

SASK WRESTLING

TRAVEL POLICY:

APPROVED BY SASK WRESTLING BOARD OF DIRECTORS

APRIL 29TH, 2025

Purpose

The purpose of this Policy is to inform athletes, parents, and coaches travelling to events outside of the Province of Saskatchewan of their responsibilities and the expectations of Sask Wrestling run sanctioned events.

Application of this Policy

Specific individuals have responsibilities when teams travel outside of the province. These individuals include:

- a) Parents traveling with the athlete
- b) Parents not traveling with the athlete
- c) Chaperones
- d) Coaches
- e) Team Managers
- f) Athletes

Travel Consent Form

Minor athletes traveling with individuals other than their parent/guardian must keep with them a Travel Consent Form (signed by their parent/guardian). A Travel Consent Form is provided as **Appendix A**.

Responsibilities

Parents traveling with a minor athlete are responsible for their child during the entirety of the event and have the following additional responsibilities:

- a) Pay all event fees prior to the start of travel
- b) Register for event accommodations in a timely manner. Accommodations outside of those arranged by the manager (such as staying with family, or at a different hotel) must be approved by the coach in advance of arrangements being made
- c) Punctual drop off and pick up of their children at times and places indicated by coaches
- d) Adhere to coach or manager requests for parent meetings, team meetings, or team functions and be punctual to such events
- e) Adhere to coach requests for athlete curfew times
- f) Adhere to coach requests for limiting outside activities (swimming, shopping, etc.)
- g) Report any athlete illness or injury
- h) Report any incident likely to bring discredit to Sask Wrestling
- i) Adhere to Sask Wrestling's policies and procedures, particularly the *Code of Conduct and Ethics*
- j) If travelling outside of Canada, ensure that all passports are valid and not expired

Parents not traveling with the athlete have the following responsibilities:

- a) Assign to their child a chaperone from among the other parents in attendance. The chaperone may not be a team coach, assistant coach, or manager
- b) Provide the chaperone with a Travel Consent Form
- c) Provide the chaperone with emergency contact information
- d) Provide the chaperone with any necessary medical information
- e) Pay all event fees prior to the start of travel
- f) Provide the child with enough funds to pay for food and incidentals
- g) If travelling outside of Canada, ensure that all passports are valid and not expired

Chaperones have the following responsibilities:

- a) Obtain and carry any Travel Consent Forms, emergency contact information, and medical information
- b) Punctual drop off and pick up of their children at times and places indicated by coaches
- c) Adhere to coach or manager requests for parent meetings, team meetings, or team functions and be punctual to such events
- d) Adhere to coach requests for athlete curfew times
- e) Adhere to coach requests for limiting outside activities (swimming, shopping, etc.)
- f) Report any athlete illness or injury
- g) Report any incident likely to bring discredit to Sask Wrestling
- h) Inspect hotel rooms rented for damage before check-in and after check-out. Report any damage to the coach
- i) Approve visitors to the athlete accommodations, at their discretion
- j) Adhere to Sask Wrestling's policies and procedures, particularly the *Code of Conduct and Ethics and Safe Sport Policy*
- k) *Must be a member of Sask Wrestling-Patron*
- l) *Must have a CRC-VSC completed and Respect in Sport certification*

1. Coaches have the following responsibilities:

- a) Arrange all team meetings and training sessions
- b) Determine curfew times
- c) Work in close co-operation with the chaperones on all non-sport matters
- d) Report to Sask Wrestling any incident likely to bring discredit to Sask Wrestling
- e) Together with the chaperones, decide temporary disciplinary action to be taken at the scene of an incident, and report such incident and action to the parents of the athletes involved as well as to Sask Wrestling for further disciplinary action, if applicable, under the *Discipline and Complaints Policy*
- f) Adhere to Sask Wrestling's policies and procedures, particularly the *Code of Conduct and Ethics, and Safe Sport Policy*
- g) *Must be a member of Sask Wrestling*
- h) *Must have a CRC-VSC completed and Respect in Sport certification*

2. Team/Event Managers have the following responsibilities:

- a) Ensure an appropriate chaperone-to-athlete ratio that does not exceed five athletes per chaperone

- b) Organize accommodations and inform parents and chaperones how to register and pay for accommodations
 - c) Room female and male athletes separately. Coaches and chaperones must be roomed separately from athletes, unless the athlete is the child of the coach or chaperone
 - d) Coordinate and collect all travel expenses from parents
 - e) Adhere to Sask Wrestling's policies and procedures, particularly the *Code of Conduct and Ethics, and Safe Sport Policy*
 - f) *Must be a member of Sask Wrestling-Patron*
 - g) *Must have a CRC-VSC completed and Respect in Sport certification*
3. Athletes have the following responsibilities:
- a) Arrive at each event ready to participate
 - b) Make any visitor requests to chaperones before the visit is expected
 - c) Represent Sask Wrestling to the best of their abilities at all times
 - d) Communicate any problems or concerns to the coaches and chaperone just as they would their own parents
 - e) Check in with the chaperone when leaving their rooms
 - f) Not leave the hotel alone or without permission of the coach/chaperone and check-in when returning
 - g) Adhere to Sask Wrestling's policies and procedures, particularly the *Code of Conduct and Ethics and Safe Sport Policy*
 - h) *Must be a member of Sask Wrestling*

Approval Date: April 29, 2025

Policy Owner: Sask Wrestling

Last Reviewed: April 29, 2025

Next Review Date: yearly

Appendix A - Travel Consent Form

To whom it may concern,

I / we, the parent(s)/guardian(s) of _____ officially give my / our consent for my / our minor child to travel with the following individuals who are also associated with Sask Wrestling:

My / our child was born on _____ at the location of _____. If required, my / our child's passport number is _____. Attached to this form is a list of any additional medical needs my / our child requires.

I / we understand that the event is a _____ which is located in _____. Barring extenuating circumstances the event should last for a duration of _____ days between the dates of _____ and _____.

If there are any questions about the consent provided, I / we can be reached at the following telephone number(s) _____ and the following email addresses _____.

Sincerely,

Signed, _____

Dated, _____