



BAY LANE ELEMENTARY
PTO MEETING AGENDA/MINUTES
September 19 @ 6:30 PM
Bay Lane Library

Introductions -

I. Approve the minutes from the [May 2023 Meeting](#)

Motioned by: Dana Hoeffler

Approved by: Stephanie Tresp

II. Treasurer's Report -

a. [Proposed Annual Budget](#)

i. Expense: \$32,050

ii. Income: \$77,500

iii. Vote- all in attendance voted in favor of budget approval for 2023-2024 school year

b. [September Monthly Budget Report](#)

i. Beginning Balance: \$25,027

ii. End Balance: \$25,757

III. Ongoing Updates -

A. School Updates (Sara/Josh/Josh): No new updates. Beginning of school year is going great!

B. Sunshine (Kelly R): Congratulations to Ms. Paige MacCudden on her marriage! Congratulations to Ms. Nicole Gordy on the birth of her baby! Congratulations to Ms. Ashley Baker on the birth of her baby!

IV. Old Business -

A. Spring 2023 Book Fair: Stephanie- one of the biggest years for turnout!

B. Spring Sing/Movie: Mandy/Jody- went well, planning to repeat in 2024

C. 4th Grade Celebration- field day at the high school (Inpro field) + slideshow + pizza

D. Last Day of School Ice Cream: Mandy/Jody

E. Student Summit Candy Jar Winners! Madison Rogers and Nolan Tresp

V. New Business - [2023-2024 Calendar](#)

A. Birthday Table (occurs the 3rd Monday of every month): Dana

a. Aug/September Birthday Table: 9/18

B. Bobcat Breakfast: 9/27 & 9/28 (8:15-8:40): Becky

a. Seeking volunteer to dress as Blaze for both dates

C. [Color Walk](#): Mandy/Jody

a. Fundraising has been successful-\$33,950 (as of this afternoon)

b. Distribution of prizes will start Thursday (assembling bags Wednesday PM)

i. Still need volunteers

c. State winners will be announced all week until all states are complete

d. T-shirts will be sorted on 9/29 and distributed to students on 10/6

i. Volunteer sign up Full

- e. [Still looking for volunteers on day of event](#) (10/6)
- f. Need 2 tricycles for Principal relay race
- g. Food drive will take place during spirit week (w/o 10/6)
 - i. Shawna Kaisen to coordinate bins with food bank
 - 1. Will need volunteers each AM of spirit week to help collect food.

D. Boo Bash: Mandy/Kelly

- a. 10/18 @ 5:30-7:00 pm
- b. All committee chairs are full (Crafts, Food/Bev, Welcome Table, Not So Spooky Walk, Games, DJ)
- c. Hot dogs and chips will be served
- d. Sign Up Genius for volunteers will go out in 9/21 Bobcat Blast

E. Fall Book Fair: 10/16→10/20: Stephanie

- a. Sign Up Genius for Volunteers sent out
- b. Scholastic Dollars Update: Grades 2nd-4th will get their \$ for fall book fair and K4-1st grades will get their \$ for spring book fair

F. Parent/Teacher Conference Meals 10/4 & 10/12: Mandy

- a. PTO will supply Jimmy John's lunch on **10/4 @ 10:45/11AM**
 - i. Sign Up Genius for families to donate chips/drinks/cookies will go out in 9/28 Bobcat Blast
- b. Katie Geotter & Jen Theis to help

G. Spirit Wear: Jenny Sleaford

- a. PTO commission from Fall order will be \$900+

H. Outdoor classroom update: will cost about \$70,000. Looking for/ reaching out to the community for assistance

VI. Opportunities (Volunteer Chairs):

- A. Front Row Winter Concert Raffle: 10/30 - 11/3: Mandy/Jody
 - a. Concert: 12/15
- B. Holiday Gift Program: announced in Bobcat Blast on 11/6
 - a. All donations due 11/29
- C. Box Tops for Education

Please contact board members with PTO-related questions/concerns:

- Mandy Rogers, Co- President
- Jody Rosemeyer, Co-President
- Kelly Schaffer, Vice President
- Becky Johnson, Treasurer
- Brittany Groff, Secretary

IX. Adjournment @ 7:31 pm

Attendees -

Sara Stanley

Josh Griffey
Joshua Hoff
Mandy Rogers
Jody Rosemeyer
Becky Johnson
Brittany Groff
Kelly Schaffer
Jessica Rinzel
Dawn Pierson
Stacie MCord
Steph Schell
Nicole Sekach
Emily Schilz
Erin Sirovina
Leah Reitz
Stephanie Tresp
Amy Reno
Susan Shipley
Christina Mikez
Dana Hoeffler
Vaidehi Patel
Jimit Patel
Courtney Geiger
Becky Young