

NIRVANA MASSAGE ACADEMY ENROLLMENT AGREEMENT

STUDENT INFORMATION

Last Name	First Name	Middle Initial	Date of Birth / /
Student's Permanent Address	City	State	Zip
- -			
Student Social Security	Email Address	/ / / /	
Home Phone	Cell Phone	Start Date	Expected Graduation Date

In this Enrollment Agreement, the words "Student", "I", "me", and "my" means the person applying for the education program described below; the words "NMA" and "school" means Nirvana Massage Academy. I elect to enroll in the Massage Therapy Diploma program consisting of 500 clock hours of instruction.

- I choose to attend: Nirvana Massage Academy
- o 3 day: Monday, Tuesday, Wednesday, 21 clock hours of instruction per week, 24 weeks of instruction (about 6 months)
 - o 2 day: Thursday, Friday, 20 clock hours of instruction per week, 25 weeks of instruction (about 6 months)

Class Schedule: 3 day students attend classes from 8:30 am to 12:00pm and from 1:00pm to 4:30 pm.
2 day students attend classed from 8am to 1pm and from 1:30pm to 6:30 pm

Tuition: US \$8500.00 covers the entire 500 clock hour massage therapy program.

Tuition includes the following:

- All lecture and hands-on instruction
- All required textbooks
- CPR
- Student insurance
- Field trips, if taken.

Tuition does not include the following:

- Arkansas (or other state) licensing application fee
- MBLEx test cost
- Background Check
- Massage equipment or supplies necessary for a graduate to practice (massage table, chair, lotions, etc.).

I understand that this program requires completion of the following massage therapy courses, but not limited to:

Subjects	Total of 500 Clock Hours
Practical and Technique	225
Anatomy and Physiology	175
Hydrotherapy, Electrotherapy, and Heliotherapy	25
Massage Law and Professional Ethics	25
Hygiene and Infection Control	25
Related subjects, including but not limited to: <i>Reflexology, Deep Tissue, Cupping</i>	25

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Graduation Requirements

Every student must meet the following graduation requirements in order to receive his/her certificate:

- Successful completion of all specified requirements for the program of study;
- Meet the Standard for Satisfactory Academic Progress; and
- Satisfy all financial obligations to NMA.

Students participate in a graduate consultation as part of their graduation procedures. Note: Certificate and/or transcript may be withheld until the student is current on all financial obligations to the school and/or the student has completed any required paperwork.

Payment Methods

Nirvana Massage Academy accepts cash, checks, and all major credit cards.

If a student's check is accepted and then returned by the bank for insufficient funds, a \$35.00 NSF fee will be applied to the student's account.

Payment Plan Option for students

NMA offers an In-School financing plan with no interest.

Tuition may be paid in full at the beginning of the program or in five (5) monthly payments due, as follows:

- \$1,500 down payment at enrollment
- \$1,200 payment prior to the start of month 1
- \$1,200 payment prior to the start of month 2
- \$1,200 payment prior to the start of month 3
- \$1,200 payment prior to the start of month 4
- \$1,200 payment prior to the start of month 5
- \$1000 payment prior to completion

Total tuition of \$8500.

All students must have tuition paid in full by the completion of course in order to receive a Diploma.

The school's refund policy will be applied to the student's balance if the student is dropped and or withdraw.

Refund Policies

Refund Policies for Rejected Applicants, Cancellations and Postponements

To cancel the student's enrollment, the student must notify NMA of the intent to cancel.

Rejected Applications: If for any reason an applicant is not accepted by Nirvana Massage Academy, a full refund will be made of all monies paid.

Three Day Cancellation: An applicant who provides notification within three days (excluding Saturday, Sunday and federal and state holidays) of signing an Enrollment Agreement is entitled to a refund of all monies paid. NMA shall provide the 100% refund no later than 30 days after receiving the notice of cancellation.

Program Postponement: If NMA postpones a Program start date, the student is entitled to a full refund of all monies paid to NMA if the request is made within fifteen (15) days of receiving notice of the Program's postponement. Payment will be made within 30 days of the notice.

An applicant requesting cancellation more than three days after signing an Enrollment Agreement and making an initial payment, but prior to entering NMA, is entitled to a refund of all monies paid. Payment will be made within 30 days of the notice.

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Enrollment: A student who wishes to withdraw the start of coursework must submit the withdrawal request in writing and deliver the request to Nirvana Massage Academy by certified USPS mail or in person. The official date of withdrawal from the program is the last date of attendance unless the school receives written notification indicating earlier withdrawal from the program.

Termination of Enrollment: NMA shall have the right to terminate a student for good cause which may include, but not limited to, falling below academic standards and/or failing to abide by the Student Conduct Policies. The Instructor(s) has seven (7) days to give the Student(s) their transcript providing that all fees and costs have been satisfied with the Nirvana Massage Academy

A student terminated by NMA for academic or student conduct violations may also be entitled to a refund. The effective date of the termination, for refund purposes, shall be the last day of attendance.

Institutional Refund Policy

Traditional (Self-Pay) students: *Students who officially withdraw or are terminated may be eligible for a refund calculated as a percentage of tuition.* Such refunds are determined according to the schedules below. The registration fee and textbooks are not refundable.

Students who prepay the entire tuition: Students who cancel, or who are terminated after beginning instruction, but prior to 50% of course completion, shall receive a prorated refund based upon the number of clock hours completed to the number of total course clock hours and the amount of monies paid minus the registration fee.

The following refund policy will apply to student who prepays the entire tuition cost of the program:

- a. At completion of less than twenty-five percent (25%) of the program, the student will be refunded 70% of the tuition.
- b. At completion of 25% but less than 50% of the program, the student will be refunded 40% of the tuition.
- c. At completion of 50% or more of the program, no refund is due to the student.

Students Utilizing the Payment Plan: At completion of the first week of the program, no tuition costs will be refunded.

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By signing below, I confirm my agreement to the terms and conditions outlined on all three (3) pages of this Enrollment Agreement and agree to be legally bound by it.

Student Attestation

I have read and received a copy of this Enrollment Agreement.

I have read and received a copy of the school catalog and understand and agree to the school's policies published in the catalog.

I have had an opportunity to ask questions about the school policies and procedures as presented in the School Catalog and in this enrollment agreement and am satisfied with the School's responses.

I understand that upon completion of the NMA massage therapy program, I will be qualified to sit for the Massage and Bodywork Licensing Exam (MBLE[®]), which is required for Arkansas licensure as a massage therapist.

Signature of Student

Printed Name of Student

Date

This Enrollment Agreement shall become a legal and binding document once it is signed on behalf of Nirvana Massage Academy.

Signature of School Official

Title

Date