no more than 1 absence.

### Please note:

- For the purposes of this policy, **3 tardies = 1 absence**.
- This policy does **NOT** apply to courses through **North Carolina Virtual Public School (NCVPS)**.
- This policy does **NOT** apply to courses through **Career and College Promise**.

## END OF COURSE TESTING

Every student enrolled in **Math I, Math III, English II, and Biology** is required to take the end-of-course exam which will count as all of his/her exam for that course. Local Board Policy states, “**Exams count 20% of a student’s grade.**” *The EOC is a state-mandated exam.* It will be given during the term exam period.

## CTE PROOFS OF LEARNING

CTE Proofs of Learning (POL) are administered in all CTE courses as the final exam. Depending on the course, the POLs may consist of Credentials, Performance Based Measures, or a State Post Assessment. CTE courses with Performance Based Measures or a State Post Assessment may also earn credentials. **Each CTE course will only have one of the three measures.**

## Pre-ACT

PRE-ACT is a national assessment administered by ACT and is designed to measure students' current academic development in English, mathematics, reading and science. Students can use results from the test to help them explore career/training options and make plans for the remaining years of high school and post-graduation years. All tenth-grade students are required to take the PRE-ACT which will be administered in the fall semester.

## ACT

The ACT is a college admissions test accepted by all colleges and universities in the United States. All eleventh graders are required by state law to take this test. **There is no cost to students.** The ACT assesses students' general educational development and their ability to complete college-level work. The multiple-choice tests cover four skill areas: English, Mathematics, Reading, and Science.

## WORKKEYS

Students, who are CTE concentrators (*two or three-course sequence*), are administered the WorkKeys assessment in the twelfth grade. WorkKeys measures foundational skills required for success in the workplace. The assessment provides a gauge of career readiness and is widely recognized as an industry credential. Students, who earn a certain score on the WorkKeys assessments, are able to earn an industry credential that verifies foundational workplace skills.

## ADVANCED PLACEMENT

AP students must take the corresponding AP Exam according to Person County Schools Board Policy. Students who fail to take the AP exam for an AP course for which they are signed up to take will be charged the \$40 test cancellation fee charged by the College Board.

## PROGRESS REPORTS

Teachers will update grades **weekly** through Infinite Campus. Progress reports are sent home at the midpoint of each quarter. A School Connect message will be sent to inform parents that progress reports are prepared. Parents are encouraged to access their student's grades online through Infinite Campus. If you need assistance with accessing the Parent Portal, please contact your child's counselor. Progress reports will be sent out the week of September 19, November 14, February 6, and April 2.

## REPORT CARDS

Report cards are distributed at the end of each quarter on the following days: October 22, January 9, March 11, and May 21.

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Progress Reports Distributed the Week of	September 19, 2025	November 14, 2025	February 6, 2026	April 2, 2026
End of Quarter	October 15, 2025	December 19, 2025	March 4, 2026	May 21, 2026
Report Cards Distributed	October 22, 2025	January 9, 2026	March 11, 2026	May 21, 2026



## Next Step NC (Duke University)

Next Step NC is designed to:

1. Help students and their families see college completion as an attainable goal,
2. Provide information to students/families about and assistance with college planning, application, and financial aid processes, and
3. Increase college enrollment among students in partner schools, particularly among first-generation-college, low-income, and underrepresented students, and provide them with the knowledge and tools to persist and graduate from college.

## TEACHER OFFICE HOURS

Teacher Office Hours will be held once a week from 3:00-4:00 p.m. Each department will have a designated afternoon during which each teacher should be available for tutoring, re-teaching, retesting, etc. During this time, students may complete make-up work and receive assistance.

## ENRICHMENT WORKSHOP

Enrichment Workshop is a yearlong, 50-minute block during the third period. **Students will earn course credit and a letter grade which will appear on a student's transcript as well as is calculated in their GPA.** The purpose of Enrichment Workshop is to target individual student needs through remediation, enrichment, and grade checks as well as strengthen relationships with staff and classmates through interest courses and intramurals.

### 9th Grade Enrichment Workshop (Academy 9)

Academy 9 is a required course for all first-time 9th grade students at Person High School and is held during 3rd period. This class is designed to support students in successfully transitioning from middle school to high school by providing valuable skills, knowledge, and experiences that promote both academic and personal growth. Topics covered include team-building, time management, goal-setting, etiquette, digital literacy, social media literacy, bullying prevention, self-awareness, social awareness, drug/alcohol/tobacco use prevention, career development, financial literacy, stress and anger management, cultural awareness, personal health, and more. Through interactive lessons and activities, Academy 9 equips students with tools to succeed in high school and beyond.

Peer Group Connections (PGC) is a leadership and mentoring program at Person High School designed to help 9th grade students successfully transition into high school. In PGC, trained 11th and 12th grade student leaders meet regularly during the 3rd period with small groups of freshmen to provide guidance, encouragement, and support. These sessions focus on building relationships, developing academic and social skills, and fostering a sense of belonging within the school community. By connecting freshmen with positive upperclassman role models, PGC helps students feel more confident, engaged, and prepared to meet the challenges of high school.

### Enrichment Workshop 10

Enrichment Workshop 10 enables students to participate in interest-based classes. Classes offered are based upon student demand and teacher capacity. Classes offered for Enrichment Workshop 10 may include, but are not limited to: Cake Decorating, African American History, Music Appreciation, Movie Review, Wellness Strategies, Sociology, Public Speaking, and Creative Writing. Enrichment Workshop 10 classes are semester-based.

### Enrichment Workshop 11

At Person High School, ACT Prep programming is provided during the 3rd period to ensure that all students are well-prepared to take the ACT during the spring of their junior year, as required for all North Carolina juniors. This preparation includes targeted instruction in English, mathematics, reading, and science, as well as strategies for test-taking, time management, and reducing test anxiety. Through dedicated practice sessions, review materials, and skill-building activities, students gain the knowledge and confidence needed to perform their best on the ACT. This program not only supports success on the state-required assessment but also helps students strengthen the academic skills necessary for future college and career readiness.

## **Enrichment Workshop 12**

Enrichment Workshop 12 is a required course for all seniors at Person High School, designed to support students in successfully completing graduation requirements while preparing for their post-secondary plans. This class provides guidance on essential tasks such as college applications, career exploration, job readiness, financial aid and scholarship processes, and resume building. Students also receive support in meeting any remaining academic requirements, organizing important deadlines, and developing life skills needed for success after high school. By combining practical instruction with individualized planning, Enrichment Workshop 12 ensures that every senior is equipped with the tools, knowledge, and confidence to transition smoothly into their chosen college, career, or military pathway.

## **CREDIT BY DEMONSTRATED MASTERY**

Under the state's new Credit by Demonstrated Mastery (CDM) option, uniquely qualified students may "test out" or bypass a course if they have already mastered the content. The program provides another opportunity for students to learn new content, to challenge themselves with the next level of rigor in a subject, and even graduate early. See the appropriate guidance counselor for details.

## **ACADEMIC RELEASE**

Academic release is an option for employed seniors only and must be approved by administration before going into effect. Students can apply for academic release in the month (approximately) prior to the start of each new semester. To do so, students must complete this [academic release form](#) (Fall 2025). Students must continue to attend all scheduled classes until receiving confirmation of whether or not they are approved for academic release.

## **DUAL ENROLLMENT**

Qualified high school students are eligible to take courses at a NC Community College through the Career and College Promise (CCP) program. The CCP College Transfer Pathway provides tuition-free course credits toward the Associate in Arts or Associate in Science that will transfer seamlessly to any public or participating private university. Students are responsible for the cost of textbooks or other materials required for classes taken under this pathway. CCP Career and Technical Education Pathway students earn tuition-free course credits at an NC Community College toward a job credential or diploma in a technical career. Students will earn dual credit at both PHS and the community college for courses taken through the CCP College Transfer and the CCP Career Technical Education Pathway. For more information on these programs, contact your counselor or go to:

<https://www.nccommunitycolleges.edu/students/what-we-offer/high-school-students/>

## **PCC CLASS WITHDRAWAL POLICY**

It is a privilege that Person High School students have the opportunity to take classes for college credit at Piedmont Community College at no cost to the student. In an effort to ensure that students take the opportunity seriously the following policy has been put in place:

- If a student withdraws from a PCC course on or before the 10th day after the start of the PHS semester, the student will have to select another course at PHS to be placed in (not study hall).
- If a student withdraws or is withdrawn by a PCC instructor from a PCC class after the 10th day of the start of the PHS semester, the student will be placed in an on-campus study hall during the period of the dropped class. The "F" in the dropped class will be calculated into the student's Person High School GPA, will appear on the student's transcript, and credit will not be received for study hall.

## **GRADUATION REQUIREMENTS**

Students must earn 28 credits to graduate. To stay on track for a high school diploma, please remember to meet state course and credit requirements in addition to any local requirements. Students and parents are urged to contact their counselors to ensure that they are meeting the necessary requirements for graduation.

