

## Key Travel Tips (<http://www.tsa.gov>)

**IMPORTANT: CURRENTLY MAXIMUM ALLOWANCES FOR CHECKED BAGGAGE SIZE IS 62" OR LESS (L+W+H) AND BAGGAGE WEIGHT OF UP TO 50LBS. BAGGAGE LIMITS, SIZE DIMENSIONS AND WEIGHT LIMITS ARE ALL SUBJECT TO CHANGE BY THE AIRLINES AND ARE SUBJECT TO ANY POSSIBLE ADDITIONAL CHARGES BY THE AIRLINES.**

### **BEFORE YOU GO: Pack Smart**

**Carry-on baggage** is a small piece of luggage you take onboard the airplane with you. You may be allowed one carry-on in **addition to one personal item** such as a laptop computer, purse, small backpack, briefcase, or camera case. Please check the airline carrier's website on if any additional charges may apply. These items will go through the security screening process. Please **LABEL your laptop** with a business card or other identifying information beneath your laptop to avoid loss or the accidental "exchange" by travelers.

**Checked Baggage** is luggage you check in at the ticket counter or at the curbside. It will not be accessible during your flight. Please refrain from locking your checked baggage or use a TSA-approved lock. If your baggage sets off alarms and the Security Officers cannot gain access to your checked bag, the unrecognized lock may be broken.

### **DO NOT pack the following items in your checked baggage:**

- Lighters are prohibited from all checked baggage
- Jewelry, Cash or fragile items (no matter how they are protected)
- Laptop computers and other electronics
- Film – security screening equipment will damage it



### **Tips for packing your carry-on baggage:**

- Do NOT pack or bring prohibited items to the airport.
- **You are now allowed to carry travel-size toiletries (3.4 ounces or less) in ONE, QUART-SIZE, clear plastic, sealable bag through security checkpoints.**
- Put all undeveloped film and cameras with film in your carry-on baggage. If your bag will pass through the X-ray machine more than five times ask for a hand inspection to prevent damage.
- Consider putting personal belongings in clear plastic bags to reduce the chance that a Security Officer will have to handle them.
- Wait to wrap your gifts. Be aware that wrapped gifts may need to be opened for inspection. This applies to both carry-on and checked baggage.

### **Tips for packing your checked baggage:**

- Pack shoes, boots, sneakers and other footwear on top of other contents in your luggage.
- Avoid over-packing your bag allowing the Security Officer to easily reseal your bag if it is opened for inspection. If possible, spread your contents over several bags. (This can also help avoid any fees for overweight baggage).
- Avoid packing food and drink items.
- Don't stack piles of books or documents on top of each other; spread them out within your baggage.

### **Before the Airport:**

- Avoid wearing accessories that contain metal. Metal items may set off the alarm on the metal detector.
- **All types of footwear are required to be removed and placed through the X-ray machine for screening.**
- Declare firearms & ammunition to your airline and place them in your checked baggage.
- If you wish to lock your baggage, use a TSA-recognized lock.
- Do not bring prohibited items such as lighters or matches to the airport.

### **At the Airport:**

#### **Travel Tips To Make Your Screening Experience Hassle-free:**

- The secret to getting through security smoothly is to de-clutter your carry-on bag. This lets our Transportation Security Officers get a clear, uncomplicated X-ray image of your carry-on.
- Make sure all drinks are finished prior to entering the security screening process.
- Pockets should be free of all items such as IDs, cash, change, etc.
- Limit quantities to what is absolutely needed for the duration of the flight.
- Take your laptop and video cameras with cassettes OUT of their cases and place them in a bin provided at the checkpoint.
- Take off all coats, blazers, jackets prior to screening.

*\*We encourage each adult traveler to keep his/her airline boarding pass and government-issued photo ID available until exiting the security checkpoint. The absence of proper identification will result in additional screening.\**

**Place the following items IN your carry-on baggage prior to entering the screening checkpoint:**

Mobile phones	Large amounts of jewelry
Keys	E-Cigarettes
Loose change/Money clips	Metal hair decorations
PDA's (personal data assistants)	Large belt buckles

### **Important Information For Travelers with Disabilities and Medical Conditions:**

Please visit [www.tsa.gov/travel/special-procedures](http://www.tsa.gov/travel/special-procedures) for more information regarding screening for travelers with Medical Conditions or Disabilities.

