

Design Document: Sustainability Starts with You

<i>Business Purpose</i>	GreenLoop is committed to promoting environmentally responsible practices that support its sustainability goals. This onboarding module introduces new employees to the environmental impact of everyday activities and provides practical strategies for making more sustainable choices both at work and in daily life. Introduce new GreenLoop employees to the role that everyday choices play in supporting sustainability and encourage the adoption of sustainable practices.
<i>Target Audience</i>	New employees at GreenLoop.
<i>Training Time</i>	15 minutes
<i>Training Recommendation</i>	• Learners may have varying levels of knowledge about sustainability and environmental responsibility. • No prior sustainability training is required. • Since employees work remotely across the organization, a self-paced eLearning course is recommended to provide flexibility and support completion of the course at the learner's convenience.
<i>Deliverables</i>	Interactive eLearning module developed in Articulate Storyline 360.
<i>Learning Objectives</i>	• Identify common daily activities that contribute to environmental impact. • Describe ways to support sustainability in everyday situations.
<i>Training Outline</i>	• Introduction ○ Welcome Page ○ Learning Objectives • Why Sustainability Matters ○ Introduction to Sustainability • Everyday Activities ○ Transportation ○ Food ○ Energy ○ Waste ○ Pop-up Interaction • Sustainable Choices ○ Save Resources ○ Reduce Waste ○ Reuse & Recycle ○ Smart Choices ○ Tab Interaction • Summary • Congratulations
<i>Assessment Plan</i>	No assessment will be included in this course at the client's request.