Using the SORA library app with your NYCDOE login

Step 1: Locate your NYCDOE login
If you do not have your NYCDOE login, follow the instructions here. You will need your NYCDOE login -that is your Username (without the "@nycstudents.net") and Password - to access Sora.

Step 2: Download/Open the Sora app
Download the Sora app on your device (it is already loaded on the DOE-issued iPads - look for it in the "Library Apps" folder) OR navigate to soraapp.com on your browser window.

You can also find the Sora app in TeachHub, under the K-12 Tab. (Click the heart under the Sora app to make it appear as a favorite on your TeachHub homepage.)

Step 3: Signing on to Sora
When you open the app or navigate to the website, either click on the green bar that says:
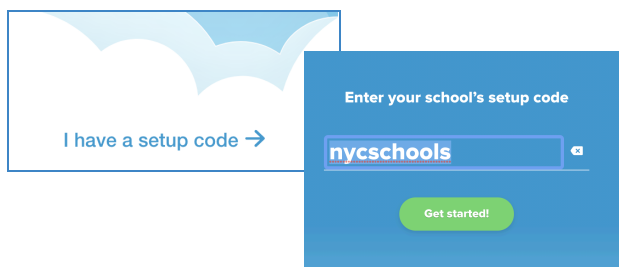**My School is New York City Department of Education,** then on the next screen click the green bar that says **Sign in using New York City Department of Education**
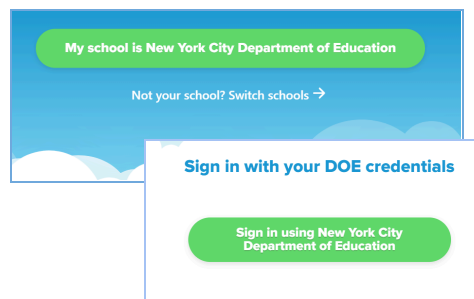
OR

Click the link at the bottom that says
I have a setup code →

Enter the setup code **NYCschools** and click the green button **Get started!**

You will be prompted to sign into your school by clicking the green button: **Sign in using New York City Department of Education**

You will be redirected to the NYCDOE sign in page. Sign in with your NYCDOE username and password.

Once you click the blue **Sign In** button you will be directed back to the Sora page.

Step 4: Adding libraries
To view your list of libraries, look in the top right hand corner of the screen and click on the icon with three lines. A menu will drop down showing the libraries associated with your Sora account. Your account will come preloaded with two libraries:

- The **New York City Department of Education**, where you can find book collections shared with other city schools as well as books purchased specifically for PS 217. You can automatically borrow from this library collection.

- The **Queens Public Library,** now accessible to all NYCDOE students without the need of a library card. Watch this short how-to video, or read on... After browsing for books, when you first go to borrow/place a hold on a book from this library, you will be asked to enter your library card number; instead, click on the drop down menu and choose **New York City Department of Education**. You will be prompted to log in with your DOE account one more time. These steps will automatically connect you to their library collection.

To add additional **public libraries**, click on the plus to **Add a library**. When prompted to "Find My Library," search for:

- **Brooklyn Public Library**, then click "This is my library" to add. The first time you borrow/place a hold on a book you will need to enter your Brooklyn Public Library card/eCard number and associated four-digit PIN. If you would like to apply for a card click here. If you have a card, but have forgotten your pin, click here.

- **New York Public Library**, then click "This is my library" to add. You will need a library card to borrow from their collection, and when you first borrow/place a hold on a book you will be asked to enter the associated card and PIN numbers. If you would like to apply for a card click here.

By adding public libraries, you will increase the number of books available for you to check out!

Step 5: Searching for ebooks and audiobooks
You will automatically see all the books available from the NYCDOE and our school. You can also search in the top left hand corner and click the box to **Search all of my libraries** to search all of the libraries that you've added to your account.
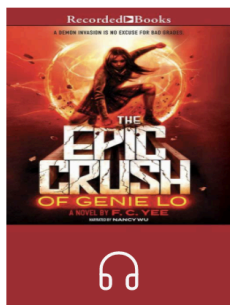
Notice that some selections are ebooks and some selections are audiobooks. You can tell if a book is an audiobook rather than an ebook because there will be a headphone logo at the bottom of the image.
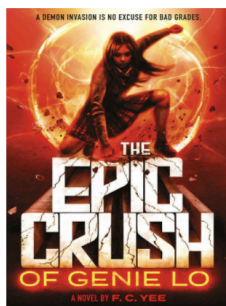
The Epic Crush of Genie Lo · F.C. Yee