### **FUTURE-READY CORE COURSE OF STUDY CREDITS REQUIRED FOR STUDENTS ENTERING NINTH GRADE FOR THE FIRST TIME IN 2012-2013 AND AFTER**

<b>Course Required</b>	<b>State Requirements</b>	<b>Local Requirements</b>
English	4 sequential (English I, II, III and IV)	<b>4</b>
Mathematics	4 (either Algebra I, Geometry, Algebra II and a fourth math course aligned with the student's post-high school plans OR Math 1, 2, 3, and a fourth math course aligned with the student's post-high school plans)	<b>4</b>
Science	3 (a physical science course, Biology and earth/environmental science)	<b>3</b>
Social Studies	<u>Students entering 9th grade before 2021:</u> 4 (including World History, Civics & Economics, American History, and one additional social studies elective)  <u>Students entering 9th grade in 2021 or later:</u> 4 (World History, Founding Principles of the USA and North Carolina: Civic Literacy, American History, & Economics and Personal Finance)	<b>4</b>
Health/P.E.	<b>1</b>	<b>1</b>
Electives	6 (2 electives must be any combination of Career and Technical Education, Arts Education or Second Language; 4 must be from one of the following: Career and Technical Education, JROTC, Arts Education or any other subject area or cross-disciplinary course. A four-course concentration is recommended.)**	<b>12</b>
Other Requirements	Completion of a CPR course and a Computer Science Course	
<b>Total Credits</b>	<b>22</b>	<b>28</b>

### **ACCELERATED PATHWAY FOR EARLY GRADUATION IN THREE YEARS**

Based on HB 259, Public School Units (PSUs) shall provide students with an option of an accelerated pathway for graduation in three years of high school, in addition to the typical four years of high school. Students interested in this pathway must inform their school counselor and parents must give written consent for their student to be on this pathway.

### **JANUARY GRADUATES**

Students who have legitimate reasons and the appropriate documentation will be considered for mid-year graduation in January.

1. Mid-year graduates will receive their diplomas in June 2026.

2. Mid-year graduates are not allowed to participate in extracurricular activities (excluding Junior-Senior Prom and the Senior Cookout).
3. Mid-year graduates may not return to campus during the school day without signing in at the Main Office as a visitor.
4. If the student fails to obtain the necessary credits by January 2026, then the student will not be eligible for early graduation.

## **HONOR CODE**

Person High School faculty and staff believe in establishing mutual trust with our students. We expect honesty and strive to foster integrity through instructional habits and ethical practices in the classroom and throughout the school community. Students who commit themselves to uphold Person High School's Honor Code will be instilled with a sense of integrity and personal achievement that will last beyond their high school years. This honor code is applicable to courses taken at Person High School and virtual classes.

Students attending Person High School are expected to conduct themselves honorably in pursuit of their education. Cheating, plagiarism, and fraud violate ethical codes of conduct and will not be accepted at Person High School. The Honor Code expressly forbids the following academic violations. For more information, click on this [link](#).

## **HONOR STATUS**

### **NORTH CAROLINA SCHOLARS**

Students earning an unweighted 3.50 GPA or higher and meeting NC Scholars Program standards. Three weighted credits are required for consideration. For further information on the NC Scholars Program, go to the link for the [state board policy: https://www.dpi.nc.gov/districts-schools/high-school-graduation-requirements/high-school-diploma-endorsements#NCAcademicScholarsEndorsement-1012](https://www.dpi.nc.gov/districts-schools/high-school-graduation-requirements/high-school-diploma-endorsements#NCAcademicScholarsEndorsement-1012)

### **PERSON COUNTY SCHOLARS**

Students earning an unweighted 3.00-3.49 GPA and meeting the NC Scholars Program standards.

### **"A" HONOR ROLL**

To qualify for the honor roll, students must earn all A's for the grading period.

### **"B" HONOR ROLL**

To qualify for A/B honor roll, students must earn all A's and B's for the grading period.

### **JUNIOR MARSHALLS**

The top 10% of the junior class will function as marshals at graduation. Marshals shall be determined based on their junior year first semester GPA. Administrators will also review student cumulative discipline records to determine eligibility for marshals.

### **NATIONAL HONOR SOCIETY**

Selection for the National Honor Society is based on two elements: a 3.75 cumulative GPA at the end of the previous year for juniors and seniors and strong evidence of leadership, character, and service. Inductions will occur in the spring of each academic year for selected juniors and seniors. Ten hours of community service involvement is required of NHS members per semester. NHS members in good standing are recognized at graduation via gold stoles over their robes.

## **ATTENDANCE**

North Carolina requires that every child in the State between the ages of 7 (or younger if enrolled) and 16 attend school. Parents or legal guardians have the responsibility for ensuring that students attend and remain at school daily. The state reporting system requires that students must be present for at least 4 hours of the school day to be counted present, whether it is a full school day, an Early Release day or a Delayed Start. When a student must miss school, a written excuse signed by a parent or guardian must be placed in the blue box outside of room 206 OR emailed to [phsattendance@person.k12.nc.us](mailto:phsattendance@person.k12.nc.us) on the day the student returns after an absence. A principal may request that a parent provide written documentation from a physician. An absence may be excused for the following reasons:

1. personal illness or injury that makes the student physically unable to attend school (**only 8 parent notes for this reason are accepted**);
2. isolation ordered by the State Board of Health;
3. death in the immediate family; (parent or step-parent, grandparent, sibling, step-sibling)
4. medical or dental appointment;
5. participation under subpoena as a witness in a court proceeding;
6. a minimum of two days each academic year for observance of an event required or suggested by the religion of the student or the student's parent(s);
7. participation in a valid educational opportunity, such as travel or service as a legislative or Governor's page, with prior approval from the principal;
8. pregnancy and related conditions or parenting, when medically necessary, or
9. visitation with the student's parent or legal guardian, at the discretion of the superintendent or designee, if the parent or legal guardian (a) is an active duty member of the uniformed services as defined by policy 4050, Children of Military Families, and (b) has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support post

The principal or designee shall notify parents and take all other steps required by G.S. 115C-378 for unexcused absences. This will include written notification at 3, 6 and 10 days of unexcused absences. **After 10 accumulated unexcused absences, the principal or principal's designee can file a complaint with the court for failure to comply with NC Compulsory Attendance Law.**

A student whose parent or legal guardian is (a) an active duty member of the uniformed services as defined by policy 4050, Children of Military Families, and (b) has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting will be granted additional excused absences at the discretion of the superintendent or designee to visit with his or her parent or legal guardian. Students with excused absences due to documented chronic health problems are exempt from this policy. Excessive absences may impact eligibility for participation in interscholastic athletics. See policy 3620, Extracurricular Activities and Student Organizations.

Once a student has been absent from school for five (5) consecutive days or if a student has been absent for a cumulative total of ten (10) school days, a written doctor's note will be requested for all subsequent absences due to illness.

A system-wide letter for parents who wish to request excused absences for educational leave/family trips is posted on the PCS' website. Parents should complete the request form and submit it to the principal **10 days prior** to the absence. A written work product describing the educational experience will be required as determined by the principal. All class work missed must be made up within 3 days.

Person High School operates on the block schedule. Attendance is taken during each of the five periods (4 periods of class and 1 period of Enrichment Workshop) of the school day.

### EARLY CHECKOUTS

Early checkouts will be excused for the same reasons that absences are excused. All others will be unexcused. When possible, parents should send a written note to the teacher(s) in the morning if the child needs to be checked out early.

If someone other than the parent will be picking the child up, please include that information in the note. That individual should be on your approved list and should be prepared to show identification with a photograph. We understand that emergencies may occur that require you to pick your child up early, but this should be infrequent. Children will not be called early to come to the office and wait for the parent to arrive to check them out.

### PARENT CONTACT

Initial notification of student absence will be made through an automated calling system. The automated message will remind parents that a written note is required when the child returns to school following any absence. Parent is responsible to provide a working number to the school and update when needed. Teachers will contact parents when a child is repeatedly absent unless the parent has already contacted the school. Parent/students will receive information on the attendance policy during open house prior to the start of the school year. Reminders will be provided, as needed throughout the school year.

### ATTENDANCE COMMITTEE PROCEDURES:

- Excessive absences for students in grades K-12 are assessed on a yearly basis.
- Members of the attendance committee are assigned by the principal and will meet based on individual school needs.
- As needed, the district social worker will discuss the student's attendance record with guidance counselors, teachers, the nurse, and/or principal to determine the reasons for the absences. The social worker will also contact the parent, as needed.
- Parents will meet with the attendance committee when the child reaches six (6) unexcused absences or excessive absences of any kind. These meetings will be scheduled when convenient for the parent, and the school social worker will attend the meeting when possible.

