

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
March 30, 2022
PUBLIC SESSION AGENDA

Page 1

DATE: [March 30, 2022](#)
TIME: 7:00 PM
PLACE: [BTHS - Hopkins Building & Virtual Meeting](#)

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
R.C.V. [February 16, 2022 Work Session](#)
[February 23, 2022 Executive Meeting](#)
[February 23, 2022 Public Board Meeting](#)
- VII. [Student Liaison Report](#)
- VIII. Student and Staff Recognitions
 - **Pride Students of the Month - [see list](#)**
- IX. Communications
- X. Presentations
- XI. RECESS - *Full copies of the agenda will be available after the recess*
- XII. Presentations

XIII. Committee Reports

Strategic Planning Committee - no report

Buildings & Grounds Committee - [see report](#)

Finance Committee - no report

Communications Committee - no report

Curriculum Committee - no report

Legislative Report - no report

Policy Committee - no report

Special Education Advisory Committee - no report

Scholarship Committee Report - no report

Township Liaison Report - no report

Emergency Preparedness Report - no report

Burlington Township Foundation Liaison - no report

XIV. Superintendent's Monthly Report -

A. Personal Update

B. [Superintendent's Monthly Report - March 2022](#)

XV. Open to the Public (Agenda Items Only)

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVI. Superintendent Bell's report for Board Action -

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A. PERSONNEL

- R.C.V. 1.** Recommend approval of the following substitutes for the 2021/22 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers

Breanna Barber, Melissa Bush, Andrew Ellis II, Sarah Henry, Claire Heslin, Lauren Horner, Summer Johnson, Elizabetta Morales,

Sub Secretaries

none

Sub PAC

none

Sub Maintenance

none

Sub Nurses

none

Sub Bus Drivers

none

Sub Bus Aides

none

- R.C.V. 2.** Recommend accepting the following list of Emergent Hires, as listed:

- a. **none**

- R.C.V. 3.** Recommend accepting, with regret, the **retirement/resignation** of:

- a. Recommend approval to accept, with regret, the resignation of **Siobhan Gonzalez**, Physical Education Teacher/Health Teacher @ B. Bernice Young School, effective May 1, 2022. Mrs. Gonzalez is also requesting payment of all accumulated sick, personal and family illness days. Payment will be based on contract eligibility.

Mrs. Gonzalez will have served the district for 14 years and 6 months.

- b. Recommend approval to accept, with regret, the resignation of **Katherine Lunsford**, District Driver, effective June 30, 2022. Ms. Lunsford will have served the district for 1 year.

R.C.V. 4. Recommend approval of the following leaves of absence:

- a. *(Adjustment to end date previously approved on the February 23, 2022 agenda)*
Recommend approval of a medical leave of absence for employee #34673921, utilizing sick days, effective February 7, 2022 through March 21, 2022, returning to work March 22, 2022.
- b. Recommend approval of a medical leave of absence for employee #18550806, utilizing sick days, effective February 23, 2022 through February 27, 2022, returning to work February 28, 2022.
- c. Recommend approval of a maternity/child-rearing leave of absence for employee #82795733, utilizing sick days, effective August 31, 2022 through December 23, 2022, returning to work January 2, 2023.
- d. Recommend approval of a medical leave of absence for employee #19104827, utilizing sick days, effective March 14, 2022 through April 8, 2022, returning to work April 11, 2022.
- e. Recommend approval to extend the child-rearing leave of absence for employee #12286704, effective May 23, 2022 through August 30, 2022, returning to work August 31, 2022.
- f. Recommend approval to adjust the return to work date to August 31, 2022 for the following employees currently on a leave of absence (return to work date previously approved as September 1, 2022). Adjustment is necessary due to the adopted 2022-2023 school year calendar, which sets the first staff work day as August 31, 2022.

