

Date: September 13th, 2023 7:00 p.m.

Location: The Pineview Community Hub, 1700 Blari Road

Board members present:

- Heather Scott (President)
- Alan Wong (Treasurer)
- Arifuzzaman Arif (Director)
- Miguel Botero (Director)
- Dave Williams (Director)
- Trish Williams (Director)

Absent:

- Pamela El-Feghaly (Vice-President)
- Nathalie Sequin (Secretary)
- Adele Landriault (Director)
- Jonathan Lesarge (Director)
- Elisabeth Russ (Director)

| Minutes | Action |
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| Call to order 7:35 pm - Heather appointed Dave to take minutes | Dave to take minutes and distribute |
| 1. Additions/Deletions, Approval of Sept 13, 2023 Agenda No additions or deletions. Motion to approve: Miguel, Second: Alan | |
| 2. Approval of Meeting Minutes June & July minutes unavailable - recording of meetings available for review. Held for bulk approval next meeting. Action Item review: July unavailable OUTSTANDING: 1) Miguel: Confirm snowblower machine requirements and purchase timing - Miguel gave an update and will provide quotes for the next meeting for approval. | 1) Minutes outstanding from June & July - Recordings available (Nathalie/Dave if capacity issue) |

3. President's Update (Heather) [15 Min]

- Budget 2024
- Insurance [For Decision]
- Community Gardens
- ODR 2024 Plan

Budget 2024

Heather shared that the City of Ottawa is preparing its 2024 Budget and there are many opportunities for residents to engage with the process. It's now open on Engage Ottawa, the Councillor will host an Open House for community feedback and as in previous years the Association could submit a letter as well.

Insurance

We have received quotes for insurance, \$780 for \$1M liability and \$900 for \$2M liability. Directors insurance an additional \$1,100.

Given that all our events are either at the Hub (Covered by user insurance), a Park rental (also covered by user insurance), or the Out Door Rink (ODR) which carries a separate insurance program, there is little need for additional insurance at this time. Additionally, the Insurance program for Community Associations is under review and an update is coming to City Council in November.

Heather called a vote to hold off on additional insurance,
Carried

Community Garden

Report coming to Council later this fall on the failings of the Community Garden program. It's a mess and no Community Gardens have been built on city lands since 2017.

When it does we should be prepared to delegate to the committee.

ODR 2024

All agreed we'll continue again this year with the Rink at Vanessa Gilles Park. Miguel to lead.

2) Dave - Share Budget 2024 consultation on social & Councillor's Open House when scheduled.

3) Heather/Miguel - Out Door Rink application - Heather to initiate, Miguel to run with it and also follow up on the Rink Doors.

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| <p>Arifuzzaman pointed out we'll need much more outreach this year to recruit volunteers. Offered to help put up posters.</p> | |
| <p>4. Director Updates (Roundtable) [15 mins]</p> <ul style="list-style-type: none"> ● Hub Rentals (Trish) <p>Slow this season, we'll need to do a push for more rentals. Confirmed Q1 Hub Insurance filed, unsure about Q2 Q3 will be due after September.</p> <ul style="list-style-type: none"> ● Community Consultation for the new Strategic Plan (Dave) <p>No movement on this file since the Brifing. Need to confirm direction of this file next meeting.</p> | <p>4) Alan/Trish - Q2 and Q3 Hub insurance to be filed and check cut.</p> <p>5) Heather - To confirm a lead for the renewed Community Consultation & 2025-29</p> |
| <p>5. Financial Update</p> <p>Account Status</p> <p>We currently have aprox \$11,000 in operations, \$700 in accounts payable, Portapotties, 1st Aid, Park Permit We need to sort our Signing Authorities. Alan pointed out another Association he works with have free Bank Accounts with Alterna Savings.</p> | <p>6) Heather/Alan - Heather to follow-up with RBC on the signing authority and Alan to run with it to get signing sorted out.</p> <p>7) Alan - Research Alterna Saving's community account program</p> <p>8) Alan/Trish - to connect on Hub Finances</p> |
| <p>6. New Business & Round table [10 min]</p> <ul style="list-style-type: none"> ● Upcoming Events: <ul style="list-style-type: none"> ○ Cleaning the Capital Event - October 1st 10:00 am - Noon in Queensway Park ○ Halloween Bingo ○ Craft Fair - November 18th & 19th 10:00 am - 3:00 pm ● Re-imagine Ottawa : Lansdowne 2.0 Request (email) <p>New advocacy group in Ottawa looking for volunteers from Community Associations to meet with City Councillors on important files for the city. Current project Lansdowne 2.0</p> <p>Most of the board was not familiar with this project, Heather shared the coordinates to learn more and see if any board members are passionate about joining this advocacy.</p> | <p>9) Miguel - Register for Cleaning the Capital - Oct 1st 10-Noon at Queensway Park</p> <p>10) Trish - Create Halloween Bingo Card</p> <p>10) Dave - Create an event for Cleaning the Capital, Halloween Bingo, Craft Fair, & New Years Eve events - Inform the Counillor's Office for inclusion in their newsletter.</p> <p>12) Dave/Heather - Create volunteer call out for Cleaning</p> |

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| <ul style="list-style-type: none"> ● Round Table <p>Trash, park dumping, Solid waste master plan discussion. Phase 1 rules start Jan 1st, we should plan to remind residents. Keeping an eye out for Phase 2 - Multi-units with shared garbage pads, which we have many of in Pineview.</p> <p>Alan reorganized the Shared Drive for easier searching and access, and kept the "Wish List" which we may want to review as part of Strat Plan 2025-30</p> | <p>the Capital, Craft Fair, New Year's Eve, and the Out Door Rink.</p> |
| <p>7. Adjournment: Next Meeting October 11th @ 7PM - Pam to Chair</p> <p>Motion to adjourn: Miguel, Second: Trisha</p> <p>Meeting adjourned 8:30 pm</p> | |

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| <p>Action items for July:</p> <p>OLDER action items:</p> <p>1) Miguel: Confirm snowblower machine requirements and purchase timing</p> |
| <p>Upcoming 2023/24 - Board Mtgs: Every Second Wednesday of the Month at 7:00 p.m.</p> <ul style="list-style-type: none"> ● October 11 (<i>Vice President to Chair</i>) ● November 8 ● December 13 (<i>social</i>) ● January 10 ● February 14 (<i>to be moved</i>) ● March 13 ● April 10 ● AGM - Monday, April 29 |