### EXCUSING AN ABSENCE

Following an absence in any class period from school, students must present a note from a parent/guardian or physician within 5 school days of returning from the absence. Students must be present **41 minutes during the 80-minute block** to be counted present. Notes submitted after 5 school days **will not** be accepted. Students are responsible for placing absence notes in the **BLUE BOX** outside of room 206 OR emailed to

[phsattendance@person.k12.nc.us](mailto:phsattendance@person.k12.nc.us). The note must include:

- **Student's first and last name**
- **Date(s) absent and date of the note**
- **Reason for absences**
- **Parent/Guardian or physician signature**

### UNLAWFUL ABSENCES

"Unlawful absence" is defined to mean a student's willful absence from school without the knowledge of the parent, or a student's absence from school without justifiable cause with the knowledge of the parent. An unlawful absence is considered skipping. **Skipping school or class is not permitted. Leaving school for any reason without proper permission from parent/guardian and school officials is considered skipping school and disciplinary action will be taken.**



## TARDIES

Students are expected to arrive at school on time and attend all classes. A student shall be in class at the time appointed for class to begin or be recorded as tardy.

**Consequences: *\*This is a semester policy.***

- First tardy to class will result in a warning from the teacher.
- Second tardy to class will result in a warning from the teacher and the teacher will contact a parent.
- **Third tardy** to class will result in the student being assigned to **After School Detention (ASD)**.
- **Fourth tardy and all subsequent tardies to class will result in the student being assigned 2 Days of ISS.**

## CHECK-IN/OUT PROCEDURES

### CHECK-IN PROCEDURES

- All students arriving at school after 8:05 am and before 8:10 am **MUST** report to the main office to receive a pass to class.
- Students who check-in should either bring a parent or a note with a parent/guardian's contact information. The office will verify notes. If a note cannot be verified, the grade level administrator will be notified.
- Students will be counted absent in every missed class.
- A student is either absent or present; absences are either lawful (*excused*) or unlawful (*unexcused*). See **Person County Code of Conduct for definition of excused and unexcused**.
- Late bus students will receive an excused tardy.
- Students checking in from a medical appointment **must show a note or appointment card** from the doctor in order for an absence to be coded "medical."
- **Absences due to court appearance must have a note from the Clerk of Courts.**

### CHECK-OUT PROCEDURES

- Parents/Legal Guardians must report to the office and have a photo ID available to check a student out of school. Only parents may authorize a student check out.
- Any person, other than the parent, legal guardian, or those listed on the "Student Data" sheet who will be checking out a student must be verified by the school.
- Students must bring a note from a parent designating who will be picking up their child no later than 10am; the date and time must be included. Notes will be verified by phone call to parents. (Picture ID must be shown.)
- Students may NOT be picked up directly from the classroom.
- Students will not be allowed to check out after 2:30 pm.
- Telephone calls will not be accepted as a method of check out unless verification can be made that the request is from the parent/legal guardian. Telephone calls will be verified using only those numbers listed on the student data sheet.
- Notes will be verified using only those numbers listed on the student data sheet.
- Students cannot have a blanket permit to sign out of school.
- When a student is checked out of a class, the classroom teacher, directing the student to the office for proper checkout, must issue a "one way pass."
- Students who drive to school must check out at the office and obtain a "check-out pass" in order to leave campus
- Students who repeatedly check out of school are endangering their success in the classroom. Excessive checkouts if excused will prompt a call to parents.
- Checkouts that occur without following proper procedure will be considered unexcused. Students may be given punishments for unexcused checkouts including loss of driving privileges.

NOTE: Every student MUST have current CONTACT INFORMATION updated in Infinite Campus. If any changes occur during the year the **CONTACT INFORMATION MUST BE UPDATED** in a timely manner.

## **MAKE UP WORK**

All students, regardless of reason for absences, are required to make up all tests, projects, homework, etc. missed during the time of absence from school. The student, parent and teacher will work collaboratively to arrange for missed assignments to be made up within a **reasonable** amount of time at the discretion of the teacher (before/after school, lunch, or during class when appropriate). **It is the student's responsibility to make arrangements for make-up work with the teacher.** Parents and students are encouraged to communicate with the teacher directly through email.

## **BUS TRANSPORTATION**

School Bus transportation is a privilege and not a right. Should that privilege be abused, it may be revoked for a specified period of time or permanently. The safety and well-being of the driver and passengers cannot be jeopardized for any reason. Those few who do not subscribe to the rules governing behavior on the school bus will not ride the bus. The driver's attention should not be distracted, particularly when the bus is in operation. **The driver of the bus is responsible for the safe operation of the bus and the enforcement of the Student Code of Conduct.** Seating arrangements are the specific responsibility and duty of the driver and will be enforced by the driver.

The following acts are prohibited and will result in disciplinary action:

- Refusing to follow the bus driver's instructions
- Fighting
- Tampering with the bus/vandalism
- Profanity
- Use of cell phones/wireless communication devices
- Failure to remain in assigned seat
- Failure to keep hands, head, feet, etc., inside the bus at all times
- Not meeting the bus at designated stop or getting off at the wrong stop
- Delaying the bus schedule
- Behavior that inhibits the safe operation of the bus.
- Possession or use of tobacco products, vapes, e-cigarettes
- Violation of any other rule(s) of the Code of Conduct

### **BUS DISCIPLINE**

Administrators may revoke bus riding privileges for any length of time, including the remainder of the school year, depending upon the seriousness of the offense. Students may also be suspended from school for some bus offenses. If a student is fighting on the bus he/she will be suspended from school and criminal charges will be filed.

Infractions at the end of the year or Summer Session: Bus privileges may be suspended at the beginning of the next school year. **If a student's bus privilege is suspended, the parent/legal guardian will be responsible for transporting that child to and from school according to North Carolina's Compulsory Attendance Law if that child is required by law to attend school.**

**Decisions of the principal to suspend bus privileges may not be appealed.**

### **MISCONDUCT AT THE BUS STOP**



Students will be charged for damages to any school property including any act of vandalism or reckless damage to bus property. A minimum charge of \$35 will be assessed for damage to the bus.

**\*Depending on the nature of the bus infraction, the principal, or his/her designee may take direct action without following the normal sequence of disciplinary measures.**

## **CELL PHONE & PERSONAL AUDIO DEVICE USE**

House Bill 959 in North Carolina was approved and signed into law on July 1, 2025. It was signed by Governor Josh Stein and is known for restricting cell phone use in public schools and requiring social media literacy instruction. The law can be read in its entirety at <https://www.ncleg.gov/Sessions/2025/Bills/House/PDF/H959v5.pdf>. In compliance with the law, Person High School has updated its requirements for cell phone and personal audio device use, effective in the 2025-2026 school year as follows:

Students may have cell phones in their possession during the school day. Students who are in possession of cell phones must adhere to the Student Code of Conduct, Student Handbook, Acceptable Use Policy, and all Board Policies, particularly Internet Acceptable Use. Each user is responsible for his/her own cell phone and should use it responsibly and appropriately. Person High School takes no responsibility for stolen, lost, or damaged cell phones, including lost or corrupted data on those devices.

*For the purposes of this policy,*

- *"Instructional time" is defined as the period between the first instructional bell (8:05 am) and the final dismissal bell of the school day (3:00 pm), excluding class changes and lunch periods.*
- *"Personal audio devices" include, but are not limited to, earbuds, headphones (wired or wireless), Bluetooth listening devices, and any wearable tech used to play or stream audio.*

### **DURING INSTRUCTIONAL TIME**

- Students may not use their cell phones and must have them turned off and out of sight at all times (with the exception of students with prior approval from school administration based on documented medical needs). This includes students who are in the hallways or in the restrooms during instructional time.
- Students may not wear any personal audio device. The only exception is wired headphones utilized for educational purposes approved by the teacher or have designated accommodations.

**DURING NON-INSTRUCTIONAL TIME** (before and after school, lunch and between classes), students can access their cell phones. However, students may not use their cell phones to make phone calls during this time and may not wear any personal audio device.

### **VIOLATING THE ESTABLISHED CELL PHONE POLICY WILL RESULT IN THE FOLLOWING:**

- **First offense** - Warning
- **Second offense** - After School Detention (ASD)
- **Third offense** - The student will turn their cellphone into the office each morning and pick it up at the end of the school day for 3 school days.
- **Fourth offense** - The student will turn their cellphone into the office each morning and pick it up at the end of the school day for 5 school days.
- **Fifth offense** - The student will turn their cellphone into the office each morning and pick it up at the end of the school day for the remainder of the school year.

## **DISCIPLINARY MEASURES**

Person High School takes pride in maintaining high expectations and excellence regarding attendance, academics, and behavior. When students present concerning behaviors, school personnel will take appropriate actions in alignment with Person High School and Person County School's mission and vision. The most recent publication of the Student Code of Conduct and Selected Policies will be used to determine consequences for disciplinary infractions.

Person High School supports students with various scaffolded supports including reflective practices, restorative measures, and solution-oriented problem solving. The various Specialized Instructional Support Personnel (SISP), behavior specialists, academic coaches, and restorative practice mediators strive to remain proactive in preventing undesirable behaviors from occurring. Person High School also proudly partners with parents and community members to encourage students to meet standards of excellence while maintaining a positive demeanor and disposition at all times. Person High School encourages students to report concerns to members of school staff to assist in ensuring Person High School remains a safe place to learn and grow.