Employee #18998286
Employee #18546564
Employee #18748798

Employee #34726422
Employee #19371251
Employee #29404266

- g. Recommend approval of a medical leave of absence for employee #19383595, utilizing sick days, effective February 14, 2022 through February 16, 2022, returning to work February 17, 2022.
 - h. Recommend approval of a medical leave of absence for employee #18621607, utilizing sick days, effective April 25, 2022 through May 31, 2022 returning to work on June 1, 2022.
 - i. Recommend approval of a paternity/child-rearing leave of absence for employee #19217041, utilizing family illness and personal days, effective April 27, 2022 through May 10, 2022, returning to work May 11, 2022.
 - j. Recommend approval of a medical leave of absence for employee #18676015, utilizing sick days, effective March 17, 2022 through April 4, 2022, returning to work April 5, 2022.
 - * k. Recommend approval of a medical leave of absence for employee #98336738, utilizing sick days, effective April 7, 2022 through April 25, 2022, returning to work April 26, 2022.
 - * l. Recommend approval of a maternity/child-rearing leave of absence for employee #54138847, effective May 19, 2022 through August 30, 2022, returning to work August 31, 2022.
 - * m. Recommend approval of an unpaid intermittent family medical leave of absence for employee #18801084, effective March 10, 2022 through June 30, 2022.
- R.C.V. 5. Recommend approval of the following positions:**
- a. [Personnel Listing for 2021-2022 as of March 30, 2022](#)
 - * b. Recommend approval of **Danielle Hibbs** as Elementary Teacher at B. Bernice Young School, effective August 31, 2022 through June 30, 2023, at the BA level, Step A, salary as negotiated, pending meeting employment requirements.

-
- * c. Recommend approval of **Danielle Cordisco** as Elementary Teacher at Fountain Woods School, effective August 31, 2022 through June 30, 2023, at the MA level, Step F, salary as negotiated, pending meeting employment requirements.
- R.C.V. 6. Recommend approval of the following **transfers**:
- a. **Nora Cochran** from School Nurse at B. Bernice Young School to School Nurse at Burlington Township Middle School @ SS, effective April 1, 2022.
- b. **Lauren Flaherty** from Full Time Registered Nurse at Burlington Township Middle School @ SS to Full Time Registered Nurse at B. Bernice Young School, effective April 1, 2022.
- R.C.V. 7. Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:
- * a. **Eileen Brandy**, Math/Math Lab Teacher at Burlington Township Middle School @ SS, from the MA + 15 level to the MA + 30 level, effective March 1, 2022. (All the necessary documentation has been received from Hood College.)
- R.C.V. 8. Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:
- a. [Extra/Co-Curricular & Coaching Stipends for 2021-2022 as of March 30, 2022](#)
- R.C.V. 9. Recommend approval of additional teaching time for the following staff members for the 2021-2022 school year, as listed:
- a. [2021-2022 Extra Duties as of March 30, 2022](#)
- b. Recommend approval for **Kevin Monaghan** and **Jay Jones** to each receive up to 15 hours (or up to 30 hours combined between the two) to complete lesson planning for a certificated teacher on approved leave (*Also listed on Extra Duties Spreadsheet*).
- R.C.V. 10. Recommend approval of summer days for the following staff members, as listed:

a. [2021-2022 Summer Extra Duties as of March 30, 2022](#)

R.C.V. 11. Recommend approval of deduct days for the following staff members, as listed by employee number:

- a. #92721638 - ½ day, 3/9/2022
- b. #54138847 - 3 days, 2/28/2022, 3/15/2022, 3/25/2022 & ½ day - 3/14/2022
- c. #97678569 - 2 days, 3/3/2022 & 3/4/2022
- d. #18523944 - 2 days, 5/23/2022 & 5/24/2022
- e. #18821934 - 5 days, 3/3/2022, 3/4/2022 & 3/15/2022 - 3/17/2022
- f. #18801084 - ¾ day, 3/17/2022 & ¾ day, 3/18/2022
- g. #76868611 - ¼ day, 2/23/2022
- h. #17647512 - 3 days, 2/24/2022, 3/24/2022 & 3/25/2022
- i. #91690537 - 1 day, 2/24/2022
- j. #99151136 - 1 day, 4/8/2022
- k. #66569930 - 4 days, 3/31/2022 - 4/5/2022
- * l. #34673921 - 1 day, 3/29/2022
- * m. #70564398 - ½ day, 5/16/2022
- * n. #92497197 - 2 days 5/9/2022 & 5/10/2022
- * o. #19334176 - 1 day, 3/31/2022

