CAPT Meeting 9/10/24

I. Welcome From President
   1. CAPT Board and Leaders Introductions
   2. Meetings, Housekeeping Updates

II. Update from the Principal (Mr. McKnight)
   - Garden club with Mrs. Willett has started
   - Fast Athletics starting up in October
   - Girls on the run team – Mrs. Fahey will lead the team. Solidifying the coaches.

III. Teacher Liaison (Ms. Willett)
   - Garden club is almost full after last Sunday's email. She might need support from CAPT to purchase some of the plantings. She would like to work on beautification near the doors as well as the planters.

IV. 5th Grade Play (Ms. Willis)
   - Change of date – May 30th and 31st. Still selecting the play. They need a play coordinator.

V. Committee Updates
   1. Programming (Lian/Renda)
   - Sent out a survey to gage how last year's programs went. Overall, teachers enjoyed the circus, history at play, Top secret science (but it was expensive), Brain show, but not Box truck. BMX show was less of a hit. They want more programs geared towards the lower grades.
     Currently planned events:
     Echo Dance Team – November 8
     African storytelling – December 13
     History at play – February
     Still solidifying times.
   2. Membership (Casey)
   - 48 families to date. $4,500 in member dues (halfway to goal!).
   3. Room Parents (Jackie/Courtney)
   - All classes across the board have at least 2 parents signed up. Volunteers have to send in CORI form (every 3 years). If someone is unsure of CORI form status, they can ask Barbie via email.
     1. CORI: ALL IN-SCHOOL VOLUNTEERS
   - Reminder, these are needed for all volunteer events including the holiday shop. Finger printing is for field trips, these last forever and only need to be completed once.
   4. Event Updates
      1. Movie Night(s) – Sept 20th (free). Outdoors only, cancelled if rain. Inside Out 2
      2. Fall Festival -
      3. Fall festival costume dance – Oct 25th. 50/50 raffle. Will include items from fall fest. Event will be indoors.
      4. Special Someone Dance – Feb 7th at Brookmeadow
      5. Holiday movie night – December 20th (inside). Kids will vote on the movie.
      6. Glow dance – April. DJ is all set.
      7. End of year picnic - June
      8. Holiday shop – Reminder: ensure parents have filled out a CORI form. Volunteers need to have CORI in a week before, and list will be sent to Barbie to double check. Anyone not on the list will be contacted. The master list will be checked at the door during the Holiday Shop (Shaun has volunteered).

5. Fundraisers – (Renda)
   - Crisp – Nov 14th
   - Papa Ginos – October
   - Boo Bags – similar to last year's Flamingo fundraiser. Make goodie bags and people sign up to "boo" people. They will then be delivered to doorsteps. It should cost approx. $50 and charge around $10 per bag. Start month of October.
6. Book Fair (Shaun)

- Working with librarian to replace outdated books during the fall bookfair
- Last year $6000 was given to CAPT, Goal is $7500 this year
- Fall - During parent teacher conferences (11/19-20), proceeds go back to scholastic accounts. Parents can donate books to the library (unless specified for classroom). Those who donate can enter a raffle to win $50 for spring bookfair.
- Looking into Hansen themed book marks for fall bookfair for all kids.
- Spring bookfair – parents would like 2 family nights, instead of 1.

7. 5th Grade

- 5th grade parents will connect to make sure everything needed is covered.

VI. Appreciation Days (Allie/Ela)

- Teacher appreciation week – May 5-9, potentially. No field trips currently, so those dates should be okay.

VII. Discussion Items

1. Outdoor Equipment (Meredith/Jackie)

- Goals, gaga pit (coming soon, paid by CAPT),

2. CAPT Closet- Organization and Use (Meredith)

- We can re-box items found in closet for the holiday shop.
- Any time there is a CAPT event, someone will monitor closet door to ensure junk is not being shoved into the closet.

3. "Walk and Roll" to School (Ela/Casey)

- In honor of National Walk to School day, the plan is to invite kids and parents to walk to school from St. Gerards to Hansen.
- Aiming for 10/7. Rain date 10/8.
- Need to work with town of Canton to ensure gates at St. Gerards gates will be open. Ela will confirm with Select board that they can open the gates for us.
- The route will go straight down Washington to Pecunit.
- Can Canton PD help to slow traffic down?
- We will need parents to be present.

4. Boosterthon / Fun Run Future (Meredith)

- Feedback – Would love to do own fun run. If we want to do something different, we need to plan early. Sonja, Norah McCarthy, local race directors are interested in helping plan (For next year, not this year).

VIII. Financials (Sonja)

- Square site coming soon.
- Vice Principal reached out, she purchased books for herself and staff and students. They are on specific topics related to students and potential situations they might encounter throughout the year. She is looking for help from CAPT to cover expenses of $231. These are a one time expense.
- **Voting on covering book expenses:**
  Approved – Shaun, Sonja. No oppositions. We will cover the expenses.
- Field trip bills go to Sonja. Each grade gets 2000, buffer of 3000 goes where needed. If we need to take from buffer, we can. Kindergarten might use money this year and bring something in.

- Characters for kindergarten on Thursdays. We need volunteers to bring costumes back to Luce after.
- Could we bring back K graduation?
- Reimbursements for holiday shopping (Erin Bosco) – Erin plans to bring receipts weekly for check reimbursement. Need someone to volunteer to store inventory (Allie L volunteered).
- Amazon business account – locked out of account. We need to try to reactivate or start from scratch. Need to use for wishlist. Can we open a debit account?

IX. Approval of Prior Minutes – Ela, Shaun, approved. No opposed.

X. Questions/Comments/Other Business from Members

XI. Adjournment - Next Meeting: October 8