The most recent publication of the Student Code of Conduct and Selected Policies will be used to determine consequences for disciplinary infractions. This information can be found in the PCS Parent Gazette that is distributed to students at the beginning of the year and can be found linked here:

<https://docs.google.com/document/d/1phoXgT8N9kyfBIVCTTfKquYqGR0eL0vROdjIWzB5hqI/edit?usp=sharing>.

## **BULLYING**

It is the belief of the faculty and staff of Person High School that every student deserves an education in a safe learning environment that is free of unnecessary distractions. Because of this belief, Person High School does not tolerate the bullying and harassment of its students by other students, staff, or any third party. Person High School is committed to providing all students with a safe learning environment that is free from bullying and cyberbullying. This commitment is an integral part of our plan to put into place protocol to eliminate the bullying and harassment of our students.

Person High School will not tolerate any unlawful or disruptive behavior, including any form of bullying, cyberbullying, or retaliation, on our campus. The staff and administration of Person High School will promptly investigate all reports and complaints of bullying, cyberbullying, and retaliation, and take prompt action to end that behavior. We will work within the regulations set forth by the North Carolina General Assembly and the Person County School Student Code of Conduct to properly adjudicate all reported acts of bullying and harassment. Bullying at any PCS school can be anonymously reported through <https://nc02213596.schoolwires.net/domain/61>.

## **FIGHTING**

Fighting is prohibited at school or at school events. The administration of Person High School will recommend a long term suspension in the event that a student is involved in more than one fight or participates in a group fight. Charges may be filed for any act of fighting. Instigating a fight, posturing to fight, or recording and/or distributing images of a fight are also prohibited.

## **ASSAULT**

A physical assault on another student will result in recommendation for long term suspension and charges filed. A physical assault on a school staff member will result in recommendation for long term suspension and charges filed.

## **GANG ACTIVITY**

No student shall commit any act furthering gangs or gang related activities.

1. Wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblems, badges, symbols, signs or other items which indicate a student's membership in or affiliation with a gang;
2. Communicating either verbally or nonverbally (gestures, handshakes, slogans, drawings, etc.), to convey

- membership or affiliation in a gang;
3. Tagging or otherwise defacing school or personal property with gang-related graffiti, symbols or slogans;
  4. Requiring payment of protection, insurance, or otherwise intimidating or threatening any person related to gang activity;
  5. Inciting other students to intimidate or to act with physical violence upon any other person related to gang activity;
  6. Soliciting others for gang membership; or
  7. Committing any other illegal act or other violation of school district policies that relates to gang activity.

Before being suspended for a first offense for wearing gang-related attire (when not involved in any other kind of gang-related activity or behavior), a student may receive a warning and be allowed to immediately change or remove the attire if the school administration determines that the student did not intend the attire to show gang affiliation.

## **INSUBORDINATION**

Insubordination is the intentional refusal to follow directives from Person High School faculty, staff, or administration. Insubordination of any type will not be tolerated.

## **IN-SCHOOL SUSPENSION**

In School Suspension is an alternative consequence to short term suspension in certain circumstances, determined by administrators. Students are expected to do assigned work without talking. Students will be considered present for the day. Students will be sent home for failing to follow ISS rules. A student will not be allowed to participate in any extracurricular activity during the period of any in-school suspension. Principals or assistant principals shall notify parents whenever a student is assigned to in-school suspension. Notification may be by electronic or written means, or by telephone. Administrators may assign ISS for various discipline reasons. Teachers will submit work via email or paper copies for a student to complete during the assigned time. The ISS coordinator will place paperwork in teachers' mailboxes. Students should avoid sleeping, talking, horse playing, and the use of cell phones while assigned to ISS.

## **PROHIBITED BEHAVIORS**

The following behaviors are not permitted at school.

- Petting/Kissing
- Gambling
- Soliciting non-school-related sales/money
- Use of gym or computer labs without faculty supervision
- Loitering/presence on school grounds after checking out or after 3:00 p.m., if not involved in school activity
- Running in the halls
- Vulgar, profane, or abusive language
- Look-outs (assisting in breaking rules)
- Eating and drinking in places other than the cafeteria
- Vandalism or littering
- Possession or use of any tobacco products (this includes possession or use of any vapes, e-cigarettes or device that is used as an alternative the use of tobacco products)
- Student visitors to classrooms
- Taking, sending, or displaying offensive, vulgar, crude, or threatening messages or pictures of any kind on any device.

**LIABILITY:** Students are personally and solely responsible for the security of their cell phone wireless communication devices. The school system is not responsible for such items that are lost or stolen and is not required to investigate claims of loss, damage or theft.

## **POOR SCHOOL STANDING**

A student may be placed on poor school standing when the administration feels that it is an appropriate course of action. If a student is not in good standing, whether academic or disciplinary or has ongoing disciplinary issues, the student may be barred from attendance and/or participation in extracurricular games and events. Events may include but are not limited to sports, plays, art shows, prom, academic or contest related field trips (students may complete an alternate assignment) and other school sponsored events.

A student may be determined to be not in good standing when charges have been brought by law enforcement or sanctions enacted by the courts for activities that did not occur during school hours or on school property.

## **REPEATED SCHOOL VIOLATIONS**

Students who continually disrupt the school environment or have multiple suspensions may be recommended for long-term suspension by the principal.

# **DRESS CODE**

Students, staff, families, and school visitors are expected to adhere to standards of dress and appearance. Our goals for this dress code policy is to promote attire that furthers health and safety of students and staff, enables the educational process, and facilitates the operations of the school. Parents are asked to partner with their student's school to monitor student attire to help adhere to the dress code policy.

Students must wear clothing which covers their skin from chest to mid-thigh with opaque (non-see-through) fabric. Breasts, genitals, and buttocks must also be covered with opaque fabric. Clothing must also cover undergarments. This means no halter tops, backless clothing, tube tops, fishnet, mesh tops, muscle tops, or spaghetti straps. Holes in jeans should not be too revealing or obscene.

Students must NOT wear:

- Clothing which promotes, exposes, or advertises activities not permitted by law to minors (e.g. guns, drugs, cigarettes, or alcohol).
- Clothing which depicts profanity, vulgarity, obscenity, or violence.
- Clothing prohibited under 4300-R 21 (Gang and Gang Related Activity) or any other provision of Board Policy.
- Clothes which are overly tight or loose and therefore too revealing or obscene.
- Clothing which threatens the health or safety of staff or students,
- Clothing which is reasonably likely to create a substantial disruption of the educational process or operations of the school.
- Pajamas, nightgowns, or other sleepwear.

## **DRIVING ELIGIBILITY AND STUDENT PARKING**

Students who have a valid NC Driver's License may park on school grounds if they purchase a parking permit and follow the rules and regulations as stated in the "Parking Regulations" application. Parking on campus is considered a privilege for students and may be revoked if a student is constantly late, skips, or leaves campus without authorization. See an administrator if you have further questions. Person High School discourages students from parking at an off campus location owned by private property owners.

**North Carolina has legislation that coordinates statewide efforts to motivate and encourage students to complete high school.**

### **LEARNER'S PERMIT**

Students are eligible to get a Learner's Permit at age 15 once they have satisfactorily completed the driving and classroom phases of Drivers Education. Before going to the DMV office to get the permit, the following conditions must be met:

- 1.) The parent or guardian who will accompany the student to DMV must come to PHS main office and sign the necessary forms. Bring the student's birth certificate, social security card, and Driver's Education Certificate (which was issued to the student after completion of the classroom and driving phases of Driver's Education).
- 2.) In order to be eligible for a Driving Eligibility Certificate, a student must have passed at least 70% (i.e. 3 out of 4 or 4 out of 5) of his courses the previous semester. The certificate is good for 30 days only.

### **DRIVER'S LICENSE**

A student may get a license after having his permit for one full year.

### **PARKING ON CAMPUS**

Students' choosing to park a vehicle at Person High School, must obtain a parking permit. Each student obtaining the pass will be issued a decal and assigned to a designated slot, issued by administrative personnel or designee of Person High School.

#### **I. Students' applying for a parking decal must meet the following guidelines:**

- Complete PHS Rocket Parking and Vehicle Registration Application. Incomplete forms will be denied.
- Hold a current, valid N.C. Driver's License in order to purchase a parking permit. (Attach a copy of your current driver's license to this form.)
- Must not have any outstanding fees associated with Person High School or any other Person County Schools facility.
- Pay any related fees associated with the decal: (Decals can be purchased in the main office once approved).
  - \$100.00** - covers parking for the entire academic year (non-refundable)
  - \$10.00** - one day pass
  - \$10.00** - misplaced decal

#### **II. Upon obtaining a parking decal students and must adhere to the following:**

- The driver may only drive vehicles that have been approved through the application process. Any exceptions to this rule require written administrative approval.
- Arrive at campus on time (Late arrivals will result in Truancy issues).
- Hang the issued permit from the rear-view mirror when parking in the student lot during school hours
- **SECURE** your vehicle upon exiting (Lock all doors and windows). Person County Schools are NOT responsible for any damage to or theft of vehicles.
- Park **ONLY** in the lot located on the north side of the school adjacent to the gym. Parking in lots located in front of the school, T-wing, fire lanes, staff-designated parking areas, curb extending from Ridge Road behind the gym and the bus parking lot is strictly prohibited.