R.C.V. 12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:

- a. **none**

R.C.V. 13. Recommend approval of the following individuals for Contact Tracing, CPI, CPR/Code Blue & Team Guardian positions as listed:

a. [2021-2022 Contact Tracing, CPI, CPR/Code Blue & Team Guardian Teams as of March 30, 2022](#)

R.C.V. 14. Recommend approval of the following donated sick days for staff as per agreement between the Superintendent and the BTEA. Agreement is a one time request granted for unusual circumstances, those who donate days may only donate 1, must have more than 10 days available and understand they will not get those days back. The HR-Payroll department will track donated days.

Employee # 18747527 32 days additional to prior request

* **R.C.V.** 15. Recommend the transfer of up to 37.5 donated sick days to employee #18546564, per agreement between the Superintendent and the BTEA.

B. STUDENTS

R.C.V. 1. Recommend approval of home instruction for the following students, as listed:

* a. **Student 4675047128**; effective 2/10/2022 to 3/10/2022.
Student 7914641657; effective 2/10/2022 to 3/10/2022.
Student 5568805851; effective 2/28/2022 to 3/10/2022.
Student 7611680142; effective 2/2/2022 to 6/21/2022.
Student 4469883838; effective 3/25/2022 to 4/25/2022.
Student 3349298616; effective 3/24/2022 to 4/25/2022.

R.C.V. 2. Recommend approval of the special education or alternative placement, as listed:

* a. **Student 6366998495** to attend Brookfield Elementary School per IEP.
Student 1501086778 to attend Brookfield Academy per IEP.
Student 8034547510 to attend Garfield Park Academy per IEP.
Student 5926041963 to attend Garfield Park Academy per IEP.

R.C.V. 3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability:

- * a. **Student 301000** to attend the Burlington Township High School for the 2022-2023 school year, as per policy.

- R.C.V. 4. Recommend approval for senior high school student #2942645062 to participate in spring athletics on a waiver basis in compliance with NJSIAA requirements.

C. MISCELLANEOUS

- R.C.V. 1. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

- a. [District Facilities Report - February 2022](#)
- b. [Field Trips - February 2022](#)
- c. [Student Demographics - February 2022](#)
- d. [Suspension Report - February 2022](#)
(Report is considered privileged in nature.)
- e. [Residency Flash Report - February 2022](#)
- f. **Presenter Approval Forms - February 2022 - None**
- g. [Soaring Beyond COVID-19 2021-2022 Plan](#)

- R.C.V. 2. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:

- a. First Reading (*Revised First Reading where noted*)
none
- b. Final Adoption:
none
- c. Job Descriptions - First Reading:
none
- d. Job Descriptions - Second Reading:

none

e. Job Description - Reviewed:

none

f. Rescind Job Description:

none

R.C.V. 3. Recommend approval of overnight trips:

a. **none**

R.C.V. 4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

227996	228930	228932	228960	
--------	--------	--------	--------	--

R.C.V. 5. Recommend approval of the following curricula for the 2021-2022 school year:

a. **none**

R.C.V. 6. Recommend approval and acceptance of items required by the NJDOE as listed:

a. Recommend acceptance of the [Statement of Assurance for the Testing of Lead in Water for 2021-2022](#).

