Chaperone Frequently Asked Questions
Middle School & High School

Don't see your question answered? Please call 952-401-6800

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Chaperone Details

How do I sign up to be a Chaperone (18+)?
Please indicate your desire to chaperone on your participant's registration form. If you have more than one participant (different bus/school), please indicate on all participant's registration forms.

If I am a Chaperone do I have to pay for a lift ticket?
No, the Club will pay for your lift ticket.

If I am a Chaperone do I have to pay for my rentals?
No, the Club will pay for your rental. Please indicate on your participant's registration if you will need to rent equipment. Chaperones will complete their rental forms on the bus for each trip.

If I am a Chaperone can I take lessons?
No, we ask that Chaperones unable to ski/snowboard stay in the chalet.

Do I get paid to be a Chaperone?

- General Chaperones will receive a free lift ticket, equipment rental, and transportation for each trip.
- Head Bus Chaperones will receive a free lift ticket, equipment rental, and transportation for each trip and fees waived for one child (not including rental and equipment).
- Head School Chaperones will receive a free lift ticket, equipment rental, and transportation for each trip, fees waived for one child (not including rental and equipment) & a stipend (end of season).

Will I be on the same bus as my participant?
Yes, we will place you on the same bus as your participant. If we need more chaperones and you are willing to transfer to another bus we would appreciate it very much.

When will I be notified if I am a Chaperone?
Interested Chaperones will first need to fill out a Google Form with their availability that they'll receive via email. The Chaperone schedule will be sent out before winter break.

I am unable to attend the day I am scheduled for, what should I do?
Please contact Andy (MHS) at Andrew.Coutts@minnetonkaschools.org 952-401-6831, DeAnte Michaud (MME) at DeAnte.Miachaud@minnetonkaschools.org 952-401-6821, or Ben (MMW) at Benjamin.MacLean@minnetonkaschools.org 952-401-6827. You will also be provided a sub-list that you can reach out to.

As a Chaperone who do I report to?
Chaperones are to report to their Head Bus Chaperone, Head School Chaperone, and the Program Manager.

Chaperone Job Responsibilities/Duties

Chaperone:

1. Assist students with equipment, including loading onto and off the bus, helping students put on equipment, assisting with rental equipment.
2. Ride the bus to and from the slopes; supervise students on the bus and manage behavior.
3. Ensure a safe experience for students at the ski hill; supervise students, assist with injuries/accidents.
4. Work collaboratively with other chaperones, head chaperones, and ski area staff to coordinate group activities, lessons, rentals, and supervise students on the ski hill and in the lodge. Responsible for one shift in the lodge during each trip.
5. Be visible and accessible at all times.
6. Establish a positive and friendly relationship with students, ski area staff, and bus drivers.
7. Enforce District policies.
8. Maintain a high level of professionalism.

Head Bus Chaperone:

1. Maintain attendance lists, rental stickers, medical authorization forms and emergency contact information. Ensure students ride the proper bus both ways, and that all students are accounted for. Contact parents in the event of accidents or emergencies.
2. Assist students with equipment, including loading onto and off of the bus, help students put on equipment, assist with rental equipment.
3. Must attend all Ski/Snowboard Club trips (per age group). Ride the bus to and from the slopes; supervise students on the bus and manage behavior.
4. Ensure a safe experience for students at the ski hill; supervise students, assist with injuries/accidents.
5. Work collaboratively with other chaperones, head chaperones, and ski area staff to coordinate group activities, lessons, rentals, and supervise students on the ski hill and in the lodge. Responsible for at least one shift in the chalet during each trip.
6. Assist students in retrieving their equipment from the bus upon your return to your designated school. Head Bus Chaperones must stay at their school until all students have been picked up.
7. Ensure that your bus is clean and all equipment left behind is removed from the bus before the bus leaves the lot. (A bus will return chaperones to all schools once skis/snowboards have been unloaded and most of the skiers/snowboarders have been picked up.)
8. Pick up ski club information the day before each ski trip at the Minnetonka Community Education Center.
9. Complete all forms per trip.
10. Return forms and lost and found items to the Community Education office each week.
11. Be visible and accessible at all times.
12. Establish a positive and friendly relationship with students, ski area staff, and bus drivers.
13. Enforce District policies.
14. Maintain a high level of professionalism

Head School Chaperone:

1. Supervise and coordinate duties of all other chaperones and head bus chaperones at your school. Maintain participant lists and records for your site. Ensure all students are accounted for.
2. Assist students with equipment, including loading onto and off of the bus, help students put on equipment, assist with rental equipment.
3. Must attend all Ski/Snowboard Club trips, and must ride the bus to and from the slopes; supervise students on the bus and manage behavior.
4. Ensure a safe experience for students at the ski hill; supervise students, assist with injuries/accidents.
5. Work collaboratively with other chaperones, head chaperones, and ski area staff to coordinate group activities, lessons, rentals, and supervise students on the ski hill and in the lodge. Responsible for at least one shift in the lodge during each trip.
6. Be visible and accessible at all times.
7. Head School Chaperones must stay at school until all students have been picked up.
8. Return forms and lost and found items to the Community Ed office by 9 a.m. the day after each trip.
9. Establish a positive and friendly relationship with students, ski area staff, and bus drivers.
10. Enforce District policies.
11. Maintain a high level of professionalism.

Chaperone Meeting

A virtual chaperone meeting will be held on Monday, January 4.

I can't attend the meeting, what should I do?

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