- Ensure that you are parked in the parking space that matches the decal issued.
- Refrain from sitting in a parked vehicle during the school day.
- Maintain campus speed limit of “10” miles per hour once entering the campus parking lot
- Yield to pedestrians.
- Refrain from visiting other vehicles on the campus; driving around in the parking lot to pick-up students is prohibited; dropping off passengers at the student parking lot curb.
- Refrain from littering in the designated parking area.
- Refrain from smoking /drinking alcoholic beverages on campus.
- Refrain from driving vehicles possessing firearms or explosives.
- Depart campus grounds by **3:00 - 3:15 p.m.** unless involved in an afterschool activity. (Students staying after may not move their vehicle until 4:00 p.m.)
- In the event that the student withdraws from school or loses his/her driving privileges must return the parking decal to the office.

**III. Student parking at Person High School is a privilege and not a right.** Students who violate the aforementioned items can have their parking privileges suspended and/or revoked.

- **Privileges can be revoked/suspended from 10 days up until the last day of school. (This will be determined by the severity of the infraction).**
- Students' vehicles can be towed at the owner's expense.

**IV.** Parking privileges for the student driver and he/her passengers can be suspended and/or revoked in relation to other discipline issues as well. Those are listed but not limited to items identified below:

- Student license is suspended or revoked.
- An accumulation of 6 tardies will result in a 5 day parking pass suspension.
- Failure to sign-in when tardy; or when returning to school from a prior early dismissal.
- Leaving or attempting to leave campus without pre-approval.
- Allowing another student to park an unregistered vehicle to utilize appointed parking space.
- Students do not meet the academic requirement for NC DMV (refer to Student Handbook).
- Excessive unexcused absences (5 days) will result in a 5 day parking pass suspension.
- Excessive unexcused absences (8 days) will result in parking privileges being revoked for the remainder of the semester.

***\*Vehicles can be searched by the administration of Person High School for any reason, at any time while the said vehicle is on school property.***

**V. Students whose parking privileges are suspended or revoked:**

- Will NOT be issued a refund
- Will NOT be allowed to purchase a same day parking decal.
- Will have to pay a **\$10.00** reinstatement fee once suspension or revocation is up.
- Will be reported to the NC DMV (See Student Handbook for more details).

## **STUDENT SAFETY & SECURITY**

### **MEDICATIONS**

For further information, see the Person County “Code of Conduct”. All medications both prescription and non-prescription, must be registered by the school office. It is a violation of school policy for a student to have in their possession and/ or self-administer medication that has not been registered with the school nurse's office. Parents/Guardians of students must submit [THIS FORM](#) to the school nurse, complete with parent and prescriber signature in advance of medicine being given to students on campus.

Person High School recognizes that students may need to take medication during school hours. School personnel may administer drugs or medication prescribed by a physician upon the written request of the parents. To minimize disruptions to the school day, medicines should be taken at home rather than at school whenever feasible. School



personnel shall not agree to administer any medication that could be taken at home. Medications will be dispensed from the nurse's office. Non-prescription aspirin or aspirin products **will not** be given to any student, even with parental permission, due to the possibility of Reye's syndrome. No medications shall be dispensed without the required written permission. The Medication Administration Order form is available in the main office at each school, on the school system's website, or directly from the school nurse. This permission form is valid for one school year only. If the student's medication, dosage, or physician changes during the school year, a new order must be completed. All prescription medication shall be kept in a container properly labeled by a pharmacist with the child's name, the name of the medication, and the dosage, time and frequency to be given. All non-prescription medication shall be in the original container, properly labeled with the child's name and instructions for administration. It is the responsibility of the parent to ensure that proper medication is brought to school and provided to the appropriate school official and to assure that the appropriate written permission is provided. It is the parent's responsibility to pick up the medication from the school within two days of the discontinued date or within two days from the last date of the school year. The School Board/School will assume no responsibility for the administration of drugs and medication to a student by the student, the student's parent or legal custodian or any other person who is not authorized by this policy to administer medications to students. School personnel will assume no liability for complications or side effects of medication when administered in accordance with the instructions provided by the parent/guardian, physician or health care practitioner.

### **SCHOOL TELEPHONES AND MESSAGES**

The office telephones are for school related purposes only. Students who need to call home due to an illness must do so from the nurse's office. Parents need to share all necessary information with their students prior to coming to school. **We will not interrupt instructional time for personal calls or to deliver messages.**

### **SAFETY AND SECURITY**

Person High School schedules regular fire drills, tornado drills and lock down drills in order to prepare students and staff for possible emergencies and maintain building safety and security. Faculty and staff will explain procedures to students. Information will be posted in each classroom. In case of an actual emergency, school officials will make every effort to keep students safe and to keep parents informed.

### **CAMERAS**

The building, grounds and school buses of Person High School are monitored by surveillance cameras. Camera images are for the use of PCS employees and not available to parents or the public. Images may be made available to courts if subpoenaed.

### **FIRE DRILLS**

When the first alarm sounds, you should:

1. Assume that a fire alarm is the real thing. Know the exit and alternate exit as-signed to the room in which you are located.
2. You should move quickly and quietly out of the building, since orderly evacuation in case of a fire is a serious matter, and your response should reflect this.
3. Form lines at least 100 feet from the building and stay with your teacher (class) until you are instructed to return to the building.

### **WEAPONS DETECTION SYSTEMS**

Person High School utilizes weapons detection systems as an additional layer of preventative safety to help maintain a secure learning environment for all students, staff, and visitors. This system is designed to quickly and unobtrusively screen individuals for prohibited items, enhancing overall campus security. All students and visitors are required to walk through the weapons detection system upon entering the school building. This process is intended to be efficient and respectful, ensuring that everyone can enter the school safely and with minimal disruption to the school day. Compliance with this procedure is mandatory and supports our collective responsibility to maintain a safe and welcoming campus.

## **ATHLETICS**

In order to play or represent Person High School in any interscholastic contest (athletic, performing and cultural arts, publications, and subject matter areas), a contestant must meet the following requirements:

- Must have passed three (3) full block classes during the previous semester and must be promoted in order to participate in fall and/or winter sports.
- Any student suspended from school is automatically ineligible for practice or play during the period of suspension.
- Students are ineligible for interscholastic contests immediately upon the assignment of ISS and each day ISS is served. This includes practice or play.
- An athlete must meet state regulations on residence, amateur standing, years of play, graduation, physical examinations, etc. These state regulations are contained in: The N.C. High School Athletic Association Handbook.
- An athlete must meet local attendance requirements to participate in athletics.
- Parents of all team members must attend a preseason meeting as required by the NCHSAA.
- A team member or contestant must be present in school at least four (4) hours to be eligible to participate in practice, games or performances.
- All team members must be insured by personal or school insurance before participating in any sport.
- Must not be absent more than thirteen (13) days in a semester to be eligible for participation in interscholastic athletic activities during the next semester.
- Person High School operates on the block schedule and attendance is taken in each class period of the school day.
- Must have received a medical examination by a licensed physician within the past 395 days and completed the physical pack. If you miss five (5) or more days of practice due to illness or injury, you must receive a medical release before practicing or playing.

<b>Fall</b>	<b>Winter</b>	<b>Spring</b>
Cheerleading	Basketball - Men	Baseball
Co-Ed Cross Country	Basketball - Women	Golf - Men
Football	Wrestling	Track & Field
Soccer - Men	Cheerleading	Soccer - Women
Tennis - Women		Softball
Volleyball		Tennis - Men
Golf - Women		

## **STUDENT CLUBS and ORGANIZATIONS and EVENTS**

<b>Name of the Club</b>	<b>Teacher (Advisor) Name</b>	<b>Club Description</b>
<b>National Honor Society</b>	Kelly Woody	The National Honor Society (NHS) is the nation's premier organization established to recognize outstanding high school students. More than just an honor roll, NHS serves to recognize those students who have demonstrated excellence in the areas of scholarship, service, leadership, and character. Rising juniors and seniors with a weighted 3.75 average