*\*Medications in pill or other solid form must undergo security screening. It is recommended that medication be clearly labeled to facilitate the screening process. Check with state laws regarding prescription medication labels.\**  
You are responsible for displaying, handling, and repacking the medication when screening is required. Medication can undergo a visual or X-ray screening and may be tested for traces of explosives.

- Inform the TSA officer that you have medically necessary liquids and/or medications and separate them from other belongings before screening begins.
- Also declare accessories associated with your liquid medication such as freezer packs, IV bags, pumps and syringes. Labeling these items can help facilitate the screening process

### **3-1-1 Liquids Rule Exemption:**

TSA allows larger amounts of medically necessary liquids, gels, and aerosols in reasonable quantities for your trip, but you must declare them to TSA officers at the checkpoint for inspection. Remove them from your carry-on bag to be screened separately from the rest of your belongings. You are not required to place your liquid medication in a plastic zip-top bag. If a liquid, gel, or aerosol declared as medically necessary liquids, then it may require additional screening and may not be allowed.

### **Accessories:**

Ice packs, freezer packs, gel packs, and other accessories may be presented at the screening checkpoint in a frozen or partially-frozen state to keep medically necessary items cool. All items, including supplies associated with medically necessary liquids such as IV bags, pumps, and syringes must be screened before they will be permitted into the secure area of the airport

### **Screening:**

TSA officers may test liquids, gels or aerosols for explosives or concealed prohibited items. If officers are unable to use X-ray to clear these items, they may ask to open the container and transfer the content to a separate empty container or dispose of a small quantity of the content, if feasible. Inform the TSA officer if you do not want your liquid medication to be screened by X-ray or opened. Additional steps will be taken to clear the liquid and you will undergo additional screening procedures to include a pat-down and screening of other carry-on property

### **Screening in Standard Lanes:**

Passengers with prostheses, casts, support braces, slings or support appliances can be screened by advanced imaging technology, or a pat-down. If the standard lane does not have advanced imaging technology, you cannot hold a proper stance for advanced imaging technology screening or if you are eligible for expedited screening, you may be screened by a walk-through metal detector.

The prosthesis, cast, support brace, sling or support appliance is subject to additional screening, which may include screening of the device and/or hands for explosives and screening by a hand-held metal detector on non-metallic devices. If your support brace alarms, you will need to remove it for X-ray screening.

You will not be required to remove your prosthesis, cast, sling or support appliance; however, these devices are subject to additional screening, including visual inspection. Screening involving a sensitive area may be conducted in private with a companion or other individual of your choice.

You may voluntarily remove your prosthesis, cast, support brace, sling or support appliance prior to screening and submit it for X-ray screening. You may also request a private screening at any time.

Below are some tips on being prepared for security screening and some links to more specific information:

- Notify your airline or travel agent in advance if you need assistance at the airport. We can only help you with the screening process. Your airline will help you through the airport facility and the screening line.
- If you need someone to accompany you through the security checkpoint to reach your gate, ask your airline representative about getting a gate pass for your companion before you enter the security checkpoint.
- The limit of one carry-on and one personal item (purse, briefcase or computer case) does not apply to medical supplies, equipment, mobility aids or assistive devices carried or used by a person with a disability. Please check the airline carrier's website if there is a additional charges for a carry-on bag.
- If you have medical documentation about your medical condition or disability, you can present this information to the security officer to help inform him or her of your situation. We don't require this documentation and it will not exempt you from the security screening process.
- Make sure have an identification tag on all your carry-on items, equipment, mobility aids, and devices.

**SUBJECT TO CHANGE – PLEASE VISIT (<http://www.tsa.gov>) FOR ANY UPDATES/CHANGES**