R.C.V. 7. Recommend approval of school calendar:

- [2021-2022 Calendar](#), *no changes at this time*
- [2022-2023 Calendar](#), *updated descriptions and MLK day adjustment*

- R.C.V. 8. Recommend approval of the revised 2022 Work Session Meetings, Public Meetings, and Special Meetings as listed (*Reaffirmed - originally approved March 14, 2022*):

[2022 Work Session Meetings](#) (*no changes*)

[2022 Executive Meetings](#) (*no changes*)

[2022 Public Meetings](#) (*no changes*)

[2022 Additional Executive Meetings](#) (*cancellations and additions in March 2022*)

[2022 Additional Public Meetings](#) (*cancellations and additions in March 2022*)

- R.C.V. 9. Recommend approval of the [resolution to be Stigma Free](#) in regards to mental health.

D. BUSINESS

- R.C.V. 1. Recommend approval for payment of the [March 2022 Bill List with Supplemental](#).

- R.C.V. 2. Recommend approval of the following business reports:

- a. [Treasurer's Report - February 2022](#)
- b. [Board Secretary's Report - February 2022](#)
- c. [Cafeteria Report - February 2022](#)
- d. [Transfer Report - February 2022](#)

- R.C.V. 3. Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of February 28, 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- R.C.V. 4. Recommend acceptance of the following reports on Tuition:

-
- a. Tuition Contracts Billed - none
 - b. Tuition Contracts Paid - [February 2022](#)
- R.C.V. 5.** Recommend approval of an extension of the contract to **Aramark Management Services, LP** for Facilities/Operational Management Services from July 1, 2022 - June 30, 2023. Increase of 3.5%, as negotiated, as per RFP specifications. This is the fifth of five possible years on the contract.
- R.C.V. 6.** Recommend approval of an extension of the contract to **PittBull Secure Technologies** for IT management services from July 1, 2022 - June 30, 2023. Increase of 3.5%, as negotiated, as per RFP specifications. This is the fourth of five possible years on the contract.
- R.C.V. 7.** Recommend approval of an agreement for Professional Services for the 2022-2023 school year with **Burlington County Special Services School District** to provide the special services as needed per the cost schedule.
- R.C.V. 8.** Recommend approval of a Joint Transportation Agreement with **Camden County Educational Services Commission**, effective September 1, 2021 to June 30, 2022, to transport one student to Durand Academy at a cost of \$32,472.00 (amount will be adjusted proportionately based on final costs using a per pupil mile ratio).
- R.C.V. 9.** Recommend approval to accept the [ACFR as of June 30, 2021](#), the [Management Report as of June 30, 2021](#), and the [Audit Synopsis as of June 30, 2021](#) with no recommendations or objections for the year, as presented by the Independent Auditor at work session on January 19, 2022.
- R.C.V. 10.** Recommend approval of a change order to **Gaudelli Bros., Inc.** for a credit of (\$40,000.00) for the unused allowance in the contract for Phase II of the Districtwide Bipolar Ionization project.
- R.C.V. 11.** Recommend Approval of Joint Transportation Agreements with **Burlington County Educational Services Unit**, effective July 1, 2022 through June 30, 2023, for the following:
- a. Special Education Summer School Routes (July 1, 2022 to

August 31, 2022)

b. Special Education Winter Bus Routes

c. Public, Non-Public and Vocational School Routes

R.C.V. 12. Recommend approval of a revision to the shared services agreement for Technology Services with **Rancocas Valley Regional School District**, for the period July 1, 2021 to June 30, 2022, assigning rights from the Pitt Bull Secure Technologies competitive contract, in the amount of \$121,018.60, which includes a service fee of \$5,762.79 (*Note: Revision to item originally approved April 28, 2021 to reflect an increase of services effective March 24, 2022*).

R.C.V. 13. Recommend approval of an extension to the Paraprofessional and Support Staff Services contract with **ESS Support Services, LLC** for the period July 1, 2022 through June 30, 2023. This is the third of five possible years on the contract.

* R.C.V. 14. Recommend approval of a change order to **Falasca Mechanical, Inc.** for a credit of (\$30,000.00) for the unused allowance in the contract for Phase I of the Districtwide Bipolar Ionization project.

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVIII. New Business

XIX. Executive Session

-
- XX. Adjourn Meeting
Next Board of Education Business Meeting **April 27, 2022**