		are eligible.
<b>Club "LOVE" (Ladies of Virtuous Endeavors)</b>	Shelby Williams	<p>The mission of Club LOVE is to inspire high school teenagers to have a voice, become decision makers, problem solvers and create a visionary change in our schools and community.</p> <p>Club Love promotes Leadership to help build confidence in our young people and help them to develop skills of guiding and influencing others to accomplish specific tasks. With the basic introduction of leadership, they can begin to appreciate the many aspects of leadership. As club leaders' students will visit colleges and universities as well as business within our state. Club Love leaders will also be involved in activities throughout the community and our schools.</p>
<b>Key Club</b>	Lexi Swick	Service organization that focuses on children. Part of Kiwanis Club.
<b>My Life Matters (High School)</b>	Tara Hubbard Jeff Jennings Justin Pergerson Stephen Poindexter	A weekly after-school club that shares the good news and love of Jesus so that our students may have hope in this broken world and learn more about how Jesus gave his life to adopt lost children into God's family.
<b>HOSA-Health Occupations Students of America</b>	Brandy Scott Shaye Yarbrough	HOSA-Future Health Professionals, formerly known as Health Occupations Students of America (HOSA), is a national career and technical student organization endorsed by the U.S. Department of Education and the Health Science Technology Education Division of ACTE. Person High HOSA teaches members how to deliver compassionate, quality health care by providing opportunities for knowledge, skill and leadership development of all health occupations students, therefore, helping the students to meet the needs of the health care community through projects that are student developed, planned and executed with the guidance of advisors.
<b>SADD</b>	Patricia Hatchett	Students Against Destructive Decisions
<b>Gamer/ESports Club</b>	Dequane Clemons	Students come together to play video games. This is an opportunity to build strategy skills, team building, and a place for students who have a hard time making friends or being in a social setting.
<b>Family, Career and Community Leaders of America (FCCLA)</b>	Antoinette Villines-Torain  Kim Davis	Family, Career and Community Leaders of America is a nonprofit national career and technical student organization for young men and women in Family and Consumer Sciences education in public and private schools through grade 12. Everyone is part of a family, and FCCLA is the only national Career and Technical Student Organization with the family as its central focus.
<b>FFA (Future Farmers of America)</b>	Andrew Haga	FFA is a dynamic youth organization that changes lives and prepares members for premier leadership, personal growth and career success through agricultural education.
<b>Future Business Leaders of America (FBLA)</b>	TBD	Future Business Leaders of America is a nonprofit educational association for middle school, high school, and collegiate students who are interested in learning more about the free enterprise system. The purpose of FBLA is to prepare members for careers in business and to assist them by becoming better employees and citizens. FBLA helps students develop leadership abilities, prepares them for entry into a business-related occupation, and offers a setting where members compete at regional, state and national levels in business and technology curriculum.
<b>DECA</b>	Casey Nichols	DECA prepares emerging leaders and entrepreneurs in marketing, finance, hospitality and management in high schools and colleges around the globe.
<b>MODAV8</b>	Jeff Jennings Greytan Steele Michael Roberts	MODAV8 is a combination of the middle schools clubs M.O.D (Men of Distinction) and M.O.V (Men of Valor). MODAV8 teaches young men how to be positive leaders in their school and community.

<b>Peer Group Connections</b>	Tracy Jones-Allen Casey Nichols	Peer Group Connection (PGC) for High Schools is an evidence-based program that supports and eases students' successful transition from middle to high school. The program taps into the power of high school juniors and seniors to create a nurturing environment for incoming freshmen. Once per week, pairs of junior and senior peer leaders meet with groups of 10-14 freshmen in outreach sessions designed to strengthen relationships among students across grades. These peer leaders are simultaneously enrolled in a daily, for-credit, year-long leadership course taught by school faculty during regular school hours. Involvement in this program requires an application and interview.
<b>Skills USA</b>	TBD	SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. To help each student excel, SkillsUSA provides educational programs, events, and competitions that support Career and Technical Education in the nation's classrooms.
<b>Student Council</b>	Avery Wilborn Amber Long	Student council is a group of students that are charged with managing a wide range of events, activities, programs, policies and initiatives around school. Student government represents the best interests of a school's student body and helps shape the student experience on campus. Involvement in student government requires students to be elected by their peers.
<b>Dragon Fire Club</b>	Miochael Roberts	The Dragon Fire Club is a group of students and teachers who get together to play the TTRPG Dungeons and Dragons.
<b>JROTC Raiders</b>	LTC Allen Hill	Raider Competition or "Raider" as it is more commonly known is a very popular athletic competition held within Junior ROTC programs around the United States from all services. It is the Junior ROTC equivalent of the Army ROTC "Ranger" competition in college, only far less dangerous but very challenging as well! The events are held outdoors primarily in state parks, school facilities, scout camps, military facilities or other large expansive wooded areas. The better competitions have plenty of parking and sleeping areas for spectators and participants on-site, as well as concessions and other amenities to make the event fun for all. The exact Raider events differ depending on where you are competing, much like every golf course is slightly different but the game is the same. Generally, no matter where you compete, there will be some type of personal fitness/individual strength test (i.e., push-ups, curl-ups, tire drag, obstacle course, etc.) There will also be a distance team running event, along with some type of "through the woods" obstacle type event, and also some form of rescue/first aid event (rescuing a body from the woods on a litter). Lastly, almost every Raider event has some form of One Rope Bridge construction/transport component. Other events can be maintained and often are held including first aid test, land navigation, humvee pull, etc. but I think you get the general idea that this is a mental and physical test of strength and endurance that takes a committed group of youngsters. Cadet must be willing to train hard to prepare for to be safe and successful.
<b>Art Club</b>	April Olson	Drop in art hour is open to all students and faculty of PHS. Allowing a place and time for creative people to meet, socialize and create. This is also a time and place where phs clubs and organizations can gather to work on collaborative projects like posters and decorations. Drop in art hour is held on Fridays (except the 1st of the month) from 3 - 4 pm.
<b>National Art Honor Society</b>	April Olson	The NAHS programs are designed by NAEA (National Art Educators Association) to support and recognize students who have shown outstanding abilities in art. The NAHS programs support student members in their goal of attaining the highest standards in visual arts, and bring visual arts education to the attention of the school and community. Students who participate in NAHS must have at least 1 art class at PHS and are required to maintain an A average in art and a cumulative average of a C for the year. NAHS members are required to participate in fundraisers and school and community activities as well as complete 3 hours of community service a year. Candidates are nominated by the art teacher and voted on by current members. Mandatory business meetings are on the 1st Friday of the month 3pm-5:30 pm. Officers only organize organizational meetings on the last Friday of the month. NAHS are expected to participate in Drop in Art Hour when time is needed to work on outstanding projects and preparations.

## HOMECOMING

Homecoming guests who are not enrolled as students at PHS must have administrative approval to attend. Criminal background checks may be conducted prior to approval. Requests for non-students must be submitted no later than 10 days prior to the event. Students must be in attendance at school on the day prior to and the day of the event unless they have a medical excuse. Participants must be a Person High School student (all grade levels). Guests must be at least a ninth grader and not more than 21 years of age. Students must also be deemed "in good standing" to be able to attend Homecoming.

## PROM

Prom guests who are not enrolled as students at PHS must have administrative approval to attend. Criminal background checks may be conducted prior to approval. Requests for non-students must be submitted no later than 10 days prior to the prom. Students must be in attendance at school on the day prior to and the day of the prom unless they have a medical excuse. Participants must be a Person High School Junior or Senior. Guests must be at least a ninth grader and not more than 21 years of age. Students must also be deemed "in good standing" to be able to attend prom.

## **BELL SCHEDULES**

### TRADITIONAL DAILY SCHEDULE

PERIOD	TIME
1st	8:05 - 9:25
2nd	9:30 - 10:50
3rd	10:55 - 11:45
4th	11:50-1:35
	1st Lunch 11:50 - 12:15
	2nd Lunch 12:30-12:55
	3rd Lunch 1:10-1:35
5th	1:40 - 3:00

### EARLY RELEASE SCHEDULE

PERIOD	TIME
1st	8:05 - 8:50
2nd	8:55-9:40
4th	9:45-10:30
5th	10:35-11:20
3rd	11:20-12:45
	1st lunch: 11:20-11:45
	2nd lunch: 11:50-12:15
	3rd Lunch: 12:20-12:45

### 2-HOUR DELAY SCHEDULE

PERIOD	TIME
1st	10:05 - 10:50
2nd	10:55-11:40
3rd	11:45-1:20
	1st Lunch 11:50 - 12:15

### 1-HOUR DELAY SCHEDULE

PERIOD	TIME
1st	9:05 - 10:10
2nd	10:15-11:20
3rd	11:25 - 12:40
	1st Lunch 11:25-11:40

	2nd Lunch 12:20-12:45
	3rd Lunch 12:55-1:20
<b>4th</b>	1:25-2:10
<b>5th</b>	2:15 - 3:00

	2nd Lunch 11:45-12:10
	3rd Lunch 12:15-12:40
<b>4th</b>	12:45-1:50
<b>5th</b>	1:55 - 3:00

## **CANCELLATION OR DELAY OF SCHOOL**

If weather conditions force school to be closed or the opening of schools to be delayed, parents should note the following:

- The safety of all children is the first concern.
- School officials consider all factors—road conditions, transportation, and weather—when making decisions affecting school schedules.
- All schools in Person County will be affected by any change in schedule during icy/snowy conditions.
- Daycare will not operate on days when schools are closed due to bad weather.
- If schools are closed early due to ice, sleet, snow or impending hazardous weather conditions, After School Care will not operate.
- When schools operate on a delayed schedule, day care will open at 7:00 A.M. If school is subsequently cancelled, day care will not operate.
- Breakfast will be served on one-hour delayed opening days. Breakfast will not be served on two-hour delayed opening days.
- Inclement weather announcements will be posted at [www.person.k12.nc.us](http://www.person.k12.nc.us).
- Emergency telephone numbers will be contacted via the Thrillshare message system. Parents should ensure that the school has correct information.
- Information will be posted on the PCS website and the PHS Facebook page.
- School officials will ask the following radio and television stations to announce immediately changes in the school day:

### **Radio Stations:**

WRXO - 1430 (AM-local)  
 WKRX - 96.7 (FM-local)  
 WHLF - 95.3 (FM-SOUTH BOSTON, VA)  
 WRSN - 93.9 (FM-RALEIGH)  
 WAKG - 83.3 (FM--DANVILLE, VA)  
 WRAL - 101.5 (FM-RALEIGH)

### **TELEVISION STATIONS:**

WTVD-TV - CHANNEL 11 (DURHAM)  
 WFMY-TV- CHANNEL 2 (GREENSBORO)  
 WRAL-TV - CHANNEL 5 (RALEIGH)  
 WUVC-TV UNIVISION 40 FAYETTEVILLE  
 (PARA INFORMACIÓN EN ESPAÑOL)

- Contact a neighbor for information if you are unable to hear the announcement on radio or television.
- The absence of any announcement means that school will open as usual.
- **HOLIDAYS AND WORKDAYS MAY BE USED FOR MAKE-UP DAYS.** Parents should review the school calendar for possible make-up dates. A copy of the calendar is located at [www.pcsnc.org](http://www.pcsnc.org).

## **SCHOOL NUTRITION**

Please note all students in Pre-K through 12th grade (except those enrolled at PCSVA) will receive free breakfast and lunch again this school year! Healthy school meals can play a role in student success and allow students to perform their best. Meals offered meet USDA guidelines for balanced nutrition. In keeping with the Person County Schools

wellness policy, students bringing meals from home are encouraged to bring nutritious foods. In support of our child nutrition program, meals brought in from outside commercial restaurants are prohibited as required by federal school lunch policy.

### CAFETERIA

- Students are not to be noisy or break lines.
- Students will stay in the cafeteria during lunch.
- Each student will dispose of table trash before exiting.
- Tables may not be reserved or moved.
- No food or drinks are to be taken from the cafeteria area.
- Students may not eat food purchased from outside the school (Example: Wendy's, McDonald's, Subway, etc.). Students may bring lunch from home to eat in the cafeteria.
- Students may not have commercial food brought to school (office staff will not distribute commercial food to students).
- Lunch delivery of commercial food by businesses or individuals is prohibited (Example: Doordash, UberEats, Grubhub, or any local delivery system).
- No visitors are permitted in the cafeteria.
- **Students may not leave campus during lunch.**

### LUNCH POLICIES

Upon going to lunch, all students will remain in the cafeteria for the entire lunch period. Students at lunch should only access the restrooms in the hall near the commons area. Students are not to run to the cafeteria or congregate near teaching areas inside or outside the building. **Students are not permitted to check-out or leave campus for lunch.**

### STUDENT GIFTS/FLOWERS

Delivery of flowers or gifts at school is prohibited. The office staff will **NOT** deliver or notify students of these items. Students must be aware of the delivery so they can pick it up at the main office immediately AFTER school. Flowers or balloons are not allowed on buses.

## **TECHNOLOGY**

### ACCEPTABLE USE

Technological resources, including computers, other electronic devices, programs, networks and the Internet, provide opportunities to enhance instruction, appeal to different learning styles and meet the educational goals of the board. Through the school system's technological resources, users can observe events as they occur around the world, interact with others on a variety of subjects, and acquire access to current and in-depth information. **All electronic data files stored or transmitted on Person County Schools' computer resources are considered Person County Schools' records.**

The superintendent shall ensure that school system computers with Internet access comply with federal requirements regarding filtering software, Internet monitoring and Internet safety policies. The superintendent shall develop any regulations and submit any certifications necessary to meet such requirements.

### USE OF LAPTOPS

- A. The Person County School District will allow students to use a laptop during the school term upon completion of the following:
  1. Orientation meeting for both the parent/guardian and student.
  2. Return of signed Laptop Agreement by both the parent/guardian and the student.
  3. Hands-on orientation to the laptop conducted by the technology staff.
- B. The legal title of the laptop is with Person County Schools. A student's right of possession and use is limited to and conditioned upon full and complete compliance with Board Policy --#3220 Technology in the Educational Program, #3225/4312/7320 Technology Acceptable Use Policy, #3230/7330 Copyright Compliance, #6524 Network Security, and #3227/7332 Web Page Development.

- C. Students may be subject to loss of privilege, disciplinary action and/or legal action in the event of intentional damage and/or violation of policies and guidelines as outlined in the Student/Parent Laptop Handbook as well as the PCS Internet Use Guidelines. The network administrator reserves the right to submit an office referral on the student if malicious damage is detected.
- D. A student's possession of the laptop terminates no later than the last day of the school year unless there is a reason for earlier termination by the District (e.g. drop-out, expulsion or transfer to another school).

## TERMS AND CONDITIONS

1. Use of PCS's technology resources is subject to the following terms and conditions:
  - The district Internet system is established solely for "educational purpose".  
The term "educational purpose" includes classroom activities, continuing education, professional or career development, and high-quality educationally enriching personal research. In compliance with federal law, the school district shall make reasonable efforts to restrict access to inappropriate materials and shall monitor online activities of the users in the school environment.
  - The district Internet system is not a public access service or a public forum.  
The district has the right to place reasonable restrictions on the materials accessed or posted through the system. Students are also expected to follow the rules set forth in this guideline, in the student disciplinary code, and in the law, when utilizing the district Internet system. Students may not use the district Internet system for commercial purposes. A user may not offer, provide, or purchase products or services through the district Internet system.
2. User Accounts:
  - All students will have a username and password. Sharing usernames and passwords is a violation of the Acceptable Use Policy. Students are responsible for any use of the laptops or their login.
  - User accounts are property of the school district. Network administrators may review school computers to maintain system integrity and to ensure that users are using the system responsibly. Users should not expect that anything stored on school computers or networks will be private.
3. Laptop and Network Violations—prohibited activities include, but are not limited to the following:

## COMPUTER LAPTOP AND NETWORK VIOLATIONS

- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, harassing, pornographic, obscene, or sexually explicit materials
- Threats and/or cyber bullying of any kind
- Using a computer to plan a fight, cause harm or commit a crime
- Loading, creating, or sharing gang related content or images of weapons
- Video or taping on school property when not requested as part of a school assignment
- Gaming, cheating, promoting or soliciting for illegal activities
- Logging into a computer or application using a stolen login
- Downloading or transmitting multiplayer game, music, or video files using the school network
- Vandalizing, damaging, or disabling property of the school or another individual or organization
- Using the network or Internet for commercial, political campaign, or financial gain purposes
- Releasing files, home address, personal phone numbers, passwords, or other vital information to others or accessing this information without permission
- Attempting to repair, remove, disassembling or install hardware components re-served for an authorized service technician
- Violating copyright or other protected material laws
- Subscribing to mailing lists, mass email messages, games or other services that generate several messages that can slow the system and waste other users' time and access
- Attempting to log on to the Internet or network (servers, routers, switches, printers, firewall) as a system administrator
- Installing, enabling, launching, or creating programs that interfere with the performance of the network, Internet, or hardware technology resources including computer viruses
- Attempting to bypass computer or network security, including the use of proxy sites

**Consequences:** The consequences of violating these guidelines for laptop and/or network usage may include but are not limited to the following:

- In-school suspension
- Out of school suspension
- Loss of laptop privileges
- Referral to law enforcement
- Long term suspension or expulsion from school



## FINES AND DAMAGES

The student and/or parent/guardian shall be responsible for compensating the school district for any losses, costs, damages and repairs due to intentional damage and/or neglect to technology resources as determined by school administrators and/or technology director or designee. The following fee schedule will be applied for damages.

Repair	Fees
Charger Damaged	\$30.00
Screen Damaged	\$45.00
Broken Hinge	\$25.00
Keys Missing	\$5.00 per Key
LCD Bezel with rubber trim (x11e)	\$30.00
Charge for removal of non-PCS stickers	\$5.00
Keyboard Replaced	\$35.00
Keyboard Bezel Replaced	\$35.00
Top Outside Case Damaged	\$35.00
Bottom Outside Case Damaged	\$35.00
Battery	\$80.00
Re-Claiming Laptops Fee (charged to any student who leaves laptop unattended in unsupervised or unsecure location)	\$5.00
Additional Damages	\$20.00 to \$100.00 depending on type of damage

Intentional or malicious destruction or non-repairable units will be charged at fair market value as described below:

No annual maintenance fee will be charged for the use of the laptops while the units remain for “day use” only; remaining at the school. Upon district approval for home use, parents/guardians will be charged a \$25.00 yearly rental fee.

## GENERAL CARE OF THE LAPTOP

- Students are responsible for the laptops they have been issued. Laptops in need of repair or damage must be reported to the teacher. It will be the responsibility of the student to fill out the technical support work order and to get a loaner laptop from the media center.
- Technical support/media will determine whether the laptop can be repaired on-site or if a loaner should be issued.

