

Minutes of the Board Meeting of Acadiana Open Channel (AOC)

Date: July 31st, 2025 **Time:** 6:00 p.m.

Location: AOC Conference Room

Attendance: John Pastor, Andre Angelle, Paul Ayo, Sally O. Donlon, Marlice Dugas, Jennifer Randall-Thorpe, Kris Wotipka. (Anthony Daniels was excused due to technical difficulties.)

Call to Order: The meeting was called to order at 6:12 p.m. by Chair Pastor.

Approval of the Consent Agenda: The topics for the meeting's consent agenda reviewed and approved with no changes. **[Donlon moved/Randal-Thorpe seconded]**

Approval of Previous Minutes: Minutes from the previous board meeting, held on July 12th as part of the 2025 Annual Meeting, approved with no changes. **[Ayo moved/Dugas seconded]**

Reports from Consent Agenda:

- Marketing Report: Staff presentation on Onboarding was deferred
- Usage Report: Staff presentation was deferred
- Programming Report: Staff presentation was deferred
- Interim Executive Director's Report: Kris Wotipka provided a general rundown of expenses but was unclear on current account standing; *Letter of Intent* due by July 31st (will hand-deliver); required *Quarterly Report* to LCG is in development; discussion of continuing current lease and schedule for receiving LCG funding.

New Business:

- Kris Wotipka resigned his board seat to avoid conflict of interest as acting Interim Executive Director
- Two new board members were nominated and approved to fill unexpired terms: *Brandy Cavet* and *Olivier Chatelaine de Pronville*. **[Donlon moved/Angelle seconded]**
- Discussion of creating standing committees as required by By-Laws, including Finance Committee, Nominating Committee, Fundraising Committee, and Membership Committee.
 - Finance committee includes Andre Angelle; needs two more members.
 - *Nominating Committee* will be suggested by Membership Committee at next Board Meeting.
 - Fundraising Committee members includes Sally Donlon, Chair; Marlice Dugas; Jennifer Randal-Thorpe; Olivier Chatelaine de Pronville.
 - Membership Committee includes Marlice Dugas, Alex Johnson, and Wallace Senegal.
 - Nominating Committee will be suggested by Membership Committee at next Board Meeting.

- Producer Committee Liaison: Chair **Matt Roberts** introduced. The producer liaison committee includes Taylor Cooper, but still needs one board member.
- Establish Process for Hiring New Executive Director: No decision reached.
- Establish *Member Communication Agreement* in Handbook/Bring Member Forms to compliance: Chair Pastor asked Board Members to review the appropriate materials provided in green packets.

Old Business:

- Establish ad hoc committee to review AOC operational procedures to update or approve.
[Action deferred] - Tabled into perpetuity as the Current ED is working on this.

Public Comment: There was no public comment.

Next Meeting: Wednesday, August 27th, 6:00 p.m.

Adjournment: There being no further business to come before the board, the meeting was adjourned at 7:18 p.m. by Chair Pastor. [Ayo moved/Dugas seconded]