

Hospitality Business Form
Office of the 42nd Ward - Alderman Brendan Reilly

This form must be completed and submitted to Alderman Reilly's Office before a meeting will be scheduled.

Questions call: 312-744-3062

Business Ownership Information

Date:

Business Name and Address:

Owner/ Principal Contact info:
(Include email, mailing address, and phone)

Business Property Description

Current property owner:

Who controls the property?

Zoning of the property:
(i.e. DX-7, DC-5, RM-6.5, PD; Landmark, Lakefront Protection District, Orange Rated?)

Describe the existing conditions.
(If vacant, list previous tenant)

Area/ Square Footage:

Business Description

License(s) and permit(s) the business is applying:

- | | | |
|--|--|--|
| ☐ Incidental Activity | ☐ Sidewalk Café Permit | ☐ Public Place of Amusement (PPA) |
| ☐ Tavern | ☐ Outdoor Patio | ☐ Limited Business License |
| ☐ Retail Food | ☐ Club (not-for-profit) | ☐ Regulated |
| ☐ Package Goods | ☐ Caterer Liquor | Type of Regulated: _____ |

If other license, explain:

Have you applied for business licenses?

If yes, when was the application filed?

If granted, how will the licenses be used?
(For PPA license, specifically address types of "Amusement")

Percentage of Revenue from Alcohol:

Percentage of Revenue from Food:

Percentage of Revenue from Other:

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Estimated Occupancy:

Number of Employees:

Hours of Operation:

Public Right of Way

City Departments and/or Agencies you have met with regarding the business plan:

Structures over or under the public way that you may need approval from the Alderman:
(i.e. *Sidewalk cafes, signs, canopies, awnings, lights*)

Will you be requesting a Valet Loading Zone or other dedicated parking?
(i.e. *Tow zone, standing zone, loading zone, taxicab stand*)

Other permits that you may need? (i.e. *Building permit*)

If requiring any of the above, include descriptions and pictures of items and obstructions currently existing in the Public Right of Way (i.e. *Street light posts, planters, bus stops*)

If requiring a different approval not covered on this form, explain:

Risk Management

Security plan (i.e. *cameras*):

Plan for deliveries and loading (i.e. *time of day*):

Customer parking/ valet:

Garbage and refuse removal plan:

Nearby neighbors:

Noise mitigation plan:

*Please submit the completed Form and supplemental documents
** floor plan, menu, exterior context photos, and concept deck etc **
electronically to office@ward42chicago.com and deliver a hard color copy to:*

Alderman Brendan Reilly
121 North LaSalle Street, Room 200
Chicago, IL 60602