

Recruit Release Notes Changes Launching 2025-04-17

Recruit Release Notes

Changes Launching 2025-07-10

Infusion [Vision Statement](#) • On QA now!

We added support for **seeing and adjusting the deadline for multiple requests** of the same conditional document. Requesters now see previously sent requests & the existing deadline, allowing them to choose whether to extend the deadline. Instructional text and greyed out dates support choosing appropriate deadlines.

Deadline

Jul 9, 2025

Deadline must be after today's date and no more than 6 months out. The deadline cannot be changed to an earlier date after the request is made.

Days until deadline: 1

REQUEST HISTORY

- Jul 1, 2025 at 1:08pm with a deadline of Jul 3, 2025 at 11:59pm

A **new report block for Conditional documents** lists applicants who meet the condition along with whether they have had the request made of them, and whether they have provided the file. This block can be added to reports using the Approval PDF templates admin tool.

Conditional documents			
Writing Sample			
Requested at: Serious consideration			
Applicant name	Current status	Request dates ▲	Document provided
Kuvalis, Ronnie	Hired	Jul 8, 2025 11:30am May 28, 2025 1:22pm	Not yet provided
Mitchell, Salena	Serious consideration	Jul 8, 2025 11:31am Jun 17, 2025 1:17pm	Not yet provided
Rath, Cecilia	Serious consideration	Jul 8, 2025 11:32am	Not yet provided
Larson, Iesha	Recommended for interview	Jul 8, 2025 11:28am Jun 11, 2025 9:48am Jun 11, 2025 9:46am Jun 11, 2025 9:28am	Yes, on Jul 8, 2025 11:29am
Support Doc			
Requested at: any status			
Applicant name	Current status	Request dates ▲	Document provided

From the applicant grid, you can now **bulk request conditional documents**. The bulk request modal provides details on which applicants will be sent the request. Applicants will be omitted if they do not meet the necessary conditions for the request, if they have a terminal status, or if they have already provided the file.

If you do need to **request a document of an applicant at a terminal status**, you can do so via the request modal on that applicant's hoverboard. We now **ask for confirmation** before sending the request in this case, as applicants who are hired, withdrawn, or have declined an offer should not need to provide additional information for the hiring process.

Request documents

Conditional documents can be requested from applicants when they meet the criteria established in the search plan. An email will be sent to each applicant asking for the document. The email will contain a link allowing them to quickly log in and provide a file.

Document to request:

- ☒ Writing Sample
- ☐ Support Doc
- ☐ Copy of Degree

To: 4 applicants (6 applicants omitted)

[Hide recipients](#)

- 1 application was omitted because they do not meet the conditions for this request
- 3 applications were omitted because their statuses are terminal
- 3 applications were omitted because they have already provided the document

Margert Fay

Salena Mitchell

[Preview email](#) [Cancel](#)

Request Support Doc for Margot Bailey

An email will be sent to the applicant asking for this document. The email will contain a link allowing them to quickly log in and provide a file.

? This applicant has withdrawn from consideration. Requesting additional documents at this point will not change their status, and they may not reply.

☐ I understand that the application is finished, and the applicant may not respond

Recruit now sends **automated reminder emails** about unfulfilled document requests **3 days prior to the deadline**. If a request is sent with fewer than 3 days before the deadline, no reminder is sent.

API Documentation

For more information on the Recruit API, please review our [API documentation](#).

Bugs & stuff

- Updated the Authorization of Release form to be editable and deletable at UCSD
- Removed a required document from the default set at UCSD
- Changed a default document type name for UCI
- Updated default document descriptions for UCB
- Suppressed serious consideration demographics for less than 150 applicants for UCB