

ACADEMY FOR SCIENCE AND DESIGN ADMISSIONS POLICY**Admissions Policy Overview**

The Academy for Science and Design (ASD) is an open enrollment, public school. New Hampshire applicants who meet the school's admission criteria may apply. The school may accept out-of-state students at a fee to be set annually, on a space available basis.

There following criteria are required for admission eligibility:

- 1) The applicant will have successfully completed the school year preceding admission with credits or creditable work in all core subjects. ASD will verify records by requesting copies directly from the sending districts.
- 2) The applicant and his/her parent/guardian must complete ASD's application package, and acknowledge full understanding of and willingness to participate in the Mission of the school, its policies, program, and expectations.
- 3) In addition, every applicant for grades 9 - 12 and at least one parent/guardian must meet with ASD to discuss, understand and accept the applicant's graduation path/timeline. This meeting needs to be completed prior to the admissions lottery application deadline.

Application Related Dates and Public Notification

While applications are accepted throughout the year, an application deadline to be eligible for the admissions lottery will be set and publicly posted by the start of each academic year for admission to ASD in the following academic year.

This information will be made public in the following venues:

- ASD website
- A New Hampshire state-wide newspaper
- Posted in the ASD lobby
- At two libraries local to ASD
- Notification sent by email to all current ASD families

Application Package

All required forms in the application package will be available at ASD as well as online and must include all information required to meet the ASD Charter and NH State requirements (RSA 194-B).

Information Session

It is highly recommended that every applicant and one parent/guardian attend an Information session/School Tour event. There will be a minimum of two dates available.

Lottery

If there are more applicants that have completed the application requirements than available spaces in any grade or program, a lottery will be conducted according to ASD's charter. Only New Hampshire residents are eligible for the Lottery. Out of state applicants may be admitted in the event that there are insufficient New Hampshire applicants to fill the available openings, in accordance with New Hampshire State law (RSA 194-B).

Each applicant will be counted as one entry into the lottery. The lottery will be conducted at ASD by an adult who is not affiliated with ASD and who has no child applying to attend.

The following exceptions will apply on a space-available basis, in the following order:

- Children of school founders, board members, and employees (up to 10 spaces on a first-come, first-served basis).
- Siblings of current ASD students.

Wait-List

Applicants who are not admitted from the lottery will be placed on a wait-list in the order their names are drawn, according to grade or program. Should an opening occur, placement will be offered based on waiting list order. Once the school year has begun, applicants requesting to transfer to ASD will be invited to complete an application package and once successfully completed, will be placed at the bottom of the wait list according to grade or program. Complete applications received after lottery application deadline will be time-stamped and added to the Wait-List in the order received.

Reopening Admissions

At the discretion of the ASD Director and conforming to all elements of this policy, Admissions may be reopened prior to the beginning of the academic school year, if it is anticipated openings will become available in any grade level for which a wait list does not exist.

ASD Policy Committee Approved Version 6: May 2, 2019

ASD Board of Trustees Approved Version 6: June 12, 2019

ASD Policy Committee Approved Version 5: May 17, 2018

ASD Board of Trustees Approved Version 5: July 11, 2018

ASD Policy Committee Approved Version 4: June 2, 2016

ASD Board of Trustees Approved Version 4: August 10, 2016

ASD Policy Committee Approved Version 3: April 29, 2013

ASD Board of Trustees Approved Version 3: June 19, 2013

ASD Board of Trustees Approved Version 2: June 13, 2012

ASD Policy Committee Approved: October 2011

ASD Board of Trustees Approved: October 12, 2011

Legal References:

NH RSA 194-B

The Academy for Science and Design does not discriminate on the basis of race, color, religion, marital status, national/ethnic origin, age, sex, sexual orientation, or disability in its programs, activities, admissions and employment practices. This refers to, but is not limited to, the provisions of the following laws:

- Titles IV, VI, and VII of the Civil Rights Act of 1964 - race color, national origin
- The Age Discrimination in Employment Act of 1967
- The Age Discrimination Act of 1975
- Title IX of the Education Amendments of 1972 (Title IX) - sex
- Section 504 of the Rehabilitation Act of 1973 (Section 504) - disability
- The Americans with Disabilities Act of 1990 (ADA) - disability
- NH Law against discrimination (RSA 354-A)