## LAPTOP USE AT SCHOOL

Laptops are intended for use at school each day. In addition to teacher expectation for laptop use, school messages, announcements, calendars and schedules will be accessed using the laptop computer. Students are responsible for bringing their laptop to all classes, unless specifically advised not to do so by their teacher.

Laptops undergoing repair will be serviced by the PCS technology division unless the need arises to submit them to the manufacturer for repair. Loaner computers may be available in the media center for check out until the original laptop is repaired. Loaner laptops are covered under the same rules and regulations as outlined in this document.

Screensavers are not allowed. If a student saves an image as a screensaver then the computer must be reimaged at a cost of \$25. Students are not allowed to set or change any passwords on the laptop. Students have one login and password assigned to them. Hard drive passwords are forbidden and if used, the student will be responsible for replacement of the hard drive.

Sound must be muted at all times unless permission is obtained from the teacher for instructional purposes. Students are not allowed to download music unless permission has been given by the teacher for instructional purposes.

## MANAGING FILES AND SAVING WORK

Saving appropriate content: the content saved in the school-designated folder shall be specific to education. Files not saved in the school-designated folder on the laptops will not be backed up by the school and will be lost in the event that the computer has to be re-imaged.



## NETWORK INFORMATION

PCS does not guarantee that its technology resources will be uninterrupted or error free; nor does it make any warranty as to the results to be obtained from use of the service or the accuracy or quality of the information obtained on or by the network. Access to the network is provided on an “as is” basis, without warranties of any kind. Neither the school district nor any of its agents or employees shall be liable for any direct, indirect, incidental, special, or consequential damages arising out of the use of or inability to use the network or Internet.

- Problems - Any security or equipment problems arising from the use of technology resources must be reported to the teacher or to the principal’s office. Technical support is available only during school hours.
- Repossession - PCS reserves the right to repossess the laptop at any time if the student does not fully comply with all terms of this agreement.
- Modification to Program - As the program is new to Person County Schools, the district reserves the right to revoke or modify the project or its terms at any time.

## PERSONAL WEBSITES

The superintendent may use any means available to request the removal of personal websites that can substantially disrupt the school environment or that utilize school systems or individual school names, logos or trademarks without permission.

Though school personnel generally do not monitor students’ Internet activity conducted on non-school system computers during non-school hours, when the student’s online behavior has a direct and immediate effect on school safety or maintaining order and discipline in the schools, the student may be disciplined in accordance with board policy **(see the student behavior policies in the 4300 series)**.

## PRIVACY

No right of privacy exists in the use of technological resources. School system administrators or individuals designated by the superintendent may review files, monitor all communication, and intercept email messages to maintain system integrity and to ensure compliance with board policy and applicable laws and regulations. School system personnel shall monitor online activities of individuals who access the Internet via a school-owned computer.

## REQUIREMENTS FOR USE OF TECHNOLOGICAL RESOURCES

The use of school system technological resources, such as computers and other electronic devices, networks, and the Internet, is a privilege, not a right. Before using the Internet, all students must be trained about appropriate online behavior. Such training must cover topics such as cyber bullying and interacting with others on social networking websites and in chat rooms.

Anyone who uses school system computers or electronic devices or who accesses the school network or the Internet at an educational site must comply with the requirements listed below. All students and employees must receive a copy of this policy annually. Before using school system technological resources, students and employees must sign a statement indicating that they understand and will strictly comply with these requirements. Failure to adhere to these requirements will result in disciplinary action, including revocation of user privileges. Willful misuses may result in disciplinary action and/or criminal prosecution under applicable state and federal law.

1. School system technological resources are provided for school-related purposes only. Acceptable uses of such technological resources are limited to activities that support learning and teaching. Use of school system technological resources for commercial gain or profit is prohibited.
2. Under no circumstance may software purchased by the school system be copied for personal use.
3. Students and employees must comply with all applicable board policies, administrative regulations, and school standards and rules in using technological resources. All applicable laws, including those relating to copyrights and trademarks, confidential information, and public records, apply to technological resource use. Any use that violates state or federal law is strictly prohibited.

4. No user of technological resources, including a person sending or receiving electronic communications, may engage in creating, intentionally accessing, downloading, storing, printing or transmitting images, graphics (including still or moving pictures), sound files, text files, documents, messages or other material that is obscene, defamatory, profane, pornographic, harassing or considered to be harmful to minors.
5. Users of technological resources may not send electronic communications fraudulently (i.e., by misrepresenting the identity of the sender).
6. Users must respect the privacy of others. When using e-mail, chat rooms, blogs or other forms of electronic communication, students must not reveal personally identifiable, private or confidential information, such as the home address or telephone number, of themselves or fellow students. In addition, school employees must not disclose on the Internet or on school system websites or web pages any personally identifiable information concerning students (including names, addresses or pictures) without the written permission of a parent or guardian or an eligible student, except as otherwise permitted by the Family Educational Rights and Privacy Act (FERPA) or policy 4700, Student Records. Users also may not forward or post personal communications without the author's prior consent.
7. Users may not intentionally or negligently damage computers, computer systems, electronic devices, software or computer networks. Users may not knowingly or negligently transmit computer viruses or self-replicating messages or deliberately try to degrade or disrupt system performance. Users must scan any downloaded files for viruses.
8. Users may not create or introduce games, network communications programs or any foreign program or software onto any school system computer, electronic device or network without the express permission of the technology director or designee.
9. Users are prohibited from engaging in unauthorized or unlawful activities, such as "hacking" or using the computer network to gain or attempt to gain unauthorized or unlawful access to other computers, computer systems or accounts.
10. Users are prohibited from using another individual's computer account. Users may not read, alter, change, execute or delete files belonging to another user without the owner's express prior permission.
11. If a user identifies a security problem on a technological resource, he or she must immediately notify a system administrator. Users must not demonstrate the problem to other users. Any user identified as a security risk will be denied access.
12. Teachers shall make reasonable efforts to supervise a student's use of the Internet during instructional time.
13. Views may be expressed as representing the view of the school system or part of the school system only with prior approval by the superintendent or designee.
14. Any user who intentionally wastes limited resources (including distribution of mass electronic mail messages on non-work-related subjects, participation in chain letters, creation of and participation in unauthorized news groups, and storage of electronic data files without proper authorization) is prohibited from such activities.

#### **RESTRICTED MATERIAL ON THE INTERNET**

Before a student may use the Internet for any purpose, the student's parents must be made aware of the possibility that the student could obtain access to inappropriate material. **The parent and student must sign a consent form acknowledging that the student user is responsible for appropriate use of the Internet and consenting to monitoring by school system personnel of the student's e-mail communication and use of the Internet.**

The Board of Education is aware that there is information on the Internet that is not related to the educational program. The Board of Education also is aware that the Internet may provide information and opportunities to communicate on subjects that are not suitable for school-age children and that many parents would find objectionable. School system personnel shall take reasonable precautions to prevent students from having access to inappropriate materials, such as violence, nudity, obscenity or graphic language that does not serve a legitimate pedagogical purpose. The superintendent shall ensure that the Internet service provider or technology personnel have installed a technology protection measure that blocks or filters Internet access to audio or visual depictions that are obscene, that are considered pornography or that are harmful to minors. School officials may disable such filters for an adult who uses a school-owned computer for bona fide research or another lawful educational purpose. School system personnel may not restrict Internet access to ideas, perspectives or viewpoints if the restriction is motivated solely by disapproval of the ideas involved.

#### **SOFTWARE ON LAPTOPS**

- Originally installed software on the laptops must remain on them in usable condition and be easily accessible at all times.

- Virus protection: The laptops will have Sophos Anti-Virus protection software installed on them. This software will scan the hard drive for known viruses on boot up.
  - Additional software is not to be installed on laptops other than what is installed by PCS. This includes, but is not limited to, applications such as music downloading utilities, other media downloading utilities, and games.
  - Inspection of any computer may be conducted by a member of the technology staff, administrative staff or teacher if a staff member suspects that inappropriate materials reside on the device or the student has violated the PCS Acceptable Use Policy. There is no expectation of privacy when using technology resources owned by Person County Schools.
  - Protection from inappropriate materials and content cannot be guaranteed by PCS. We use appropriate software to monitor all incoming and outgoing traffic on the Internet. Principals are provided daily reports of inappropriate searches conducted on PCS property. These reports contain the location, user name, and computer name from which the inappropriate search was conducted. This protection is in accordance with CIPA compliance (Child Internet Protection Act).
  - Consequences—the student named on the system account and/or computer hardware is responsible at all times for its appropriate use. Non-compliance with the rules of the Laptop Guidelines will result in disciplinary action. Electronic mail, network usage, and all stored files shall not be considered confidential and may be monitored at any time by designated PCS staff to ensure appropriate use.
- PCS cooperates fully with local, state or federal officials in any investigation concerning or relating to violations of computer crime laws. Contents of email and network communications are governed by the Open Records Act—proper authorities will be given access to their content.

## PERSON HIGH SCHOOL MAP

