



CHAMBER BOARD MEETING MINUTES

Thursday, January 5, 2023
12:00 PM

Board Member	Present	Reported Absence	Unreported Absence	Board Member	Present	Reported Absence	Unreported Absence
Nick Olson	X			Kimberlee Bever	X		
Chad Faur	X			Mike Gainor	X		
Bonnie Menigo	X			Shona Hughes			X
Bridget Algieri	X			Katie Kopyy	X		
Julie Samuelson	X			Joshua Miron	X		
Jana Wiener	X			Julie Stevens	X		
				Paige Nelson	X		

Guests in attendance:

Angie Cummings, Pine City Parks & Public Spaces
Calvin Stenlund, Pine City Parks & Public Spaces

1. Meeting was called to order at 12:02 PM by President Katie Kopyy.
2. Member and guest introductions.
3. President's Report

At the December Board Meeting we accepted the resignation of Gretchen Blaufuss and sought out interested applicants to fill the remaining year on her term. We received an application from Bridget Algieri, Retail Banking Manager at Frandsen Bank & Trust. A motion was made by Bever to accept the application from Algieri and appoint her to fill the vacant seat with term ending on December 31, 2023. Motion was seconded by Gainor and passed unanimously.

4. Executive Director Report
 - a. Schueller distributed a copy of the Committee Sign-Up document for all members present at the meeting to sign-up for their preferred committee positions. Each board member must serve as a chair or co-chair for one committee each year and volunteer as a committee member on a second committee. Additional participation is encouraged, but not a requirement.
 - b. Schueller presented the January Treasurer Report for review. Expenses this month include the monthly Chamber Chat, supplies for Holiday Madness, D&O Insurance policy, 4th quarter payroll taxes and regular payroll expenses. General fund expenses total \$5,656.72. A motion to approve the Treasurer Report was made by Menigo, second by Samuelson. Motion carried.

- c. Schueller noted that a change to our authorized signers for Chamber accounts at Spire Credit Union is needed. A motion was made by Miron to adjust the authorized signers as follows: Gretchen Blaufuss and Kimberlee Bever should be removed from all accounts and the new authorized signers should include: Rebecca Schueller, Katie Koppy, Nick Olson and Julie Samuelson. The motion was seconded by Gainor. Motion passed.

5. Chamber Event Committees

- a. The Holiday Madness event wrap-up was discussed.
 - Sponsorship income from this event was \$2,050. Unfortunately there was one sponsor that didn't pay their invoice, so some general funds were used for this event. \$2,050 in Chamber Bucks prizes were distributed into the community, advertising expenses totalling \$225. General funds used for this event totaled \$355.64.
 - The event day temperature was low, but overall we had a good turnout of participants in the park. Once the choir finished singing and we lit the tree, many attendees departed. But nearby businesses were full and remained busy through the evening.
 - Suggestions for next year: Santa would prefer to be placed on stage in a chair with better lighting; additional singing groups for caroling; Scavenger Hunt for kids and adults.

6. Business & Community Development Updates

- a. Pine County Toys for Tots wishes to extend a thank you to all those that volunteered this year. 2022 was the best year for volunteer efforts and the organizational tasks that the group has had since Julie took over the project. This year they also added a facebook page for the project.

7. Chamber Office Location Discussion

- a. In December, the City of Pine City approved the purchase of a building on Hillside Avenue for a temporary relocation for the administration staff for the City. Administrator Hildebrand reached out to ask if the Chamber was interested in moving to this location with city staff, but couldn't provide a timeline of when the move would be happening and for how long.
- b. Schueller planned to bring the discussion to the board and membership in January, but tentatively shared with Administrator Hildebrand that the location wasn't an ideal fit for the Chamber and would recommend that the Chamber not relocate with the City in hopes that a suitable location could be found.
- c. After a lot of discussion among members, a research committee was appointed to include Schueller, Olson & Faur. The committee will review options and plan to bring back an update for the February meeting.

The meeting adjourned at 1:08 PM on a motion from Miron, seconded by Gainor.