Borrow

Listen to sample

Add to list

#1 in Series

The Epic Crush of Genie Lo · F. C. Yee
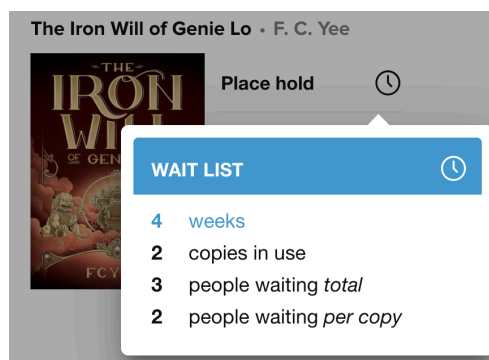
Borrow

Read sample

Add to list

If a book is NOT available you will see an option to place a hold with a clock icon. If you click the clock, you will be able to see how long the wait time is for that book. Once the book becomes available, it will automatically download to your account.
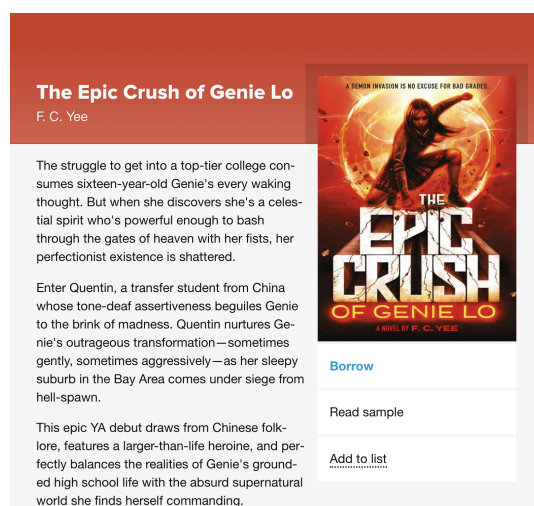
Books are checked out for a set period of time (depending on the library, but usually 7 to 21 days). They will be automatically returned. There are no late fees or fines! You can renew most books that do not have a wait list (and Sora will remember where you last left off!)

The Iron Will of Genie Lo · F. C. Yee

Place hold 🕐

WAIT LIST 🕐

4 weeks
2 copies in use
3 people waiting *total*
2 people waiting *per copy*

**Step 6: Downloading your ebooks or audiobooks**
Once you've found a book, you can click **Read Sample** to test it out and click **Borrow** to download the book. If you scroll down you will see more information such as the number of pages, other books in a series, the length of the time if it is an audiobook, and more.

After you click **Borrow**, the book will download to your account and be available in your **Shelf** (see icon at the bottom of your screen). You can read the book within the Sora app.

The Epic Crush of Genie Lo
F. C. Yee

The struggle to get into a top-tier college consumes sixteen-year-old Genie's every waking thought. But when she discovers she's a celestial spirit who's powerful enough to bash through the gates of heaven with her fists, her perfectionist existence is shattered.

Enter Quentin, a transfer student from China whose tone-deaf assertiveness beguiles Genie to the brink of madness. Quentin nurtures Genie's outrageous transformation—sometimes gently, sometimes aggressively—as her sleepy suburb in the Bay Area comes under siege from hell-spawn.

This epic YA debut draws from Chinese folklore, features a larger-than-life heroine, and perfectly balances the realities of Genie's grounded high school life with the absurd supernatural world she finds herself commanding.

Borrow

Read sample

Add to list

Step 7: Changing ebook settings

When you are reading your **ebook** on Sora, you can access more features at the top right such as Chapters and Reading Settings to change the background color, size, and font of the text.
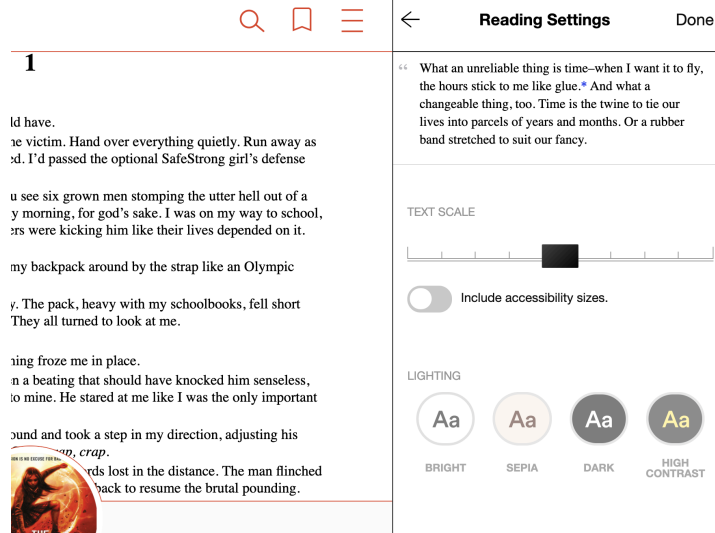
Step 8: Changing audiobook settings

After you open your **audiobook**, you will have some settings that you are able to change including the speed, chapter, night vision, timer, etc. You can even bookmark your place in the app.

Happy reading!